

### Republic of the Philippines Department of Education



### Tanggapan ng Kalihim Office of the Secretary

JUL 3 12006

DepED O R D E R
.... No. 33 s. 2006

### REGULAR ANNUAL COLLECTION AND PROCESSING OF FORMAL BASIC EDUCATION DATA

To: Regional Directors
Regional Secretary – DepED ARMM
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

- 1. The annual statistical activities of the Department start this school year with the distribution and collection of the data gathering forms designed for electronic processing using the Basic Education Information System (BEIS).
- 2. The BEIS data gathering forms covering SY 2006-2007 consist of the following:
  - a. Government Elementary School Profile
  - b. Government Secondary School Profile
  - c. Private School Profile (for private elementary and secondary schools)
    The data gathering forms have been revised to include additional data requirements on Madrasah education and Indigenous Peoples and age profile for pre-school.
- 3 The heads of the regional and divisional planning units shall jointly undertake the distribution, collection and processing of the accomplished forms. Funds for the printing and reproduction of the forms shall be transferred directly to the division offices to expedite the data collection activity.
- 4. The cut-off date for the Government Elementary and Secondary School Profile and Private School Profile remains as is, August 31. Enclosed are the forms.

- 5. District supervisors and heads of public elementary schools, secondary school principals, vocational school administrators and heads of private schools offering elementary and/or secondary education shall be held responsible and accountable for the prompt, complete and accurate filling up of the BEIS forms. They shall likewise be responsible for the submission of the duly accomplished forms to their respective division offices on or before September 30, 2006. The division planning units should be responsible for the complete and prompt retrieval of accomplished private schools profiles for onward submission to the Planning Service.
- 6. The regional directors, schools division superintendents, district supervisors and school heads are advised to implement rigid validation procedures to ensure the completeness, accuracy and reliability of the data. These concerned field officials shall be held responsible and accountable for any inaccuracy or false data reported. The Central Office through the OPS undertake a rigorous system of spot checking and validation at the central and field levels. Administrative sanctions shall be imposed on those officials who deliberately report false or inaccurate data.
- 7. The division offices shall electronically process the public elementary and secondary schools profiles to produce the following outputs and shall submit the same on the following dates to their respective regional offices:

### Outputs (electronic copy)

Date

BEIS Quick Counts (Module 1)

End of October 2006

BEIS Schools Statistics (Module 2)

End of January 2007

8. The Regional Offices shall consolidate the division offices outputs for onward submission to the Research & Statistics Division (RSD), Office of Planning Service (OPS) on the following dates:

### Outputs (electronic copy)

**Date** 

BEIS Quick Counts (Module 1)

End of November 2006

BEIS Schools Statistics (Module 2)

End of February 2007

9. The RSD-OPS shall then consolidate and produce the various levels of disaggregation for dissemination.

### Outputs (electronic copy)

Date

BEIS Quick Counts (Module 1)

End of December 2006

BEIS Schools Statistics (Module 2)

End of March 2007

- 10. Upon the completion of the Module 2, the processing of the BEIS Performance Indicators (Module 3) in various levels of disaggregation commences. The field offices will then be provided with the final electronic copy of the said module by end of April 2007.
- 11. The DepED Statistical Bulletin shall then be published by end of August 2007.
- 12. Full attention and strict compliance with this Order is earnestly requested of all concerned to ensure the successful implementation of this annual statistical activity.
- 13. This order supersedes previous DepED Order regarding annual collection and processing of basic education data.

FE A. HIDALGO Officer-In-Charge Department of Education

Encls.:

As stated

Reference:

DepED Order: No. 36, s. 2005

Allotment: 1—(D.O. 50-97)

To be indicated in the <u>Perpetual Index</u> under the following subjects:

DATA/STATISTICS FORMS SCHOOLS



### Philippines

District ID	
School ID	

## Republic of the Philippines DEPARTMENT OF EDUCATION OFFICE OF PLANNING SERVICE Research and Statistics Division

## GOVERNMENT ELEMENTARY SCHOOL PROFILE

Desks State of America Armchairs  Total Classroom Furniture  (Table E z)	Total Instructional Rooms (Table E , "TOT: 1L")	Total Nationally-Funded Teaching Personnel (Table F <sub>2b</sub> , Column 2) (excluding SPED & Preschool Teacher/s)	Male Fenale  Total Enrolment  (Table A, "TOTAL")	Quick Count Data :
	E ITAM AUM 699	Province/City	Municipality:	
	Fax No.	Barangay	Street	**************************************
	Legislative District :	d name.)	(If renamed, please indicate old name)	Address :
	Division :		(Official name)	
	Region	SY 2006-2007		Name of School :
accuracy or false data/information	sponsible and accountable for any ina 2006.	The head of the school shall sign the forms certifying to the correctness of the data, and shall be responsible and accountable for any inaccuracy or false data/information reported. He shall submit the accomplished forms to the respective Division Office on or before September 30, 2006.	I shall sign the forms certifying e accomplished forms to the re	The head of the school reported. He shall submit the
nt form shall be accomplished hy every nage, as follows: aching personnel")	we case of schools with annexes, extensions, etc., a different form shall be ache boxes for Quick Count Data found at the bottom of this page, as follows: From Table $A$ (Column "TOTAL") From Table $F_{2b}$ (Column 2, "TOTAL Nationally-funded teaching personnel") From Table $E_1$ (Column "TOTAL")	annex, extension, etc After entering all data for Tables A through G, copy summary data to the boxes for Quick Count Data found at the bottom of this page, as follows:  Total enrolment  Total nationally-funded teaching personnel  Total instructional rooms  Total classroom furniture  Total classroom furniture	accompusnea by the nead of all governmen fier entering all data for Tables A through ( Total enrobnent Total nationally-funded teaching personnel Total instructional rooms Total classroom furniture	annex, extension, etc After a Tota Tota Tota Tota Tota Tota
				771

GESP 2006, Schinfo 1/7/2006 School Head:

Certified True and Correct by :

Designation :

(Signature Over Printed Name)

Date :

Designation

Checked by District Office :
Head of the Office

(Signature Over Printed Name)

Date :

Designation

(Signature Over Printed Name)

Date :

Head of the Office

Verified by the Division Office:



### Republic of the Philippines DEPARTMENT OF EXPLICATION OFFICE OF PLANNING SERVICE



Research and Statistics Division

### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT ELEMENTARY SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written. Shaded boxes shall not be filled.

PUPIL DATA (Tables A & D) - The data being requested cover both the current and previous school years and shall be distributed by grade level and by sex.

- *Total Enrolment* includes all pupils enrolled in the school, including repeaters. In the case of multigrade pupils, the enrolment figures shall be distributed across the appropriate grades.
- Pre-school Enrolment refers to enrolment before Grade 1. Enrolment in Nursery, Kindergarten, Preparatory, if any, shall be reported whether or not pre-school classes are provided for under the school's regular budget.
- Monograde Enrolment refers to pupils being taught in classes consisting of a single grade only.
- \* Multigrade Enrolment refers to pupils being taught in classes consisting of two or more grades under one teacher.
- Number of Repeaters refers to pupils who failed or left a particular grade level in any previous school year and are enrolled in
  the same grade level where they left or failed, as of August 31.
- Number of Transferees In refers to pupils who entered the school from another school, either government or private.
- Number of Balik-aral refers to pupils who finished a grade level, stopped schooling and enrolled in the next grade level after a year or more, as of August 31.
- Madrasah is an Arabic term for school. Operationally, Madrasah Education is now a component of National System of basic education by virtue of DepED Order No. 51, s.2004, authorizing the inclusion of Arabic language and Islamic values in the public school.
- Indigenous People a group of people or homogenous societies identified by self-ascription and ascription by others who have continuously lived as an organized community on communally bounded and defined territory sharing common bonds of language, customs, traditions and other distinctive cultural traits. (Source: RA 8371 Indigenous Peoples Act of 1997)
- Number of Classes per grade level (Grades 1-6) refers only to monograde classes. Classes with two or more grade levels shall be counted under the multigrade category.
- Number of Dropouts refers to pupils who left school before completing the prescribed grade level within the specified school year up to March 31 and should not be included in the total enrolment as of the same date.
- Number of Promotees/Graduates In grades 1 to 5, refers to pupils who successfully completed the grade level. In grade 6, this
  refers to pupils who completed the elementary level or the graduates of the level.

### AGE PROFILE (Table B)

The total enrolment of the school as of 31 August shall be distributed across grade levels, by single age and by sex.
 ECD (Early Childhood Development) experience includes all ECD programs for young children aged 4 to 5 years in registered pre-schools and those in similar organized educational institutions and day care centers.

### CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT (Table C)

- Current SY Enrolment and Number of Classes Enrolment shall tally with the data on enrolment and number of classes by grade level (Table A).
- Shift (or session)—refers to time schedules corresponding to different sets of classes (e.g. morning and afternoon shifts). Table C shall be tilled even if only one shift is offered by the school.

After completing Tables A through C, check that the enrolment totals in these tables tally with one another.

Page 3 of 6

Designation
GESP 2008, Table A.C
8771006

School Head

(Signature Over Printed Name)

Date :

Designation

Checked by District Office:

(Nignature Over Printed Name)

Head of the Office

(Signature Over Printed Name)

Date :

Verified by the Division Office:

Date :

Designation

Certified True and Correct by :

### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT ELEMENTARY SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written.

### PHYSICAL FACILITIES DATA (Tables E1, E2 & E3)

EXISTING NUMBER OF CLASSROOMS (Makeshift and condemned/condemnable instructional rooms are not to be included.)

Enter the number of rooms currently being used and not currently being used for *instructional purposes*, *regardless of funding source*, in the appropriate boxes. Similarly, enter the number of rooms currently being used and not currently being used for *non-instructional purposes* in the appropriate boxes. The columns for Totals shall include those currently being used and not

### Instructional rooms refer to rooms with the following dimensions:

- 7m x 9m with 2 doors
- 7m x 6m with 1 door
- 7m x 8m with 2 doors
- 6m x 8m (Bagong Lipunan type) with I door
- 7m x 7m with 2 doors

Instructional rooms used solely for pre-school classes and SPED classes shall not be included.)

### EXISTING CLASSROOM FURNITURE

- Number of Desks refers to the total number of serviceable two-seater desks in the school.
- Number of Tables and Chairs refers to the number of sets of 1 table and 2 chairs (new model) in the school.
- Number of Armchairs refers to the total number of serviceable armchairs in the school.

### PERSONNEL DATA AND TEACHER ASSIGNMENTS (Tables F & G) - The data to be entered shall be as of 31st of August 2006.

Locally-funded teachers working in the school are those teachers not having plantilla positions and whose compensation is not paid out of the national budget. These are classified according to the following:

Special Education Fund (SEF) - Teachers whose salaries are being paid by the Local School Board Fund (Provincial/City or Municipal) where the school is located.

Local Government Unit (LGU) funded - Those teachers paid out of the general fund (not the SEF) of the LGU.

PTCA-funded - Teachers who receive their salaries through the Parents-Teachers-Community Association (PTCA).

**Volunteer** – These are teachers who work for free or who receive very minimal allowance.

Others - These are teachers who are being funded by neither one of the above.

- Nationally-funded personnel are those teaching and non-teaching personnel having plantilla positions, including those with provisional appointments.
- Number of positions assigned in the school per latest PSI-POP refers to the number of plantilla items assigned to the school.
- Number actually working in the school are those teaching and non-teaching personnel with plantilla positions who are actually performing their specific assignments in the school, as of 31st of August 2006.
- On leave personnel refers to those who are on sick, vacation, study and/or maternity leave as of 31st of August 2006.
- Position(s) vacant refers to the plantilla positions that are unfilled as of 31st August 2006.
- Personnel detailed to DepEd office(s) are those assigned/designated to other DepEd office(s) like the district, the division, the regional or the central office.
- Ancillary services are those rendered by a guidance counselor, librarian, property custodian, office clerk, canteen manager, coordinator (NFE, PE, Boy/Girl Scout, etc.), teacher nurse. Class advisorship is not included.

Date :

Designation

Date :

Designation

Date :

Par	Particulars		Pre-School	chool	Gr	Grade 1	Gr	Grade 2	5	Grade 3	ଦ୍ୱ	Grade 4	6	Grade 5	<u>Ω</u>	Grade 6	TOT	TOTAL (Grades 1-6)
			Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female		Female		Male Female
Enrolment					···				_					$\dashv$	_	-	十	-
Number of Promotecs/Graduates	aduates							1	1				1			+	<u> </u>	
Number of Dropouts																$\dagger$		
Table E1 EXISTING	EVICTINO NI INCOMO DE BOOMS IN THE SOUTON CONTROL ON THE STATE OF BOOMS IN THE SOUTON CONTROL ON THE SOUTON CO	DOWS IN					•		ļ						}	-		-
- 1	In	etructional ro	in a	( ) ( ) L,	10000	2007 (23.3)		7										
-		THE LOCK OF THE LO						Ţ				Zon-	instruct	Non-instructional rooms	ms			
classrooms Laboratorics	Used as H.F. rooms	Used as I.A./ Workshops	Used as computer rooms		Not currently used	Total instructional rooms	onal		Used as libraries	Used as clinic		Used as canteen	Used as offices	offices	Other uses	Not cr	Not currently used	Total non- instructional
				-							-							
Classroom furniture for pupils	room furniture for pupils Desks Sets of chairs and Armchair	Desks	Sets	Sets of chairs and tables	and	Armchairs			:   [	Girls Boys Sh	34034	G	Girls	13,312	006-2007 Boys	(As of /	August.	Shared
										- value of tollers	-			(uruta))		(tollet bowl)	╁	(girls and boys)
Table F1. PERSONNEL DATA (Locally-funded), SY 2006-2007 (As of August 31)	DATA (Loca	lly-funded), S	Y 2006-20	)07 (As ı	of Augus	(31)	į	Γ							-		-	
			L	OCALLY	-FUNDE	D TEACH	ERS WO	LOCALLY-FUNDED TEACHERS WORKING IN THE SCHOOL	THE SC	HOOL								
Special Educ. Fund (SEF) (Regular Fund)			Local Gov't Unit		PTCA_familial		ا ب		X	Madrasah Education	ucation			_	J.L	TOTAL		
Provincial/City	und)	Local	(LGT) funded	·		í		r ordinect		Teacher			Others		Locall	Locally-funded		
	und)  Municipal	Local (LG)		$\frac{1}{1}$										_				
	und)  Municipal	Local (LG)														i		
	und) Municipal	Local (LG)										• •						
ertified True and Correct by		(LG)		Chec	ked by Dis	Checked by District Office:	•,					i erij	ied by th	e Division	Office:			
Certified True and Correct by :		Local (LG)		Chec Head	Checked by Distric Head of the Office	trict Office	.,	!				I erij Head	Verified by the Divi	Verified by the Division Office :	Office :			
Certified True and Correct by School Head		(NEF) Local Municipal (LG) Monicipal (DG) Monicipal		Chea Heaa	Checked by Dis Head of the Of	trict Office	.,	(Signatur	(Signature Over Printed Name)	ted Name)		Head Head	Verified by the	e Division Yfice		(Signature Over Printed Name)	Over Prim	ted Name)

School Head

(Signature Over Printed Name)

Date:

Designation

Head of the Office

(Signature Over Printed Name)

Head of the Office :

Date : Designation (Signature Over Printed Name)

Position Title	Number of positions assigned in the school	Number act	Number actually working in the school	n the school	On leave	Position(s) vacant	Personnel detailed	TOTAL (Col.5+Col.6+
Cal. 1	per latest PSL-POP	Mak	Female	TOTAL	2		to Depail Office(s)	Col.7+Col.8)
a. Non-teaching	- COI: •	Con 5	0.4	Cal. 3	<u></u>	Col. 7	G. I	COL 9
Principal IV								•
Principal III						!		-
Principal II							:	
Principal I								, [,
Head Teacher III								
Head Teacher II								.  ,
Head Teacher I			j					
Guidance Coordinator/Counselor								
Clerk						•		
Security Guard								-
Utility Worker								•
TOTAL (Nationally-funded non-teaching personnel)	-		-	1		1	1	_
Teaching								
Master Teacher II								,
Master Teacher I								•
Teacher III								*
Teacher II			:					
Sub-Total (Quick Count Data)	-						-	
SPED Teacher Items								-
Pre-School Teacher Items								•
TOTAL (Nationally-funded teaching personnel)  Note: In Tables F. & F. totals in column 9 must tally with entries in column 2.	ries in column 2						-	
Table G. TEACHER ASSIGNMENTS (Nationally-funded teachers only), SY 2006-2007 (As of August 31)	funded teachers on	ly), SY 2006-200	)7 (As of Au <sub>i</sub>	gust 31)				
Decision Title	Carries full-time	Carries full-time class teaching load (360 min. or more)		Assigned part-time to class teaching, part-time to ancillary services	o class teaching, llary services	Assistant full time to	TOTAL	
rasilon 1 ite	Not assigned to ancillary services	Assigned to ancillary services as askillional load		min. per	Class teaching less than 200 min. per day	ancillary services	(:1::)	ı ni slı
Master Teacher II						CO1. 0	Ś	
Master Teacher I								eq ə
Teacher III			1					
Teacher II			-					
Teacher I								ısnı
SPED Teacher Items		 	!					נטו
Pre-School Teacher Items								·An
	•		-	'	•	_		





Designation : (Signature Over Printed Name)  OSSP 1006. Schildo  Date :  87-1006.	Certified True and Correct by : School Head :	Quick Count Data:  Total Envoluent (Table A, "TOTAL")	Type of School:	# Street Municipality	(Official name)  Address:	Name of School :	Total enrolment Total instructional rooms Total instructional rooms Total classroom furniture Total symmetry data to the boxes for Quick Count Data found at the bottom of this page, as follows: From Table A (Column "TOTAL") From Table E <sub>2</sub> (Column "TOTAL Nationally-funded teaching personnel") Total classroom furniture The head of the school shall sign the forms certifying to the correctness of the data, and shall be responsible and accountable for any inaccuracy or false data.	This form shall be accomplished by the head of all	
Head of the Division  Designation	Verified by the Division Office :	Total Nationally-Funded Teaching Personnel (Table F. p., Column 2) (excluding SPED Teacher/s)	I. Funding (Tick one only)  National Local	Barangay Province City	и лате.)	SCHOOL INFORMATION SY 2006-2007	ables A through G, copy summary data to the boxes for Gersonnel  From Table A (Co)  From Table E <sub>1</sub> (Co)  From Table E <sub>2</sub> (Co)  From Table E <sub>2</sub> (Co)  From Table E <sub>2</sub> ing to the correctness of the data, and shall be recressective Division Office on or hefore September 30, 2	GOVERNMENT SECONDARY SCHOOL PROFILE  This form shall be accomplished by the head of all government secondary schools. In the control of the secondary schools are the control of the secondary schools.	Republic of the Philippines DEPARTMENT OF EDUCATION OFFICE OF PLANNING SERVICE Research and Statistics Division
tion (Nignature Over Printed Name)	ivision Office :	Desta  Total Instructional Rooms  (Table E., "TOTAL")	2. Type (Fick as appropriate)  Science High School Integrated School SPED School	Fax No. : E-Mail Address :	Region : Division : Legislative District : Tel. No.		s for Quick Count Data found at the bottom of this page, as follows:  (Column "TOT.1L")  (Column 2, "TOTAL Nationally-funded teaching personnel")  (Column "TOT.L")  (Column "TOT.L")  be responsible and accountable for any inaccuracy or fake data/information 30, 2006.	PROFILE	2
Name)		Desks, See Vouin Armchairs  end using Armchairs  Total Classroom Furniture  (Table E 1)				-	m shall be accomplished by page, as follows: ! personnel") ! acr or false dataInformation		



### Republic of the Philippines DEPARTMENT OF EDUCATION

OFFICE OF PLANNING SERVICE





### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT SECONDARY SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written.

### STUDENT DATA (Table A) - The data to be entered shall be distributed by year level and by sex.

- Total Enrolment -includes all students enrolled in the school, including repeaters.
- Number of Repeaters refers to students who failed or left a particular year level in any previous school year and are enrolled in the same year level where they left or failed, as of August 31.
- Number of Transferees In refers to students who entered the school from another school, either government or private.
- Number of Balik-aral refers to students who finished a year level, stopped schooling and enrolled in the next year level after a year or more, as of August 31.
- Madrasah is an Arabic term for school. Operationally, Madrasah Education is now a component of National System of basic education by virtue of DepED Order No. 51, s.2004, authorizing the inclusion of Arabic language and Islamic values in the public school.
- Indigenous People a group of people or homogenous societies identified by self-ascription and ascription by others who have continuously lived as an organized community on communally bounded and defined territory sharing common bonds of language, customs, traditions and other distinctive cultural traits. (Source: RA 8371 Indigenous Peoples Act of 1997)

### AGE PROFILE (Table B)

■ The total enrolment of the school as of 31 August shall be distributed across year levels, by single age and by sex.

### CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT (Table C)

- Current SY Enrolment and Number of Classes Enrolment shall tally with the data on enrolment and number of classes by year level (Table A).
- Shift (or session) refers to time schedules corresponding to different sets of classes (e.g. morning and afternoon shifts). Table C shall be filled even if only one shift is offered by the school.

After completing Tables A through C, check that the enrolment totals in these tables tally with one another.

### STUDENT DATA FOR PREVIOUS SCHOOL YEAR 2004-2005 as of March 31 (Table D) - The data to be entered shall be distributed by year level and by sex.

- Number of Dropouts refers to students who left school before completing the prescribed year level within the specified school year up to March 31 and should not be included in the total enrolment as of the same date.
- Number of Promotees/Graduates In year 1 to 3, refers to students who successfully completed the year level. In year 4, refers
  to students who completed the secondary level.

School Head

Certified True and Correct by:

Table A. STUDENT DATA, SY 2006-2007 (As of August 31)

Particulars TOTAL ENROLMENT	Ye Male	Ycar I Female	Year 2	IT 2 Female	Ye. Male	Year 3 Female	Ye: Male	Year 4 Female	TOTAL (Years 1-4) Male Femal	T <sub>a</sub>
Included in this enrolment, number of:										
SPED, graded										_]
Repeaters										
Transferees In										
Balik-Aral										
Madrasah Education										
Indigenous Pcople										
										L
Total Number of Classes										J
Included in these classes, for Madrasah Education:	Education:		•							
Number of Classes										
Table B. SECONDARY AGE PROFILE, SY 2006-2007 (As of August 31)	ILE, SY 2006	-2007 (As of	August 31)					į		J
Age		Year 1	Year 2	r 2	Year 3	ır 3	Year 4	1.7	TOTAL (Vears 1-4)	àL
10 and Balan	Male	Female	Male	Female	Male	Female	Male	Female	Male	L
TO alla Delaw										
12										
13										
14										
15										丄

TOTAL	20 and Above	19	18	17	16	15	 13	12	10 and Below		Age
									-	Male	Ye
										Female	Year 1
										Male	Yea
								l		Female	Year 2
										Male	Үеаг 3
										Female	r3
										Male	Year 4
										Female	1
										Male	TOTAL (Vears 1-4)
- Silvan										Female	ears 1-4)

Table C. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2006-2007 (As of August 31)

				,		(	/				
Particulars	1st Shift	hift	2nd	2nd Shift	3rd Shift	Shift	4th Shif	hift	TATOT	14,	
4 11 14 1 14 14 14			-						101	All	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Famala	
	ļ								. Tarrey	Y. LIIIAK	
Emolment											d) oceo
		ļ									
Number of Classes											

Designation	The Paris of the P

(Signature Over Printed Name)

Head of the Division Verified by the Division Office:

(Signature Over Printed Name)

Date :

### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT SECONDARY SCHOOL PROFILE

### PHYSICAL FACILITIES DATA (Tables E1, E2 & E3)

EXISTING NUMBER OF CLASSROOMS (Makeshift and condemned/condemnable academic rooms are not to be included.)

Enter the number of rooms currently being used and not currently being used for *instructional purposes*, *regardless of funding source*, in the appropriate boxes. Similarly, enter the number of rooms currently being used and not currently being used for *non-instructional purposes* in the appropriate boxes. The columns for Totals shall include those currently being used and not

### Instructional rooms refer to rooms with the following dimensions:

- 7m x 9m with 2 doors
- 7m x 6m with 1 door
- 7m x 8m with 2 doors
- 6m x 8m (Bagong Lipunan type) with 1 door
- 7m x 7m with 2 doors

### EXISTING CLASSROOM FURNITURE

- Number of Desks refers to the total number of <u>serviceable</u> two-seater desks in the school.
- Number of Tables and Chairs refers to the number of sets of 1 table and 2 chairs (new model) in the school.
- Number of Armchairs refers to the total number of serviceable armchairs in the school.

### PERSONNEL DATA AND TEACHER ASSIGNMENTS (Tables F& G) - The data to be entered shall be as of 31th of August 2006.

Locally-funded teachers working in the school are those teachers not having plantilla positions and whose compensation is not
paid out of the national budget. These are classified according to the following:

Special Education Fund (SEF) - Teachers whose salaries are being paid by the Local School Board Fund (Provincial/City or Municipal) where the school is located.

Local Government Unit (LGU) funded - Those teachers paid out of the general fund (not the SEF) of the LGU.

PTCA-funded - Teachers who receive their salaries through the Parents-Teachers-Community Association (PTCA).

Volunteer - These are teachers who work for free or who receive very minimal allowance.

Others - These are teachers who are being funded by neither one of the above.

- Nationally-funded personnel are those teaching and non-teaching personnel having plantilla positions, including those with provisional appointments.
- Number of plantilla items in school per latest PSI-POP refers to the number of plantilla items allocated to the school.
- Number actually working in the school are those teaching and non-teaching personnel with plantilla positions who are actually
  performing their specific assignments in the school, as of 31th of August 2006.
- On leave personnel refers to those who are on sick, vacation, study and/or maternity leave as of 31th of August 2006.
- Plantilla item(s) vacant refers to the plantilla positions that are unfilled as of 31th of August 2006.
- Plantilla administrators/teachers detailed to other school(s)/DepEd office(s) are those who are assigned/designated to other school(s) or DepEd office(s) like the district, the division, the regional or the central office.
- Plantilla administrators/teachers borrowed from other school(s) are those who are actually working in the school but whose items belong to another school.
- Ancillary services are those rendered by a guidance counselor, librarian, property custodian, office clerk, canteen manager, coordinator (NFE, PE, Boy/Girl Scout, etc.), teacher nurse. Class advisorship is not included.

Particulars	Yea	Year 1	Yea	Year 2	Yea	Year 3	Year 4	r 4	TOTAL (Vests 1-1)	Pare (LL)
	Male	Female	Male	Female	Male	Fennsle	اهادی	Emialo	M1,	East 1
					L	, canaly	. Taic	remaie	Maie	remaie
Enrolment										
Number of Promotecs/Graduates										
Number of Dropouts								• • •		

Table E1. EXISTING NUMBER OF ROOMS IN THE SCHOOL, SY 2006-2007 (As of August 31)

lised : librari	Total instructional rooms	Not currently used	Used as computer rooms	Used as H.E. Used as I.A./ rooms Workshops	Used as H.E. rooms	Used as academic Science classrooms Laboratories	Used as academic classrooms
			oms	Instructional rooms	Insi		

			Company of the Control of the Contro	· Octato		
lised as libraries	Used as clinic	Used as canteen	Used as offices	Other uses	Not currently used	Total non- instructional rooms
					•	

Table E2. EXISTING CLASSROOM FURNITURE, SY 2006-2007 (As of August 3)

Classroom furniture for students		(As of August 51)
	Doctor	· Own owe,
tables	Sets of chairs and	2 - ZWW-ZWO / (A.S.
AFBEHAITS		or August 51)

Table E3. EXISTING NUMBER OF TOILETS, SY 2006-2007 (As of August 31)

Number of toilets	
(toilet howl)	Girls
(urinal)	
 (toilet bowl)	Βολχ
(girls and boys)	Shared

Table F1. PERSONNEL DATA (Locally-funded), SY 2006-2007 (As of August 31)

	Teacher	cation	COLOR TOTAL STATE OF THE SCHOOL
		tion Others	
	Locally-funded	TOTAL	

Certified True and Correct by:

School Head

Designation

(Signature Over Printed Name)

Date :

Verified by the Division Office:

Head of the Division

Designation

(Signature Over Printed Name)

Date :

GSSF 2006, TablesD-F1 8/7/2006

Date:	(Signiture Over Printed Name)
Designation	2) min erestyppe
. <i></i>	
-	

(Signature Over Printed Name)

Date

						Office.	erified by the Division Office	1.7				Certified True and Correct by :
-	1	-			-			-		-		TOTAL (Nationally-funded teaching personnel)
••••	<u> </u>	: 1										SPED Teacher Item
<b></b>	<del></del>	,	<u> </u>									1 cacher 1
~~~	<u> </u>					! ! !						1 cacher II
••••	J											reacher III
	1											Transit Italian
••••	-		1		+						-	Inter Teacher T
		-										Master Teacher II
••••		-										Instructor I-III
******		Col.7		Col. 6		min per day	Cnl. 4		as <u>addītjoņal koad</u> Col. 3	2	services Col. 2	CoLi
uį sp		TOTAL (Col2+Col3+Col4+		Assigned full-time to ancillary services	an 200	part-time to ancillary services hing 200 min. per   Class teaching test than 200	part-time to ar Class teaching 200 min per	Class	Or more) Assigned to ancillary services	🖣	Not assigned to ancillary	Position Title
					ja Ja	e to class teachi	August 31) Assigned part-time to class teaching.	or (As of Al	Carries full-time class teaching load	s full-time clas	Carrie	Carries full-time class teaching load Assigned part
									nt 2005.13			Table C. TEACHED ASSISTANTANTS (National)
-	-	,		-		-		·	_			TOTAL (Nationally-funded teaching personnel)
	-											SPED Teacher Item
											_	Sub-Total (Quick Count Data)
-	••••											Teacher I
	-	1							 			Teacher []
		,									-	Teacher III
	ı	,							<b></b>			1
			:				 : !!		!		:	Master Teacher II
	1	,										Instructor I-III
												Teaching
-	_	1					,	-	-			TOTAL (Nationally-funded non-teaching personnel)
-	,	-		,								Disbursing Officer II
	-	•										Senior Bookkeeper
		_										Librarian
,	1	-										Guidance Coordinator/Counsclor
	í	1					i			-		Head Teacher I
		,		,								Head Teacher II
	<u></u>		•							-		Head Teacher III
	ı							:	•			Head Teacher IV
	,											Head Teacher V
,		<u> </u>						!	     			Head Teacher VI
,												Principal I
						!						Principal II
												Principal III
	,		:		-							Principal IV
	,											Vocational School Administrator I-III
				1000	- Cug							Non-teaching
(CeL11+CeL12) Cel. 13	(Cal+calio) Cal 12	(C#13-C#1)	Female Col 10	Cot 9		InquEd affice(s)	Cal. 6	CF.	CoL4	Cotu	Cal. 2	Cel. 1
TOTAL	working in the school  Female TO	Nation:	owed from ool(s)	teachers horrowed from other school(s)	TOTAL (Calda-Calda Calda-Calda	PlandEn administraturs/ reachers detailed to other school(s)/	Plantilla item(s) vacant	On leave	Number actually working in the school		Number of plantitle trents in school per latest	. Position Title
	TOTAL		nistrators	Plantilla administratore			A ITEMS	SCHOOL PLANTILLA ITEMS	SCHOOL			
				NNEL	NATIONALLY-FUNDED PERSONNEL	EVALL 7-FULL	MALIO					



Municipality ID

?		
2	I	

### DEPARTMENT OF EDUCATION OFFICE OF PLANNING SERVICE Research and Statistics Division Republic of the Philippines

### PRIVATE SCHOOL PROFILE

any inaccuracy or false data/information reported. He/she shall submit the accomplished forms to the respective Division Office on or before September 30, 2006. offering more than one level, only one form shall be accomplished. He/she shall sign the forms certifying to the correctness of the data, and shall be responsible and accountable for This form shall be accomplished by the head of all private education institutions offering pre-school, elementary and or secondary levels. In the case of schools institutions

### SCHOOL INFORMATION SY 2006-2007

Certified True and Correct by: School Head: Designation:		Head of Institution Designation	Address	Name of Institution
nd Correct by	Type of School:		₹ <b>.</b>	
	ool:	Municipality	(If renamed, pleas	(Offici
(Signature Over Printed Name)  Date:	1. Sector (Tick one only)  Sectarian  Non-Sectarian	Province/City	(If renamed, please indicate old name.)  Street  Barangay	(Official name)
Verified by the Division Office : Heud of the Division (Signature)	2. Level of Education Offered (Tick as appropriate)  Pre-school  Elementary  Secondary	Government Recognition No.  Permit No.  Renewal No.	Legislative District: Tel. No.: Fax No.: E-Mail Address:	Region :
(Signature Over Printed Name)  Pate:	ed (Tick as appropriate)	, s. , s.		

Fager I of a

### INSTRUCTIONS FOR ACCOMPLISHING THE PRIVATE SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written. Shaded boxes shall not be filled.

PUPIL/STUDENT DATA (Table 1 & 4) - The data being requested cover both the current and previous school years and shall be distributed by grade/year level and by sex.

- *Total Enrolment* includes all pupils/students enrolled in the school, including repeaters. In the case of multigrade pupils, the enrolment figures shall be distributed across the appropriate grades.
- Pre-school Enrolment refers to enrolment before Grade I, i.e., Nursery, Kindergarten, Preparatory.
- Monograde Enrolment refers to pupils being taught in classes consisting of a single grade only.
- Multigrade Enrolment refers to pupils being taught in classes consisting of two or more grades under one teacher.
- Number of Repeaters refers to pupils/students who lailed or left a particular grade/year level in any previous school year and are enrolled in the same grade/year level where they left or failed, as of August 31.
- Number of Transferees In refers to pupils/students who entered the school from another school, either government or private.
- Number of Balik-aral refers to pupils/students who finished a grade/year level, stopped schooling and enrolled in the next grade/year level after a year or more, as of August 31.
- Madrasah refers to Madrasah which obtained a permit to operate from DepED Regional Offices upon recommendation from Schools Division Superintendent. The permit to operate is proof of DepED recognition of Private Madrasah.
- Indigenous People a group of people or homogenous societies identified by self-ascription and ascription by others who have continuously lived as an organized community on communally bounded and defined territory sharing common bonds of language, customs, traditions and other distinctive cultural traits. (Source: RA 8371 Indigenous Peoples Act of 1997)
- Number of Classes per grade/year level (Grades 1-6, Years 1-4) refers only to single grade/year classes. Classes with two or more grade level shall be counted under the multigrade category.
- Number of Dropouts refers to pupils/students who left school before completing the prescribed grade/year level within the specified school year up to March 31 and should not be included in the total enrolment as of the same date.
- Number of Promotees/Graduates In grades 1 to 5/years 1 to 3, refers to pupils/students who successfully completed the grade/year level. In grade 6/year 4, refers to pupils/students who completed the elementary/secondary level.

### AGE PROFILE (Table 2)

The total enrolment of the school as of 31 August shall be distributed across grade/year levels, by single age and by sex.
ECD (Early Childhood Development) experience includes all ECD programs for young children aged 3 to 5 years in registered pre-schools and those in similar organized educational institutions and day care centers.

### CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT (Table 3)

- Current SY Enrolment and Number of Classes Enrolment shall tally with the data on enrolment and number of classes by grade/year level (Table 1).
- Shift (or session) refers to time schedules corresponding to different sets of classes (e.g. morning and afternoon shifts). Table 3 shall be filled even if only one shift is offered by the school.

After completing Tables 1 to 3, check that the enrolment totals in these tables tally with one another.

### PHYSICAL FACILITIES DATA (Tables 5, 6 & 7)

### EXISTING NUMBER OF CLASSROOMS (Makeshift and condemned/condemnable academic rooms are not to be included.)

Enter the number of rooms currently being used and not currently being used for *instructional purposes* in the appropriate boxes. Similarly, enter the number of rooms currently being used and not currently being used for *non-instructional purposes* in the appropriate boxes.

### EXISTING CLASSROOM FURNITURE

- Number of Desks refers to the total number of <u>serviceable</u> two-seater desks in the school.
- Number of Tables and Chairs refers to the number of sets of 1 table and 2 chairs (new model) in the school.
- Number of Armchairs refers to the total number of serviceable armchairs in the school.

### PERSONNEL DATA

• Teachers with Full-time Teaching Load - refer to those who are handling not less than 15 teaching hours a week. Per MECS Circular No. 6, series of 1974, a teacher gets an equivalent of one subject load reduction for each regular extra-curricular activity assigned to him. Therefore, a teacher whose total actual teaching load plus equivalent load is at least 15 hours is considered as a teacher with full-teaching load. Teachers handling more than one level shall be entered in the row for "No. of Teachers with Part-Time Teaching Load" and under the column where he/she spends the most number of hours teaching. A part-time teacher shall only be counted once.

Number of Classes

Certified True and Correct by :

School Head

Enrolment

Particulars

Table 3. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2006-2007 (As of August 31)

1st Shift

Male

Female

Male

Female

Male

Female

Male

IOTAL,

3rd Shift

2nd Shift

(Signature Over Printed Name)

Date :

Designation

Head of the Division

Verified by the Division Office :

(Signature Over Printed Name)

Fage 1 of 6

Table 2. ELEMENTARY AGE PROFILE, SY 2006-2007 (As of August 31) Total Number of Multigrade Classes included in these classes, for Madrusah Education: Total Number of Monograde Classes TOTAL ENROLMENT Table 1. PUPIL DATA, SY 2006-2007 (As of August 31) Included in this enrolment, number of Repeaters Multigrade Classes Monograde Classes Balik-Aral SPED, graded Monograde Indigenous People Madrasah Education Transferees In Multigrade 13 and Above 4 and below TOTAL 126 12 ç 00 5 **Particulars** Make Pre-school Female With ECD Experience Without ECD Experience

Matte Female Matte Female Male Pre-School Female Grade I Male Female Grade 1 Male Female Male Grade 2 Grade 2 Female Male | Female Make Grade 3 Grade 3 Female Male Male Grade 4 Grade 4 Female Female Male | Female Male Grade 5 Grade 5 Female Male Female Male | Female Grade 6 Grade 6 Male TOTAL (Grades 1-6) Male TOTAL (Grades 1-6) Female Female

A. ELEMENTARY EDUCATION

Totals in these boxes must tally

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ŀ	4. PUPIL DATA FOR PREVIOUS SCHOOL YEAR 2005-2006 (As of March 31)

Particulary	Pre-	Pre-School	Grade 1	de 1	Grade 2	de 2	Gra	Frade 3	Grade 4	de 4	Grade 5	le 5	Grade 6	le 6	TOTAL (Grades 1-	rades 1-6)
	Male	Male Female Male Female Male Male	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female Male Female Male Female Male Female Male Female	Male	Female
Enrolment				•												
Number of Promotees/Graduates											•					
Number of Dropouts																

# Table 5. EXISTING NUMBER OF ROOMS IN THE SCHOOL, SY 2006-2007 (As of August 31)

Used as academic classrooms	
Used as Science Laboratories	
Used as H.E.	ins
Used as H.E. Used as I.A./	instructional rooms
Used as computer rooms	Sms
Not currently used	
Total instructional rooms	

Used as libraries	
Used as clinic	
Used as canteen	Non-i
Used as offices	Non-instructional rooms
Other uses	rooms
Not currently used	
Total non- instructional rooms	

# Table 6. EXISTING CLASSROOM FURNITURE, SY 2006-2007 (As

Classroom furniture for papils	6. EXISTING CLASSROOM FURNITURE, SY 2006-2007 (As of August 31)
Desks	URNITURE, SY
Sets of chairs and tables	2006-2007 (As of
Armchairs	(August 31)

# Table 7. EXISTING NUMBER OF TOILETS, SY 2006-2007 (As of August 31)

	Girls	Boys	Shared
Number of toilets	(toilet bowl)	(urinal) (toilet bowl)	girls and boys)
	,		

Verified by the Division Office:

Head of the Division

(Signature Over Printed Name)

Designation

Designation

Schoul Head

(Signature Over Printed Name) Date :

Certified True and Correct by :

Date:

School Head Designation

Certified True and Carrect by:

Number of Classes

(Signature Over Printed Name) Date :

Designation Head of the Division Verified by the Division Office:

(Signature Over Printed Name)

Enrolment Table 3. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2006-2007 (As of August 31) Table 2. SECONDARY AGE PROFILE, SY 2006-2007 (As of August 31) Table 1. STUDENT DATA, SY 2006-2007 (As of August 31) Included in these classes, for Madrasah Education: Included in this enrolment, number of: TOTAL ENROLMENT Total Number of Classes SPED, graded Number of Classes Indigenous People Madrasah Education Balik-Aral Transfcrees In Repeaters 20 and Above **Particulars** 10 and Below **Particulars** TOTAL 18 17 16 15 14 7 12 = Male Male Male Year l Year 1 1st Shift Female Female Female Male Male Year 2 Year 2 Male Female Female 2nd Shift Male Male Female Year 3 Year 3 Female Female Male 3rd Shift Male Male Year 4 Year 4 Female Female Female Male Male Male TOTAL (Years 1-4) TOTAL (Years 1-4) TOTAL Female Female Female

Allat isum səxod əsəili ni elatoT

School Head

Certified True and Correct by:

# Table 4. STUDENT DATA FOR PREVIOUS SCHOOL YEAR 2005-2006 (As of March 31)

	Year 1	T 1	Year 2	ar 2	Yes	Year 3	Year 4	r 4	TOTAL	TOTAL (Years 1-4)
Farticulars	Male	Male Female	Male	Female	Male	Female	Male Female		Male	Female
Enrolment					,					
Number of Promotecs/Graduates										
Number of Dropouts										

# Table 5. EXISTING NUMBER OF ROOMS IN THE SCHOOL, SY 2006-2007 (As of August 31)

-			Ins	Instructional room	ms		
	Used as academic classrooms	Used as Science Laboratories	Used as H.E. Used as L.A. rooms Workshops	Used as I.A./ Workshops	Used as computer rooms	Not currently used	Total instructional rooms

		Non-i	Non-instructional rooms	ooms		
 Used as libraries	Used as clinic	Used as canteen	Used as offices	Other uses	Not currently used	Total non- instructional rooms

# Table 6. EXISTING CLASSROOM FURNITURE, SY 2006-2007 (As of August 31)

Classroom furniture for students	ble 6. EXISTING CLASSROOM FURNITURE, SY 2000-2007 (AS 01 August 31)
Desks Sets of chairs and tables	URE, SY 2006-2007 (AS
Armchairs	or August 51)

# Table 7. EXISTING NUMBER OF TOILETS, SY 2006-2007 (As of August 31)

Number of toilets	
(toilet bowl)	Cirls
(urinal)	H.
 ) (toilet bowl)	Воух
(girls and boys)	Shared

### C. PERSONNEL DATA

## Table 1. SEX PROFILE OF PERSONNEL, SY 2006-2007 (As of August 31)

Particulars		Pre-School			Elementary	,		Secondary	
I al traiats	Male	Female	Total	Male	Female	Total	Male	Female	[otal
No. of Teachers with Full-time Teaching Load									
No. of Teachers with Part-time Teaching Load						<u>.</u>			
No. of Administrative and Support Personnel									

(Signature Over Printed Name)

Verified by the Division Office:

Head of the Division

Designation

(Signature Over Printed Name)

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