



Republic of the Philippines
Department of Education



DepED ORDER
No. 5, s. 2007

FEB 01 2007

SURVEY OF TECHNICAL-VOCATIONAL SCHOOLS

To: Regional Directors
Schools Division/City Superintendents
Vocational School Administrators/Heads, Technical-Vocational Schools

1. Due to incomplete and/or inconsistent data contained in the tech-voc school profiles submitted in compliance with Unnumbered Memoranda dated September 26, 2006 and November 10, 2006, the Department has tapped SEAMEO Center for Educational Innovation and Technology (SEAMEO-INNOTECH) for their technical support in the preparation for the design and implementation of the tech-voc program of the Department.

2. A survey instrument has been developed by SEAMEO Center for Educational Innovation and Technology (SEAMEO-INNOTECH) aimed at generating a more comprehensive assessment of the existing 261 technical-vocational schools in terms of their existing resources, curricular offerings, and present situation. (Find attached.)

3. Vocational School Administrators/Heads of Technical-Vocational Schools are hereby directed to complete the attached survey form and send the same immediately to the Research Studies Unit, SEAMEO-INNOTECH at fax number (02) 928-7692 **on or before 12 February 2007.**

4. Immediate dissemination of and strict compliance with this Order is desired.


JESLI A. LAPUS
Secretary

Encl.: As stated

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

SCHOOLS
SURVEY

TECHNICAL-VOCATIONAL EDUCATION



Republic of the Philippines
Department of Education



SURVEY OF TECHNICAL-VOCATIONAL HIGH SCHOOL PROGRAMS IN THE PHILIPPINES

Background and Rationale of the Survey

The survey is a response to the need of the Department of Education (DepEd) to acquire a clear description of the conditions of over 261 Technical-Vocational Education (TVE) secondary schools in different regions in connection to the intention of DepEd Secretary Jesli A. Lapus to equip the high school students with technical-vocational (tech-voc) skills. The tech-voc education in the secondary education level is on top of the Secretary's initiatives in line with the poverty alleviation measures of the government.

SEAMEO INNOTECH is pleased to support DepEd's – TVE program by providing technical assistance in preparing profiles of the 261 TVE secondary schools in the target regions. The technical assistance aims to (i) assist DepEd in conducting a systematic assessment of the conditions of the public secondary schools in the target regions; (ii) come up with the profiles of the schools by designing survey /assessment instruments within a given timeframe; (iii) assist DepEd in its decision making regarding its TVE programs by developing criteria for TVE schools; and (iv) develop a TVE Work Plan per Region.

Target Respondents:

Vocational School Administrators/ School Heads of Tech-Voc Schools

Instruction:

Please complete the questionnaire by either filling out the needed information or by putting a check mark in the box beside the given option for your answer. Note that there are items in which you may have one or more answers. You can check as many options as applicable. There is also an option "Others", in case your answer may be different from the given options. When you check this option, please specify your answer.

Please read the instructions carefully. Also, please be reminded to answer all items as completely and as accurately as you can. Please do not leave any item blank.

Please complete and return the survey on or before **12 February 2007 at the Research Studies Unit, SEAMEO INNOTECH at Fax no. (02) 928-7692**

PART I. School Background:

A. General Information

Name of School:

Specialization:

Complete Address:

District:

School Division:

Region:

Name of Principal and Present Position (if VSA*):

Contact Number:

Total No. of Teaching Staff:

Year the School was Established:

Number of Years as a Vocational/Technical High School:

*Vocational School Administrator

B. School Enrolment

Please indicate the total number of your school enrolment per year level and the number of male and female students on the corresponding boxes.

ENROLMENT: SCHOOL YEAR 2006 - 2007									
First Year		Second Year		Third Year		Fourth Year		Grand Total	
Male	Female	Male	Female	Male	Female	Male	Female	Male	Female

PART II. Curricular Offerings:

A. Curriculum

Please answer the questions on numbers 1 and 2 below by checking either of the two boxes: RBEC – Revised Basic Education Curriculum/general secondary education or RTVE – Revised TVE curriculum.

- 1. Type of Curriculum Implemented: RBEC RTVE
- 2. Number of TVE Subjects:
- 3. Is your school still at the transition phase of implementing RTVE in all year levels? YES NO
- 4. Is the specialization subject an additional hour on top of the regular hours of TVE? YES NO
- 5. Is the school originally a DECS school offering TVE since its establishment? YES NO

B. TVE Subjects

Please list the TVE subjects that your school is offering Per Year level with the corresponding information: (i) total hours (TVE subject plus [+] added Specialization topic) Per Session Per Day; (ii) Number of Days that the TVE subject is conducted Per Week; and (iii) Indicate the total number of hours of the TVE subject (including the hours of specialization) for the entire School Year (S.Y.). Please provide specific title of the TVE subjects. Use the back of this page if needed.

Example:

Title of TVE Subjects and Specialization	Hrs/Session	Days/Week	Total Hrs./S.Y.
1. Automotive	2.5 hours	2 days per wk	90 hours
2. Home Economics	1.5 hours	2 days per wk	54 hours

FIRST YEAR HIGH SCHOOL			
Title of TVE Subjects and Specialization	Hrs/Session	Days/Week	Total Hrs./S.Y.

PART III. TVE Subject Teachers:

A. TVE Teachers

Please indicate the total number of your full-time TVE teachers in the box provided in item no.1. In item no.2, please indicate the average teacher-student ratio in TVE subjects by checking the box with the appropriate ratio. For example, figure 1: 30 means, 1 is the teacher and 30 is the number of students.

- 1. Total number of TVE Teachers
- 2. What is the average TVE Teachers-Student Ratio in your school?
 1:30 - 1:40 1:40 - 1:50 1:50 - 1:60 1:60 - 1:70
 1:70 - 1:80 Others, please specify: _____
- 3. How many TVE Teachers are teaching TVE subjects outside of their specialization?
- 4. How many TVE Teachers handle related subjects, e.g. English, Math, Science, etc?

B. Background of TVE Teachers

Please answer Yes or No by checking the appropriate box at the right column for item no.1. For item no.2, please check the box that shows the average years of teaching experience of your TVE teachers. Please answer item no.3 by providing the number of teachers in the boxes with corresponding courses. Please specify on "Other course/s" courses that are not found on the corresponding boxes.

- 1. Have TVE teachers attended skills/upgrading training during the last 3 years? Yes No
- 2. How long is the average teaching experience of TVE teachers?
 1 - 3 years 3 - 7 years 5 - 7 years 7 - 10 years
 10 - 15 years 15 - 20 years More than 20 years
- 3. Please indicate the number of TVE teachers who graduated from the following courses .

<input type="checkbox"/> Bach. of Agricultural Tech.	<input type="checkbox"/> B.S. Industrial Tech.	<input type="checkbox"/> B.S.E - Aquaculture
<input type="checkbox"/> Bach. of Fishery Tech.	<input type="checkbox"/> B.S. in Agriculture	<input type="checkbox"/> B.S.E - Fishery Tech.
<input type="checkbox"/> B.S. Home Economics	<input type="checkbox"/> B.S. in Agri. Education	<input type="checkbox"/> B.S.E. - T.I.E.
<input type="checkbox"/> B.S. Industrial Arts	<input type="checkbox"/> B.S. in Fisheries	<input type="checkbox"/> B.S.E. - Trade Technology
<input type="checkbox"/> B.S. Industrial Education	<input type="checkbox"/> B.S. in Forestry	<input type="checkbox"/> B.T. Teacher in Education
<input type="checkbox"/> Other/s, please specify field of specialization _____		

PART IV. Classroom and Workshop Facilities:

A. Physical Facilities: Please indicate total number of facility

Please give a general description of your school and school building by answering items no.1 and 2. In item no.2, the school building/structure refers to buildings with classroom, laboratory, shop, administration, library, gym, comfort room, etc. In Item no.3, please indicate in the provided boxes the estimated number school buildings in percentages.

Example: 5% - less than 5 years; 10% are 5 – 10 years; 40% are 10 – 15 years; 20% are 15 – 20 years; 30% are more than 20 years. Should you like to add information that you think is important to include here, please answer in item no.4.

- 1. Total Land Area of the School in hectares:
- 2. Total Number of School Buildings/Structure:
- 3. How old are the school buildings?

<input style="width: 30px; height: 15px;" type="text"/> Less than 5 years old	<input style="width: 30px; height: 15px;" type="text"/> 10 – 15 years old	<input style="width: 30px; height: 15px;" type="text"/> More than 20 years old
<input style="width: 30px; height: 15px;" type="text"/> 5 – 10 years old	<input style="width: 30px; height: 15px;" type="text"/> 15 – 20 years old	
- 4. Other relevant information: _____

B. School Facilities

Please provide the required information on items no.1 – 3: (i) classrooms for academic/related subjects (i.e. English, Filipino, etc.); (ii) laboratories (i.e. Science, Computer, Dressmaking, Food trade, etc.); and (iii) shops/workshops (i.e. carpentry, benchwork, automotive, etc.). For items no.4–6, please answer by giving the number classrooms, laboratories and shops on the appropriate boxes with the following furnishings: C-Chairs; T-Tables; WB-Workbench; CT-Chairs and Tables; and CW-Chairs and Workbench.

- Example:

C	CT	WB	CW
6	8	0	0
4. No. of classrooms that are equipped with:

For item no.7 and 8, please fill-up the boxes by indicating the estimated number furnishings in terms of percentages. Example on Item no.8: 50% - are purely made of wood; 5% - are purely made of metal; 35% - are made of wood and metal; 10% - are made of plastic/monoblock.

Facility:	Total Number	Max. No. of Students Per Classroom/ Lab./ Shops				
1. Classrooms (Academic):	<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/>				
2. Laboratories (Science/ICT):	<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/>				
3. Shops (or workshops):	<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 100%; height: 15px;" type="text"/>				
		C	T	WB	CT	CW
4. No. of classrooms that are equipped with:	<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>
5. No. of laboratories that are equipped with:	<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>
6. No. of workshops that are equipped with:	<input style="width: 100%; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>	<input style="width: 30px; height: 15px;" type="text"/>

7. How old are your chairs, tables, etc.?

- Less than 5 years
- 5 - 10 years
- 10 - 15 years
- 15 - 20 years
- more than 20 years old

8. The chairs, tables workbench, etc. are made of:

- Some are purely made of wood
- Some are purely made of metal
- Some are made of wood and metal
- Some are plastic/monoblock

PART V. Hand Tools/Equipment and Machines:

A. List of Hand Tools/Equipment and Machines

Please list all the hand tools/equipment and machines you use in your TVE subjects, their total number and how many of them are usable/functional. Please use the back of this page if needed. Example:

I. Name of Hand Tools/Equipment	TVE Subject Used	Total	Usable/ Functional
1. Hacksaw	Furniture and Cabinet Making, Carpentry	10	4

Please use the back of this page if needed.

I. Name of Hand Tools/Equipment	TVE Subject Used	Total	Usable/ Functional

II. List of Machines	TVE Subject Used	Total	Usable/ Functional

B. Maturity of Hand Tools/Equipment and Machines

Please provide the age of your hand tools, equipment and machines on items 1 and 2. Indicate in the provided boxes the estimated number of hand tools/equipment and machines in percentages.

Example: Hand tools/Equipment, 5% - less than 5 years; 10% are 5 – 10 years; 40% are 10 – 15 years; 35% are 15 – 20 years; 10% are more than 20 years. Should you like to add information that you think is important to include here, please answer on item no.3.

1. How old are the hand tools/Equipment?

- Less than 5 years
- Some are 5 – 10 years
- Some are 10 – 15 years
- Some are 15 – 20 years
- Some are more than 20 years

2. How old are the Machines?

- Less than 5 years
- Some are 5 – 10 years
- Some are 10 – 15 years
- Some are 15 – 20 years
- Some are more than 20 years

3. Others/Comments: _____

PART VI. Existence of other Technical-Vocational Service Providers and Partnerships:

A. TVET Schools Within or Near the Municipality of the School

Please list the name of other post secondary schools (public and private) offering Technical-Vocational Education and Training (TVET). In a case where there are many TVET schools existing in the vicinity, please indicate only the 3 post secondary schools nearest to your school. Please use the back of this page if needed.

Name of Technical-Vocational Schools/Providers	Approximate distance in Kilometers	Private	Semi-Private	Public

B. Partnerships and Projects

1. Do you have tie-up projects/projects or partnership with other schools offering TVET programs during the last 5 years? If yes, please indicate the partner school and scope of the project. Yes No

Name of Partner School	Scope of the Project	Duration

2. Do you have tie-up projects/projects or received technical and financial support from other government agencies during the last 5 years? If yes, please indicate the partner agency and scope of the project. Yes No

Name of Partner Agency	Scope of the Project	Duration

Thank you very much for your time and cooperation!

Prepared By: _____
Designation: _____
Date accomplished _____