

### Republic of the Philippines **Bepartment of Education**



JUL 08 2005

DepED ORDER No. 36 s. 2005

### REGULAR ANNUAL COLLECTION AND PROCESSING OF FORMAL BASIC EDUCATION DATA

To: Regional Directors
Regional Secretary – DepED ARMM
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

- 1. The annual statistical activities of the Department start this school year with the distribution and collection of the data gathering forms designed for electronic processing using the Basic Education Information System (BEIS).
- 2. The BEIS data gathering forms covering SY 2005-2006 consist of the following:
  - a. Government Elementary School Profile
  - b. Government Secondary School Profile
  - c. Unified School Profile (for private elementary and secondary schools)
- 3. The heads of the regional and divisional planning units shall jointly undertake the distribution, collection and processing of the accomplished forms.
- 4. The cut-off date for the Government Elementary and Secondary School Profile and Private School Profile remains as is, **August 31**. Enclosed are the forms.
- 5. District supervisors and heads of public elementary schools, secondary school principals, vocational school administrators and heads of private schools offering elementary and/or secondary education shall be held responsible and accountable for the prompt, complete and accurate filling up of the BEIS forms. They shall likewise be responsible for the submission of the duly accomplished forms to their respective division offices on or before **September 30**, **2005**.
- 6. The division offices shall electronically process the school profiles to produce the following outputs and shall submit the same on the following dates to their respective regional offices:

Outputs (in print and diskettes)

<u>Date</u>

BEIS – Quick Counts (public elementary and secondary schools)

End of October 2005

District and Division Statistical

Bulletins and BEIS-Performance
Indicators Report

End of January 2006

<u>,</u>

- 7. The regional offices shall consolidate the division offices' outputs to produce regional statistical bulletins. The soft copies of the regional statistical bulletins as well as the school district and division statistical bulletins produced by the division offices shall be submitted to the Research And Statistics Division (RSD), Office of Planning Service (OPS), on or before the end of February 2006. The RSD, OPS shall then consolidate the regional outputs to produce the Department's statistical bulletin on or before the end of March 2006.
- 8. Statistical bulletins produced by the regional offices shall be distributed to their respective division offices while those produced by the division offices shall be distributed to their respective district offices.
- The regional directors, schools division superintendents, district supervisors and school heads are advised to implement rigid validation procedures to ensure the completeness, accuracy and reliability of the data. These concerned field officials shall be held responsible and accountable for any inaccuracy or false data reported. The Central Office through the OPS will put in place a rigorous system of spot checking and validation at the central and field levels. Administrative sanctions shall be imposed on those officials who deliberately report false or inaccurate data.
- 10. Full attention and strict compliance with this Order is earnestly requested of all concerned to ensure the successful implementation of this annual statistical activity.
- This Order supersedes previous DepED Order regarding annual collection and processing of basic education data.

FLORENCIO B. ABAD

Secretary

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Encls.:

As stated

Reference: DepED Order: No. 47, s. 2004

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

> DATA (Statistics) **FORMS** SCHOOLS

Reformatted by: Maricar/DO-BEIS 07-08-05



### District ID School ID

### Republic of the Philippines DEPARTMENT OF EDUCATION OFFICE OF PLANNING SERVICE Research and Statistics Division

## GOVERNMENT ELEMENTARY SCHOOL PROFILE

Date :	Designation	Date :	Designation :	Date :	Designation :
(Signature Over Printed Name)		(Signature (Ner Printed Name)		(Signature Over Printed Name)	(Signatu
	Head of the Office :		Head of the Office :		School Head:
	Verified by the Division Office :	i.	Checked by District Office:		Certified True and Correct by:
(tune E ;)	(runs of 1971 to )	(excluding SPED & Preschool Teacher/s)	(excluding SPEI	(Thomas Dr. 1971)	
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Desks seasofehairs trinchairs				Male Female	
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	No.	Tel. No.			Address
	Legislative District :	Legi	te old name.)	(If renamed, please indicate old name.)	
	School District	Scho			
	sian :	Division		(Official name)	
	ion :	Region			Name of School :
		SY 2005-2006			
		SCHOOL INFORMATION			
or Jaise data/information	ed. He shall submit the accomplished forms to the respective Division Office on or before September 30, 2005.	reported. He shall submit the accomplished forms to the respective Division Office on or before September 30, 2005.	respective Division Office	e accomplished forms to the	reported. He shall submit the
		From Lable E.		Lotal classroom jurniture	fold
	TOLIC)	From Table E <sub>1</sub> (Column TOLM)		Lotal instructional rooms	Lota
ersonnel")	2. "TOTAL Nationally-funded teaching personnel")	From Table F <sub>25</sub> (Column 2	personnel	Total nationally-funded teaching personnel	Tota
	C.TELOL	From Table A (Column "TOTAL")		Total enrolment	Tota
ollows:	annex, extension, etc After entering all data for Tables A through G, copy summary data to the boxes for Quick Count Data found at the bottom of this page, as follows:	y data to the boxes for Quick Count De	through G. copy summary	entering all data for Tables .	annex, extension, etc., After of
hall be accomplished by every	This form shall be accomplished by the head of all government elementary schools. In the case of schools with annexes, extensions, etc., a different form shall be accomplished by every	hools. In the case of schools with anne	overnment elementary sch	implished by the head of all s	This form shall be acco



### Republic of the Philippines DEPARTMENT OF EDUCATION

OFFICE OF PLANNING SERVICE



Research and Statistics Division

### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT ELEMENTARY SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written. Shaded boxes shall not be filled

**PUPIL DATA (Tables A & D)** - The data being requested cover both the current and previous school years and shall be distributed by grade level and by sex.

- Total Enrolment includes all pupils enrolled in the school, including repeaters. In the case of multigrade pupils, the enrolment
  figures shall be distributed across the appropriate grades.
- Pre-school Enrolment refers to enrolment before Grade 1. Furoliment in Nursery, Kindergarten, Preparatory, if any, shall be reported whether or not pre-school classes are provided for under the school's regular budget.
- Monograde Enrolment refers to pupils being taught in classes consisting of a single grade only.
- Multigrade Enrolment refers to pupils being taught in classes consisting of two or more grades under one teacher.
- Number of Repeaters refers to pupils who failed or left a particular grade level in any previous school year and are enrolled in the same grade level where they left or failed, as of August 31.
- Number of Transferees In refers to pupils who entered the school from another school, either government or private.
- Number of Balik-aral refers to pupils who finished a grade level, stopped schooling and enrolled in the next grade level after a year or more, as of August 31.
- Number of Classes per grade level (Grades 1-6) refers only to monograde classes. Classes with two or more grade levels shall be counted under the multigrade category.
- Number of Dropouts refers to pupils who left school before completing the prescribed grade level within the specified school year up to March 31 and should not be included in the total enrolment as of the same date.
- Number of Promotees/Graduates In grades 1 to 5, refers to pupils who successfully completed the grade level. In grade 6, this
  refers to pupils who completed the elementary level or the graduates of the level.

### AGE PROFILE (Table B)

The total enrolment of the school as of 31 August shall be distributed across grade levels, by single age and by sex.
 ECD (Early Childhood Development) experience includes all ECD programs for young children aged 4 to 5 years in registered pre-schools and those in similar organized educational, institutions and day care centers.

### CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT (Table C)

- Current SY Enrolment and Number of Classes Enrolment shall tally with the data on enrolment and number of classes by grade level (Table A).
- Shift (or session)—refers to time schedules corresponding to different sets of classes (e.g. morning and afternoon shifts). Table—C shall be filled even if only one shift is offered by the school.

After completing Tables A through C, check that the enrolment totals in these tables tally with one another.

### PHYSICAL FACILITIES DATA (Tables E1, E2 & E3)

EXISTING NUMBER OF CLASSROOMS (Makeshift and condemned/condemnable instructional rooms are not to be included.)

Enter the number of rooms currently being used and not currently being used for *instructional purposes* in the appropriate boxes. Similarly, enter the number of rooms currently being used and not currently being used for *non-instructional purposes* in the appropriate boxes. The columns for Totals shall include those currently being used and not currently being used.

### Instructional rooms refer to rooms with the following dimensions:

- 7m x 9m with 2 doors
- 7m x 6m with 1 door
- 7m x 8m with 2 doors
- 6m x 8m (Bagong Lipunan type) with 1 door
- 7m x 7m with 2 doors

Instructional rooms used solely for pre-school classes and SPED classes shall not be included.)

### EXISTING CLASSROOM FURNITURE

Table A. PUPIL DATA, SY 2005-2006 (As of August 31) Table B. ELEMENTARY AGE PROFILE, SY 2005-2006 (As of August 31) TOTAL ENROLMENT School Head Certified True and Correct by: Number of Classes Table C. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2005-2006 (As of August 31) Total Number of Multigrade Classes Fotal Number of Monograde Classes Designation ncluded in this enrolment, number of Enrolment SPED, graded Multigrade Repeaters Balik-Aral Transferees In Monograde **Particulars** 13 and Above **Particulars** and Below TOTAL Age  $\overline{z}$ ت × 15 (Signature Over Printed Name) Male Female Male With It 12 LS] snance | Williami Ec D Expensive Pre-School Male Female : Male 1st Shift Grade 1 Designation Head of the Office Checked by District Office: Female Male Grade 1 Female Female Male 2nd Shift Male Female Yale Grade 2 Grade 2 Female Female (Signature Over Printed Name) Male Female Male Female Grade 3 Male Grade 3 3rd Shift Female Male Male Grade 4 Grade 4 Female Female Male Head of the Office Designation Ferified by the Division Office : 4th Shift Male Female Male Grade 5 Grade 5 Female Female Male Male Grade 6 Grade 6 Male (Signature Over Printed Name) Female Fenrale OTAL TOTAL (Grades 1-6) TOTAL (Grades 1-6) Male Male Female Female Female Alini izma vəxod əsədi ni zhiol

GESP 2005, TablesA-C = 8-2005

### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT ELEMENTARY SCHOOL PROFILE

No item should be left blank. Instead. "zero (0)" or "not applicable (a)" shall be written

PERSONNEL DATA AND TEACHER ASSIGNMENTS (Tables F & G) - The data to be entered shall be as of 31st of August 2005

• Locally-funded teachers working in the school are those teachers not having plantilla positions and whose compensation is not paid out of the national budget. These are classified according to the following:

**Special Education Fund (SEF)** – Teachers whose salaries are being paid by the Local School Board Fund (Provincial/City or Municipal) where the school is located.

Local Government Unit (LGU) funded - Those teachers paid out of the general fund (not the SEF) of the LGU.

PTCA-funded - Teachers who receive their salaries through the Parents-Teachers-Community Association (PTCA).

*Volunteer* – These are teachers who work for free or who receive very minimal allowance.

Others - These are teachers who are being funded by neither one of the above.

- Nationally-funded personnel are those teaching and non-teaching personnel having plantilla positions, including those with
  provisional appointments.
- Number of positions assigned in the school per latest PSI-POP refers to the number of plantilla items assigned to the school.
- Number actually working in the school are those teaching and non-teaching personnel with plantilla positions who are actually performing their specific assignments in the school, as of 31st of August 2005.
- On leave personnel refers to those who are on sick, vacation, study and/or maternity leave as of 31st of August 2005.
- Position(s) vacant refers to the plantilla positions that are unfilled as of 31st August 2005.
- Personnel detailed to DepEd office(s) are those assigned/designated to other DepEd office(s) like the district, the division, the regional or the central office.
- Ancillary services are those rendered by a guidance counselor, librarian, property custodian, office clerk, canteen manager, coordinator (NFE, PE, Boy/Girl Scout, etc.), teacher nurse. Class advisorship is not included.

# Table D. PUPIL DATA FOR PREVIOUS SCHOOL YEAR 2004-2005 (As of March 31)

Particulare	Pre-S	Pre-School	Grade 1	de 1	Grade 2	de 2	Grade	de 3	Grade 4	le 4	Gra	Grade 5	Gra	de 6	TOTAL (	Grade 6 TOTAL (Grades 1-6)
A ALTERNACO	Male	Male Female Male Female Male Female Male	Male	Female	Male	Female	Male	Female Male Female Male Female Male Female	Male	Female	Male	Female	Male	Female	Male	Female
Enrolment																
Number of Promotees/Ciraduates																
Number of Dropouts																
							***************************************									

# Table E1. EXISTING NUMBER OF ROOMS IN THE SCHOOL, SY 2005-2006 (As of August 31)

Used as academic classrooms	
Used as Science Laboratories	
Used as H.E. rooms	Ins
Csed as H.E. Used as I.A./ Frooms Workshops	Instructional rooms
Used as computer rooms	smi
Not currently used	
Total instructional rooms	

## Table E2. EXISTING CLASSROOM FURNITURE, SY 2005-2006 (As of August 31)

•	Classroom furniture for pupils		E2. EXISTING CLASSROOM FORM I CRE. St. 2003-2000 (As 6) August 511
	130365		TORNIL CRE. 5
	tables	Sets of chairs and	1 E000-2000 (AS 0
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Number of toilets		
(toilet bowl)	Girls	
(u. inal)	13	
(toilet bowl)	Boys	
(girls and boys)	Shared	

## Table F1. PERSONNEL DATA (Locally-funded), SY 2005-2006 (As of August 31)

Others Locally-funded	CG IN THE SCHOOL Volunteer	LOCALLY-FUNDED TEACHERS WORKING IN THE SCHOOL  w't Unit  PTCA-funded  Volunteer	LOCALLY-F Local Gov't Unit (LGU) funded	Fund (SEF) Fund) Municipal	Special Educ. Fund (SEF) (Regular Fund) Provincial/City Mu	
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Designation :		School Head	Certified True and Correct by::
Date:	(Signature Over Printed Name)		bit :
Designation : Date :	(Signature Over Printed Name)	Head of the Office	Checked by District Office:
Designation : Date	(Signature Over Printed Na	Head of the Office	Verified by the Division Office:

ame)

Certified True and Correct by

TOTAL (Nationally-funded teaching personnel)

Pre-School Teacher Items SPED Teacher Items Teacher II

Teacher I

Teacher III Master Teacher I Master Teacher II

Position Title

Not assigned to ancillary

Assigned to ancillary services

as additional load

Class teaching 200 min, per Class teaching less than 200 day or more min; per day

part-time to ancillary services

Assigned full-time to ancillary services

('ol.5+('ol.6)

(°ol. 4

(360 min. or more)

services

Col. 1

(Signature Over Printed Name) Date :

Head of the Office Checked by District Office: Head of the Office l'erified by the Division Office

Table F2. PERSONNEL DATA (Nationally-funded), SY 2005-2006 (As of August 31) TOTAL (Nationally-funded teaching personnel) Table G. TEACHER ASSIGNMENTS (Nationally-funded teachers only), SY 2005-2006 (As of August 31) FOTAL (Nationally-funded non-teaching personnel) Sub-Total (Quick Count Data) Non-teaching Principal II Principal IV SPED Teacher Items Clerk Guidance Coordinator Counselor Head Teacher II Principal I Principal III Security Guard Head Teacher III Pre-School Teacher Items Master Teacher I Utility Worker Teacher I Master Teacher II Head Teacher I Teacher II Teacher III In Tables  $F_{2a}$  &  $F_{2b}$ , totals in column 9 must fally with entries in column **Position Title** Col. 1 Number of positions assigned in the school per latest PSI-POP Carries full-time class teaching load Male Col. 3 Number actually working in the school Female Col. 4 NATIONALLY-FUNDED PERSONNEL Assigned part-time to class teaching, TOTAL On leave Position(s) vacant Personnel detailed to DepEd Office(s) Cot 8 TOTAL (Col.2+Col.3+Col.4+ TOTAL (Col.5 · Col.6 · Col.7 · Col.8 ) (°ol. 9 Albi izma səxod əsədi ni elbiol





### DEPARTMENT OF EDUCATION Republic of the Philippines

OFFICE OF PLANNING SERVICE Research and Statistics Division

GOVERNMENT SECONDARY SCHOOL PROFILE

respective Division Office on or before September 30, 2005.	dta information reported. He shall submit the accomplished forms to the respective Division Office on or before September 30,
tness of the data, and shall be responsible and accountable for any inaccuracy or false	The head of the school shall sign the forms certifying to the correctness of the data, and shall be responsible and
From Table E.	Total classroom famiture
From Table $E_{T}$ (Column "TOTAL")	Total instructional rooms
From Table F <sub>26</sub> (Column 2, "TOTAL Nationally-funded teaching personnel")	Total nationally-funded teaching personnel
From Table A (Column "Bridge")	Bridge enrolment
From Table A (Column "TOTAL [Bridge + Years (1-4)]")	Total enrolment
very annex, extension, etc After entering all data for Tables A through G, copy summary data to the boxes for Quick Count Data found at the bottom of this page, as follows:	very annex, extension, etcAfter entering all data for Tables A through (i
This form shall be accomplished by the head of all government secondary schools. In the case of schools with annexes, extensions, etc., a different form shall be accomplished by	This form shall be accomplished by the head of all government secon

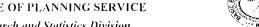
### Name of School : Quick Count Data: Total Enrolment School Head : Certified True and Correct by : (ddress (Table A. "TOTAL [Bridge + Yrs (1-4)]") Type of School: Bridge Enrolment (Table A) Municipality (If renamed, please indicate old name) Street official names Province City Barangar 1. Funding (Tick one only) National Local Total Nationally-Funded Teaching Personnel SCHOOL INFORMATION SY 2005-2006 (excluding SPED Teacher/s) (Table F 26. Column 2) Verified by the Division Office: Head of the Division 2. Type (Tick as appropriate) Legislative District Region E-Mail Address $Fax \lambda a$ Tel. No Division Total Instructional Rooms Science High School Integrated School SPED School (Table $E_1$ , "TOTAL") Total Classroom Furniture Devkv $(Table E_2)$ Sets of chairs Armichairs

GSSP 2005, Schlinfo Designation (Signature Over Printed Name) Date : Designation (Signature Over Printed Name)



### Republic of the Philippines DEPARTMENT OF EDUCATION

### OFFICE OF PLANNING SERVICE



Research and Statistics Division

### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT SECONDARY SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written.

STUDENT DATA (Tables A & D) - The data being requested cover both the current and previous school years and shall be distributed by year level and by sex.

- Total Enrolment -includes all students enrolled in the school, including repeaters.
- Bridge includes all first year entrants who opted to undergo Bridge Program.
- Number of Repeaters refers to students who failed or left a particular year level in any previous school year and are enrolled in the same year level where they left or failed, as of August 30.
- Number of Transferees In refers to students who entered the school from another school, either government or private.
- Number of Balik-aral refers to students who finished a year level, stopped schooling and enrolled in the next year level after a year or more, as of August 30.
- Number of Dropouts refers to students who left school before completing the prescribed year level within the specified school year up to March 31 and should not be included in the total enrolment as of the same date.
- Number of Promotees/Graduates In year 1 to 3, refers to students who successfully completed the year level. In year 4, refers to students who completed the secondary level.

### AGE PROFILE (Table B)

The total enrolment of the school as of 15 September shall be distributed across year levels, by single age and by sex

### CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT (Table C)

- Current SY Enrolment and Number of Classes Enrolment shall tally with the data on enrolment and number of classes by vear level (Table A).
- Shift (or session) refers to time schedules corresponding to different sets of classes (e.g. morning and afternoon shifts). Table C shall be filled even if only one shift is offered by the school.

After completing Tables A through C, check that the enrolment totals in these tables tally with one another.

### PHYSICAL FACILITIES DATA (Tables E1, E2 & E3)

EXISTING NUMBER OF CLASSROOMS (Makeshift and condemned/condemnable academic rooms are not to be included.)

Enter the number of rooms currently being used and not currently being used for instructional purposes in the appropriate boxes. Similarly, enter the number of rooms currently being used and not currently being used for non-instructional purposes in the appropriate boxes. The columns for Totals shall include those currently being used and not currently being used.

### Instructional rooms refer to rooms with the following dimensions:

- 7m x 9m with 2 doors
- 7m-x 6m with 1 door
- 7m x 8m with 2 doors
- 6m x 8m (Bagong Lipunan type) with 1 door
- 7m x 7m with 2 doors

### EXISTING CLASSROOM FURNITURE

- Number of Desks refers to the total number of serviceable two-seater desks in the school.
- Number of Tables and Chairs refers to the number of xets of 1 table and 2 chairs (new model) in the school.
- Number of Armchairs refers to the total number of serviceable armchairs in the school.

USSP 2001, Tables A. C. 8 2001

Designation :	Certified True and Correct by:: School Head:	Enrolment Number of Classes	Particulars	Table C. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2005-2006 (As of August 30)	TOTAL	20 and Above	19	81	17	- n 1	-,1	12	Ξ	10 and Below	Age	,	Table B. SECONDARY AGE PROFILE, SY 2005-2006 (As of August 30)	Total Number of Classes	Balık-Aral	Transferees In	Repeaters	SPED, graded	Included in this enrolment, number of:	TOTAL ENROLMENT	ratuculars	Table A. STUDENT DATA, SY 2005-2006 (As of August 30)  Bridge	
(Signature Over Printed Name)  Date:			Male F	ENT AND NUM											Male	Bridge	LE, SY 2005-20								Male	-2006 (As of Aug Bridge	
Printed Name)  Date:			Female	BER OF C											Female		06 (As of A								Female	just 30)	) :
			2nd Male	LASSES B											Male	Year 1 (	ugust 30)								Male	Year 1 (	
1	I		2nd Shitt e Female	Y SHIFT, SY											Female	Year 1 (Regular)									Female	Year I (Regular)	
			3rd Shift Male F	2005-2006 (											Male	Year 2									Male	Year 2	
Designation	Verified by the Divixi Head of the Divixion		Shift	As of August											Female	r 2									Female	r 2	
	Verified by the Division Office : Head of the Division		4th Male	1											Male	Year									Male	Year	
			4th Shift Female												Female	ar 3									Female	ır 3	
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### INSTRUCTIONS FOR ACCOMPLISHING THE GOVERNMENT SECONDARY SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written.

PERSONNEL DATA AND TEACHER ASSIGNMENTS (Tables F& G) - The data to be entered shall be as of 30th of August 2005.

Locally-funded teachers working in the school are those teachers not having plantilla positions and whose compensation is not
paid out of the national budget. These are classified according to the following:

Special Education Fund (SEF) – Teachers whose salaries are being paid by the Local School Board Fund (Provincial/City or Municipal) where the school is located.

Local Government Unit (LGU) funded - Those teachers paid out of the general fund (not the SEF) of the LGU.

PTCA-funded - Teachers who receive their salaries through the Parents-Teachers-Community Association (PTCA).

Volunteer - These are teachers who work for free or who receive very minimal allowance.

Others - These are teachers who are being funded by neither one of the above.

- Nationally-funded personnel are those teaching and non-teaching personnel having plantilla positions, including those with provisional appointments.
- Number of plantilla items in school per latest PSI-POP refers to the number of plantilla items allocated to the school.
- Number actually working in the school are those teaching and non-teaching personnel with plantilla positions who are actually
  performing their specific assignments in the school, as of 30th of August 2005.
- On leave personnel refers to those who are on sick, vacation, study and/or maternity leave as of 30th of August 2005.
- Plantilla item(s) vacant refers to the plantilla positions that are unfilled as of 30th of August 2005.
- Plantilla administrators/teachers detailed to other school(s)/DepEd office(s) are those who are assigned/designated to other school(s) or DepEd office(s) like the district, the division, the regional or the central office.
- Plantilla administrators/teachers borrowed from other school(s) are those who are actually working in the school but whose items belong to another school.
- Ancillary services are those rendered by a guidance counselor, librarian, property custodian, office clerk, canteen manager, coordinator (NFE, PE, Boy/Girl Scout, etc.), teacher nurse. Class advisorship is not included.

Particulars		ame)	(Signature Over Printed Name)  Date:	(Signa			Designation			Printed Name)  Date:	(Signature Over Printed Name)  Date:		Designation	Des
Year 3   Year 4   TOTAL (Notational Female   Male   Female   Female   Male   Female   Female   Male   Female   Female   Female   Male   Female   Female   Female   Female   Female   Female   Male   Female					ffice:	he Division	Head of ti					orrect by:	ool Head :	S <i>ch</i>
Table E3. EXISTING NUMBER OF TOILETS, SV 2005-2006 (As of Atgus Number of toilets   Volunteer   Volunteer   Volunteer   Others   Cirk   Collect bowl)   Collect bowl)   Collect bowl)   Collect bowl)   Cirk   Collect bowl)													E.J.T. and C	
Female   Male   Male   Female   Male   Male   Female   Male   Male   Female   Male   Female   Male   Female   Male   Female   Male   Female   Male   Female   Female   Male   Female   Female   Male   Female   Female   Male   Female   Female   Female   Female   Female   Female   Female   Male   Female   Fema														
Semale   Male   Female   Male   Female   Male   M										(1,5)	icipal	Mun	cial/City	Provin
Table E3. EXISTING NUMBER OF TOILETS, SY 2005-2006 (As of Augus Number of toilets   Male   Female   Male	ML	TOT	ý.	Other		Volunteer	led	PTCA-func	t Unit	Local Gov'		Fund (SEF) r Fund)	Special Educ. (Regular	
Year 3   Year 4   TOTAL (X   Female   Female   Male   Female   Male						THE SCHOOL	WORKING IN	DED TEACHERS	CALLY-FUN	1.0				
Table E3. EXISTING NUMBER OF TOILETS, SY 2005-2006 (As of Augus Circle bowl)   Collect bowl)								it 30)	As of Augus	Y 2005-2006 (	lly-funded), S	DATA (Loca	ERSONNEL I	Table F1. P
Table E3. EXISTING NUMBER OF TOILETS, SY 2005-2006 (As of Augus Number of toilets   Centage								30000000000000000000000000000000000000						•
Female Male Female Male Female Male  Wear 3 Year 4 TOTAL (X Female Male Female Male  Female Male Female Male  Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male Male  Male	girls and boys)	f—-	1 20	howl)	(toilet	er of toilets	Numb	vente hairs	<b>3</b>	Sets of char	Desks	students	m furniture for s	Classroo
Female Male Female Male Female Male  Female Male Female Male  Female Male Female Male	ist 30)	i (As of Augu	, SY 2005-2000	TOILETS.	MBER OF	XISTING NI	Table E3. E	igost 30)	)6 (As of Au	E. SV 2005-200	FURNITURI	ASSROOM	XISTING CL	1
Female Male Female Male Female Male  Female Male Female Male  Some structional rooms  Used as libraries Used as clinic canteen offices  Female Male Female Male  Mon-instructional rooms  Used as libraries Used as offices offices														
ar 2 Year 3 Year 4 TOTAL (Year Female Male Female Male Male Male Male Male Nale Nale Nale Non-instructional rooms	<del></del>	Not currently used	Other uses	Used as offices	Used as canteen	Used as clinic	Used as libraries	Total instructional rooms			Used as LA/ Workshops	Used as H.E. rooms		Used as academic classrooms
Ar 2 Year 3 Year 4 TOTAL (Year Female Male Female Male Male Male Male Male Male Male M			d rooms	astructiona	Non-ii					ns	ructional root	Inst		
ar 2 Year 3 Year 4 TOTAL (Year Female Male Female Male							ust 30)	2006 (As of Aug	., SY 2005-2	не ѕсноог	ROOMS IN T	MBER OF	XISTING NU	
Ar 2 Year 3 Year 4 TOTAL (Year Female Male Female Male Female Male													ropouts	Number of D
ar 2 Year 3 Year 4 TOTAL (Year Female Male Female Male Male												uates	omotees/Gradi	Number of P
ar 2 Year 3 Year 4 TOTAL (Year Female Male Female Male														Enrolment
ar 2 Year 3 Year 4	Female	Male	Female		Female		Female		Female	1		iculars	Part	
	Years 1-4)	TOTAL	ear 4	Y	r 3	Yea	ลr 2	Ye	ear 1	Y			,	

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Table F2. PERSONNEL DATA (Nationally-funded), SY 2005-2006 (As of August 30) Position Title Number actually working in the school SCHOOL PLANTILLA ITEMS PERSONNEL On leave Plantilla administratori TOTAL item(s) vacant other detailed to colls-Cold- other rebooking colls-Cold- (colls-Cold- (colls-Cold- (colls-Cold- (colls-Cold- (colls-Cold- (colls-Cold- (colls-Cold- (colls- (co Plantilla administrators/ teachers borrowed from other school(s)

TOTAL
Nationally-funded personnel
working in the school

item(s) vacant contacton at all of so colations to the robation colations colations (col. colations (col. col. col. col. col. col. col. col.	2 i 6
	Male Female (a) 10



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### Municipality ID

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School ID	$\mathbb{H}$	
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### Republic of the Philippines DEPARTMENT OF EDUCATION OFFICE OF PLANNING SERVICE Research and Statistics Division

### PRIVATE SCHOOL PROFILE

any inaccuracy or false data/information reported. He/she shall submit the accomplished forms to the respective Division Office on or before September 30, 2005. offering more than one level, only one form shall be accomplished. He/she shall sign the forms certifying to the correctness of the data, and shall be responsible and accountable for This form shall be accomplished by the head of all private education institutions offering pre-school, elementary and or secondary levels. In the case of schools institutions

### SCHOOL INFORMATION SY 2005-2006

	School Head :	Certified True and Correct by:	Type of School:	Head of Institution :	Municipality	# Street	4ddrexs :	All commend plans	(Officia	Name of Institution
(Signature Over Printed Name)  Date:			1. Sector (Tick one only)  Sectarian  Non-Sectarian		Province City	Barangay	× × × × × × × × × × × × × × × × × × ×	(H ranged place infrate all page)	(Official name)	
Designation (Signa	Head of the Division	Verified by the Division Office :	2. Level of Education Off  Pre-school  Elementary  Secondary	Permit No. Renewal No.	Government Recognition No.	E-Mail Address	Fax No.	Legislative District :	Division :	Region
(Signature Over Printed Name)  Date:			2. Level of Education Offered (Tick as appropriate)  Pre-school Elementary Secondary		'n.					

### INSTRUCTIONS FOR ACCOMPLISHING THE PRIVATE SCHOOL PROFILE

No item should be left blank. Instead, "zero (0)" or "not applicable (a)" shall be written. Shaded boxes shall not be filled.

PUPIL/STUDENT DATA (Table 1 & 4) - The data being requested cover both the current and previous school years and shall be distributed by grade/year level and by sex.

- *Total Enrolment* includes all pupils/students enrolled in the school, including repeaters. In the case of multigrade pupils, the enrolment figures shall be distributed across the appropriate grades.
- Pre-school Enrolment refers to enrolment before Grade 1. i.e., Nursery, Kindergarten, Preparatory.
- Monograde Enrolment refers to pupils being taught in classes consisting of a single grade only.
- Multigrade Enrolment refers to pupils being taught in classes consisting of two or more grades under one teacher.
- Number of Repeaters refers to pupils/students who failed or left a particular grade/year level in any previous school year and
  are enrolled in the same grade/year level where they left or failed, as of August 31.
- Number of Transferees In refers to pupils/students who entered the school from another school, either government or private.
- Number of Balik-aral refers to pupils/students who finished a grade/year level, stopped schooling and enrolled in the next grade/year level after a year or more, as of August 31.
- Number of Classes per grade year level (Grades 1-6, ) cars 1-4) refers only to single grade/year classes. Classes with two
  or more grade level shall be counted under the multigrade category.
- Number of Dropouts refers to pupils/students who left school before completing the prescribed grade/year level within the specified school year up to March 31 and should not be included in the total enrolment as of the same date.
- Number of Promotees/Graduates In grades 1 to 5/years 1 to 3, refers to pupils/students who successfully completed the grade/year level. In grade 6/year 4, refers to pupils/students who completed the elementary/secondary level.

### AGE PROFILE (Table 2)

• The total enrolment of the school as of 31 August shall be distributed across grade/year levels, by single age and by sex.
ECD (Early Childhood Development) experience includes all ECD programs for young children aged 3 to 5 years in registered pre-schools and those in similar organized educational institutions and day care centers.

### CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT (Table 3)

- Current SY Enrolment and Number of Classes Enrolment shall tally with the data on enrolment and number of classes by grade/year level (Table 1).
- *Shift (or session)* refers to time schedules corresponding to different sets of classes (e.g. morning and afternoon shifts). Table 3 shall be filled even if only one shift is offered by the school.

After completing Tables 1 to 3, check that the enrolment totals in these tables tally with one another.

### PHYSICAL FACILITIES DATA (Tables 5, 6 & 7)

EXISTING NUMBER OF CLASSROOMS (Makeshift and condemned/condemnable academic rooms are not to be included.)

Enter the number of rooms currently being used and not currently being used for *instructional purposes* in the appropriate boxes. Similarly, enter the number of rooms currently being used and not currently being used for *non-instructional purposes* in the appropriate boxes.

### EXISTING CLASSROOM FURNITURE

- Number of Desks refers to the total number of serviceable two-scater desks in the school.
- Number of Tables and Chairs refers to the number of sets of 1 table and 2 chairs (new model) in the school.
- Number of Armchairs refers to the total number of serviceable armchairs in the school.

### PERSONNEL DATA

■ Teachers with Full-time Teaching Load—refer to those who are handling not less than 15 teaching hours a week. Per MECS Circular No. 6, series of 1974, a teacher gets an equivalent of one subject load reduction for each regular extra-curricular activity assigned to him. Therefore, a teacher whose total actual teaching load plus equivalent load is at least 15 hours is considered as a teacher with full-teaching load. Teachers handling more than one level shall be entered in the row for "No. of Teachers with Part-Time Teaching Load" and under the column where he/she spends the most number of hours teaching. A part-time teacher shall only be counted once.

### A. ELEMENTARY EDUCATION

Table 1. PUPIL DATA, SY 2005-2006 (As of August 31)	s of August 31)							
Particulars	Pre-School	Grade 1	Grade 2	Grade 3	Grade 4 Male Female	Grade 5	Grade 6	TOTAL (Grades 1-6)  Male Female
TOTAL ENROLMENT								4
Monograde								
Multigrade			!					
Included in this enrolment, number of:								,
SPED, graded								
Repeaters								
Transferees In								
Balik-Aral								
Total Number of Monograde Classes								
Total Number of Multigrade Classes								
Table 2. ELEMENTARY AGE PROFILE, SY 2005-2006 (As of August 31)	E, SY 2005-200	6 (As of August 3	<b>.</b>					
Age	C With ECD Expension	Grade 1 With ECD Expensive Without ECT Expensive	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	TOTAL (Grades 1-6)
	Male Female	de Male Female	e Male Female	e Male Female	Male Female	e Male Female	Male Female	Male Female
5 and Below								
9								
7								
8								
9								
10								
11								
12								
13 and Above								
TOTAL								
Table 3. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2005-2006 (As of August 31)	AND NUMBE	R OF CLASSES	BY SHIFT, SY 20	)05-2006 (As of A	ugust 31)			
Particulars	1	1st Shift		2nd Shift	1 1	3rd Shift	,	TOTAL
Enrolment	Male	Female	Male	Female	Male	Female	Male	Female
Number of Classes								
							ļ	
Certified True and Correct by:				Verified by the Division Office :	ision Office :			
School Head				Head of the Division	оп :			
PSP 2005, dem1-3 Pacianation	Data :	Data .		Designation		esignum e c	(Signature Over France (vame)	

Totals in these boxes must tally.

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Farticularia Male Female		Danting	Pre-S	Pre-School	Grade 1	de 1	Grade 2	de 2	Grade 3	de 3	Grade 4	de 4	Gra	Grade 5 Grade 6 TOTAL (Grades 1-6)	Gra	de 6	TOTAL	Grades 1-6)
l'inrolment		Fatticulars	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
	Enrolm	ent																
Number of Promotees/Graduates	Numbe	r of Promotees/Graduates																
Number of Dropouts	Numbe	r of Dropouts																

# Table 5. EXISTING NUMBER OF ROOMS IN THE SCHOOL, SY 2005-2006 (As of August 31)

Used as academic classrooms	
User as Science Laboratories	
Used as H.E. rooms	lns
Used as ILA/ rooms Workshops	Instructional rooms
Used as computer rooms	sms
Not currently used	
Total instructional : rooms	

### Used as libraries i sed as clinic Used as canteen Non-instructional rooms Used as offices Other uses Not currently nsed

instructional Total non-

Hoors

## Table

Classroom furniture for pupils	ble 6. EXISTING CLASSROOM FURNITURE, SY 2005-2006 (As of August 31)
Desks	UKNITURE, SY
Sets of chairs and tables	2005-2006 (As o
Armchairs	f August 31)

## Table 7. EXISTING NUMBER OF TOILETS, SY 2005-2006 (As of August 31)

Number of toilets	
(toilet bowl)	Girls
(urinal)	В
(toilet bowl)	Boys
(girls and boys)	Shared

School Head

Certified True and Correct by :

Designation

(Signature Over Printed Name)

Date :

Verified by the Division Office:

Head of the Division

Designation

(Signature Over Printed Name)

Date :

Table 1. STUDENT DATA, SY 2005-2006 (As of August 31) TOTAL ENROLMENT Table 2. SECONDARY AGE PROFILE, SY 2005-2006 (As of August 31) Total Number of Classes Included in this enrolment, number of: Number of Classes Table 3. CURRENT SY ENROLMENT AND NUMBER OF CLASSES BY SHIFT, SY 2005-2006 (As of August 31) Repeaters Balik-Aral Transferees In SPED, graded PSP 2005, sect-3 Designation 7822005 School Head Certified True and Correct by : 20 and Above **Particulars** 10 and Below **Particulars** TOTAL Age 16 9  $\frac{1}{2}$ = 1 5 (Signature Over Printed Name) Male Male Male Year 1 Year 1 1st Shift Female Female Female Male Male Year 2 rear 2 Male Female Female 2nd Shift Male Male Head of the Division Designation Verified by the Division Office: Female Year 3 Year 3 Female Female Male Male Male 3rd Shift Year 4 Year 1 Female Female Female (Signature Over Printed Name) Male Male Male TOTAL (Years 1-4) TOTAL (Years 1-4) TOTAL Female Female Female Page 5 of 5 <u>Allat teum səxod əsədt ni əlatof</u>

Designation

School Head

(Signature Over Printed Name)

Date:

Certified True and Correct by::

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	SCHOOL YEAR 2004
	SCHOOL YEAR 2004-2
	SCHOOL YEAR 2004-20
	SCHOOL YEAR 2004-200
	SCHOOL YEAR 2004-200
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	SCHOOL YEAR 2004-2005 (As of March
	SCHOOL YEAR 2004-2005 (As of March.
	SCHOOL YEAR 2004-2005 (As of March 3
	3CHOOL YEAR 2004-2005 (As of March 31
	SCHOOL YEAR 2004-2005 (As of March 31)
	SCHOOL YEAR 2004-2005 (As of March 31)
	SCHOOL YEAR 2004-2005 (As of March 31)

Darticalore	Year 1	ır l	Year 2	ar 2	Year 3	ır 3	Year 4	)r +	TOTAL (Years 1-4)	(ears 1-4)
r atticulars	Male	Male Female	Male Female	Female	Male	Female	Male Female	Female	Male Female	Female
Enrolment										
Number of Promotees/Graduates										
Number of Dropouts										

# Table 5. EXISTING NUMBER OF ROOMS IN THE SCHOOL, SY 2005-2006 (As of August 31)

Used as academic classrooms	
Used as Science Laboratories	
Used as H.E. Used as L.V./ rooms Workshops	Ins
Used as LA/ Workshops	Instructional rooms
Used as computer rooms	stno
Not currently used	
Total instructional rooms	
Use libra	

_	
Used as libraries	
Used as clinic	
Used as canteen	Non-i
 Used as offices	Non-instructional rooms
 Other uses	rooms
Not currently used	
Total non- instructional rooms	

## Table 6. EXISTING CLASSROOM FURNITURE, SY 2005-2006 (Av of August 31)

Classroom furniture for students		THE WORLD CHASSING OF I CHARLES I TO COME OF A CHARLES OF
170 585	1)1.	I CN VII CNE, ST
tables	Sets of chairs and	-000 L000 (A 0
STILLS HALLS		August OT
STUR Hall 3	V proposition in the state of t	Sugar Old

## Table 7. EXISTING NUMBER OF TOILETS, SY 2005-2006 (As of August 31)

	Number of toilets	
	(toilet bowl)	splig)
	(urinal)	_
•	(toilet bowl)	Boys
	(urinal) (toilet howl) (girls and boys)	Shared

### C. PERSONNEL DATA

## Table 1. SEX PROFILE OF PERSONNEL, SY 2005-2006 (As of August 31)

Particular		Pre-School			Elementary			Secondary	
Iditional	Male	Female	Total	Male	Female	Total	Male	Female	Total
No. of Teachers with Full-time Teaching Load									
No. of Teachers with Part-time Teaching Load									
No. of Administrative and Support Personnel						·			

Verified by the Division Office:

Head of the Division

Designation

(Signature Over Printed Name)

Date: