

Department of Education

DeTIED
DETAILMENT OF EDUCATION

DepEd Complex, Meralco Avenue, Pasig City

FEB 1 5 2010

DepEd ORDER No. 12, s. 2010

GUIDELINES ON SCHOOL CLUSTERING FOR THE DEPLOYMENT OF FULL-FLEDGED SCHOOL HEAD ITEMS

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division/City Superintendents

- 1. After four (4) consultative workshops with concerned groups, guidelines on school clustering are proposed in support of School Based Management (SBM). The guidelines are as follows:
 - All schools or school clusters without a full-fledged School Head shall be provided with an appropriate full-fledged School Head item;
 - b. The clustering of schools shall be done only for schools headed by a Teacher in Charge (TIC) within the district based on proximity, accessibility, and number of teachers;
 - c. A cluster of at least three (3) schools with a total of at least six (6) teachers shall be entitled to a Head Teacher item; and
 - d. A cluster of at least (3) schools with a total of at least nine (9) teachers shall be entitled to a Principal item; and
 - e. A disadvantaged, inaccessible, isolated island/mountain school may not form part of a school cluster. As a stand alone school, it shall be treated as a special case and shall be entitled to a Head Teacher upon the recommendation of the Schools Division Superintendent.
- 2. All divisions are requested to submit to the Office of the Assistant Secretary for Planning Service the following documents as bases for the giving of School Head items:
 - a. List of clustered schools to be headed by a Head Teacher
 - b. List of clustered schools to be headed by a Principal I;
 - c. List of disadvantaged, inaccessible, isolated island/mountain schools to be headed by a Head Teacher (format enclosed).
- 3. Immediate dissemination of and compliance with this Order is directed.

RAMON C. BACANI
Undersecretary o

Encl.:

As stated

Reference: 1-(D.O. 50-97)

To be indicated in the <u>Perpetual Idnex</u>
Under the following subjects:

OFFICIALS POLICY SCHOOLS

R: Sally – deployment of full-fledged school head items
January 20, 2010

Region:		Division:	
	* * * * * * * * * * * * * * * * * * *	Division	

No. of School	Cluster of Schools		School Head Item
Cluster	Name of School	No. of Teachers	
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	2.	NV ·	
	3.		
2	1.		
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Submitte	ed by:	
		Schools Division Superintendent