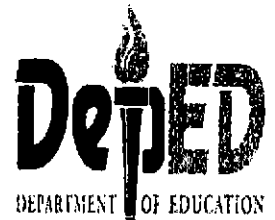




REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue, Pasig City



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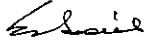

DEC 11 2003

DepED ORDER
No. 86 s., 2003

**AUTHORIZING THE GRANT OF EXTRA CASH GIFT
FOR ALL GOVERNMENT PERSONNEL**

To: Undersecretaries
Assistant Secretaries
Bureau/Service/Center Directors
Regional Directors
Schools Division/City Superintendents

1. For the information and guidance of all concerned, enclosed is a copy of Administrative Order No. 88 dated December 5, 2003 entitled "Authorizing the Grant of Extra Cash Gift for all Government Personnel" which is self-explanatory.
2. Immediate dissemination of and compliance with this Order is directed.


EDILBERTO C. DE JESUS
Secretary 

Maricar/do-extra bonus
12-11-03

Encl.:
As stated

Reference:
None
Allotment: 1 - -(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

BENEFITS
EMPLOYEES
OFFICIALS

BY THE PRESIDENT OF THE PHILIPPINES

ADMINISTRATIVE ORDER NO. 88

AUTHORIZING THE GRANT OF EXTRA CASH GIFT FOR ALL GOVERNMENT PERSONNEL

WHEREAS, it is the policy of the government to improve the economic welfare of government personnel;

WHEREAS, the government is cognizant of the contribution of government personnel in providing quality service to the Filipino people;

WHEREAS, in spite of very limited financial resources, government agencies exerted commendable efforts in ensuring economy in the use of resources;

WHEREAS, in recognition thereof and in the spirit of the Christmas holiday government personnel shall be granted extra gift;

NOW, THEREFORE, I, GLORIA MACAPAGAL-ARROYO, President of the Republic of the Philippines, by virtue of the powers vested in me by law, do hereby direct:

SECTION 1. All personnel of national and local governments, including government-owned and controlled corporations and government financial institutions covered by or following Republic Act. No. 6758 or the Salary Standardization Law (SSL), who have rendered at least a total or an aggregate four (4) months of service during the year and still in service as of October 31, 2003 shall be granted an Extra Cash Gift of Five Thousand Pesos (P5,000.00) each.

SECTION 2. Those who have rendered less than four (4) months service shall also be granted Extra Cash Gift but this shall be pro-rated based on the amount granted to other personnel of the same agency, as follows:

Length of Service	Percentage
3 months but less than 4 months	40%
2 months but less than 3 months	30%
1 month but less than 2 months	20%
Less than 1 month	10%



SECTION 3. Funds needed to implement this Order shall be chargeable as follows:

a) For national government agencies the amount required shall be charged against:

1) Additional allotment and cash allocation to be released by the Department of Budget and Management to cover P3,500 for each government personnel; and

2) Savings in allotment and cash allocation for additional Extra Cash of P1,500 for each government personnel.

b) For government-owned and controlled corporations, government financial institutions and local government units (LGUs), the amount shall be charged against their respective funds.

SECTION 4. This Order shall take effect immediately.

DONE in the City of Manila, this 5TH day of December in the year of Our Lord, Two Thousand and Three.

By the President:


ALBERTO G. ROMULO
Executive Secretary

Glavin Arroyo



PDMA Halogram # 23189

CERTIFIED COPY

MARIANITO M. DIMAANDAL

Director III

Malacañang Records Office

8/12-9-07