

### REPUBLIKA NG PILIPINAS REPUBLIC OF THE PHILIPPINES

### KAGAWARAN NG EDUKASYON

DEPARTMENT OF EDUCATION

DepEd Complex, Meralco Avenue, Pasig City, Philippines

Tanggapan ng Kalihim Office of the Secretary

JUL 3 0 2003

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DepEd Order No. 52 s. 2003

#### 2003 Desks/Armchairs Procurement Program

To: Regional Directors
Schools Division/City Superintendents

- 1. The appropriations for the CY 2003 Desk/Armchairs Project has been set at P450 Million. Enclosed are the Guidelines for the preparation of the priority list of recipient schools to be provided with classroom furniture to be funded under the CY 2003 General Appropriations Act and the allocation per legislative district.
- 2. In the preparation of the list of recipient schools, please be guided by the budgetary ceiling for each congressional district and the unit cost for desk and armchairs. The Division Office should also consider the results of the Basic Education Information System Quick Count for SY 2002-2003 which provides data on school furniture needs at the school level. A color spectrum has been devised to determine which schools are in greatest need of classroom seats.
- 3. The priority listings in both hard and soft copies shall be submitted not later than Aug. 15, 2003 to:

The Officer-In-Charge Physical Facilities Division 4<sup>th</sup> Floor Bonifacio Bldg. DepEd Complex Meralco Ave., Pasig City Telefax (02) 633-72-63

4. For immediate dissemination and strict compliance of all concerned.

RAMON C. BACANI
Undersecretary
Officer-In-Charge

#### Guidelines for the Preparation of List of Recipient Schools for the CY 2003 Desk/Armchair Project

- 1. The budgetary ceiling allocated to each congressional district is in lump sum for both elementary and secondary levels, thus the allocation for each level may be distributed based on actual needs, provided that the total allocation of the district is still followed.
- 2. In the preparation of the final list of recipient schools, the following should be considered for prioritization:
  - a) Highest priority shall be accorded to schools which are recipients of new schoolbuildings/classrooms under the CY 2002 Schoolbuilding Program, and the Schoolbuilding Program for School-less Barangays
  - b) Second priority should be given to schools with large shortage of classroom seats. The results of the Basic Education Information System Quick Count for SY 2002-2003 shall be used as basis in determining classroom furniture needs The following color spectrum has been devised to determine which schools are in greatest need of classroom furniture.

Furniture-Pupil Ratio	Color Code	Analysis
.49 and below .50 to .69 .70 to .89 .90 to 1.00 1.01 to 1.99 2.00 to 2.99 3.0 and above no seats	blue sky blue green yellow gold orange red black	2 seats per pupil adequate adequate adequate adequate in 2-shift schools more than 2 pupils per seat more than 3 pupils per seat

Preference should be given to schools in the orange, red and black zones

- 3. The allocation of desk and armchairs for each school should not be less than 24 sets of tables & chairs for elementary and 48 armchairs for secondary.
- 4. For purposes of budgetary computation, the unit cost should not exceed the ff. amounts:

a.) elementary school desk (1 set of table & 2 chairs) - P900.00

b.) secondary school armchair P450.00

- 5. In the preparation of the list, the following will be applied using the attached format.
  - a.) The 10% budget for cooperatives formed by persons with disability may be allocated to one or two division offices
  - b.) The 15% budget for other types of cooperatives may be allocated for two or three division offices.
  - c.) The 75% budget shall be allocated to the remaining divisions.
  - 6. Separate lists of recipient schools should be prepared for the following:
    - a.) 10% allocation for cooperatives formed by persons with disability
    - b.) 15% allocation for other types of cooperatives
    - c.) 75% allocation per legislative district



### CY 2002 DESK/ARMCHAIR PROJECT (10% ALLOCATION FOR COOPERATIVES FORMED BY PWDs)

REGION DIVISION		
	· ,	

#### **ELEMENTARY**

Congʻl				No. of Units to be delivered			
District	No.	Name of School	Location	Grade	1 - IV	Grade V - VI	
				Tables	Chairs	Tables	Chairs
1st	1	Sta. Ines E\$	Sta. Ignacia	24	48	24	48
	2	XXXXXX ES	XXXX	24	- 48		
	3	xxxxxx ES	ххххх			24	48
2nd	1	XXXXXXXX ES	XXXXXX City	24	48		
	2						
	3						
	T		TOTAL	72	144	48	96

#### **SECONDARY**

Cong'l				No. of Units to be delivered
District	No.	Name of School	Location	Armchairs
1st	1	XXXXXXX HS	San CCCCCC	23
•	2			23
	3			23
			TOTAL	69
2nd	<del>  1</del>	Tarlac NHS	Tariac	48
	1 2	XXXXX HS	XXXX	96
		XXXXX NHS	xxxx	384
	┿		TOTAL	528

Note: Elementary School Desk ( Set of 1 Table and 2 Chairs )

	mitted by:					
•						
			-		_	
		Regio	nal Di	rector		

### SAMPLE FORM

### CY 2002 DESK/ARMCHAIR PROJECT (15% ALLOCATION FOR OTHER TYPES OF COOPERATIVES)

	(10% ALLOOMING ON OTHER TIPES OF COOPERATIVE)
REGION	
DIVISION	<del></del>

#### **ELEMENTARY**

Cong'l				No	No. of Units to be delivered			
District	No.	Name of School	Location	Grade	I - IV	Grade	V - VI	
	↓			Tables	Chairs	Tables	Chairs	
1st	1	Sta. Ines E\$	Sta. ignacia	24	48	24	48	
	2	XXXXXX ES	XXXX	24	48		·	
· ·	3	XXXXXX ES	xxxx			24	48	
	<u> </u>		<del></del>				· ·	
<u>2nd</u>	1	XXXXXXXX ES	XXXXXX City	24	48	<del></del>		
	2			<del>                                     </del>				
	3		-	<del>                                     </del>	<u> </u>			
			TOTAL	72	144	48	96	

#### **SECONDARY**

Cong'l				No. of Units to be delivered
District	No.	Name of School	Location	Armchairs
1st	1	XXXXXXXX HS	San CCCCCC	23
	2			23
	3			23
	-		TOTAL	69
2nd	1	Tarlac NHS	Tarlac	48
	2	xxxxx HS	xxxx	96
	3	XXXXX NHS	XXXX	384
			TOTAL	528

Note: Elementary School Desk ( Set of 1 Table and 2 Chairs )

Submitted by:	
Regional Director	

### SAMPLE FORM

### CY 2003 DESK/ARMCHAIR PROJECT (75% ALLOCATION)

	<b>,</b>	,	
REGION	 		
DIVISION			

#### **ELEMENTARY**

Cong'l			·	No. of Units to be delivered			
District	No.	Name of School	Location	Grade	T-IV	Grade	V - VI
				Tables	Chairs	Tables	Chairs
1st	1	Sta. Ines ES	Sta. Ignacia	24	48	24	48
<del></del>	2	XXXXXX ES	xxxx	- 24	48		
	3	xxxxxx ES	xxxxx			24	48
			200000 00	- 04	40		
2nd	1 2	XXXXXXXX ES	XXXXXX City	24	48		
	3						
			TOTAL	72	144	48	96

#### **SECONDARY**

Cong'l				No. of Units to be delivered
District	Νo.	Name of School	Location	Armchairs
1st	1	xxxxxxxx HS	San CCCCCC	23
	1 2			23
	3			23
			TOTAL	69
2nd	1	Tarlac NH\$	Tarlac	48
	_	xxxxx HS	xxxx	96
		XXXXX NHS	xxxx	384
	<del>                                     </del>		TOTAL	528

Note: Elementary School Desk ( Set of 1 Table and 2 Chairs )

	Submitted	d by:		
-		Region	al Director	

•	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION I - TOTAL	- 21,465
1. Ilocos Norte	1,826
1st Cong'l. District (w/ Laoag City)	894
The rest of the 1st District	637
Laoag City	256
2nd Cong'l. District	933
·-	
2. Ilocos Sur	3,059
1st Cong'l. District	1,267
2nd Cong'l. District	1,792
3. La Union	3,675
1st Cong'l. District	1,318
2nd Cong'l. District	1,756
4. Pangasinan I	7,096
1st Cong'l. District	1,840
2nd Cong'l. District	2,293
3rd Cong'l. District (w/ San Carlos City)	2,963
The rest of the 3rd District	2,490
San Carlos City	473

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
Pangasinan II	6,409
4th Cong'l. District (w/ Dagupan City)	2,348
The rest of the 4th District	1,949
Dagupan City	400
5th Cong'l. District (w/ Urdaneta City)	2,128
The rest of the 5th District	1,786
Urdaneta City	342
6th Cong'i. District	1,933

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION II - TOTAL	19,121
1 BATANES	146
2 CAGAYAN	7,042
1ST DISTRICT	2,644
2ND DISTRICT	1,762
3RD DISTRICT (Including	2,636
Tuguegarao City)	
3 ISABELA	8,835
1ST DISTRICT	2,544
2ND DISTRICT	2,167
3RD DISTRICT	2,075
4TH DISTRICT	2,049
4 NUEVA VIZCAYA	2,199
5 QUIRINO	900

	450,00
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,00
REGION III - TOTAL	35,95
1. Bataan	2,778
1st Cong'l. District	1,266
2nd Cong'l. District	1,512
2. Bulacan	9,918
1st Cong'l. District	2,731
2nd Cong'l. District	2,244
3rd Cong'l. District	1,968
4th Cong'l. District	2,974
3. Nueva Ecija	7,169
1st Cong'l. District	1,705
2nd Cong'l. District	1,323
3rd Cong'l. District (w/ Cabanatuan City)	1,779
The rest of the 3rd District	1,119
Cabanatuan City	660
4th Cong'l. District	2,362
Pampanga	7,684
1st Cong'l. District (w/ Angeles City)	1,789
The rest of the 1st District	1,048
Angeles City	741
2nd Cong'l. District	1,666
3rd Cong'l. District	2,400
4th Cong'l. District	1,829

		450,000
	Region/Prov./Leg.Districts	ALLOC. (P000)
	NATIONAL TOTAL	405,000
5.	Tarlac	5,688
	1st Cong'l. District	1,556
	2nd Cong'l. District	2,345
	3rd Cong'l, District	1,786
6.	Zambales	2,719
	1st Cong'l. District (w/ Olongapo City)	1,186
	The rest of the 1st District	650
	Olongapo City	536
	2nd Cong'l. District	1,533

<b></b>	450,00	
Region/Prov./Leg.Districts	ALLOC. (P000)	
NATIONAL TOTAL	405,000	
REGION IV - TOTAL	57,753	
1 AURORA	965	
2 BATANGAS	8,484	
1st Cong'l. District	2,397	
2nd Cong'l. District (w/ Batangas City)	1,596	
The rest of the 2nd District	749	
Batangas City	847	
3rd Cong'l. District	2,306	
4th Cong'l. District (w/ Lipa City)	2,186	
The rest of the 4th District	1,402	
Lipa City	783	
3 CAVITE	8,528	
1st Cong'l. District (w/ Cavite City)	2,058	
The rest of the 1st District	1,339	
Cavite City	719	
2nd Cong'l. District	4,766	
3rd Cong'l. District	1,704	

<u></u>		450,000
	ALLOC. (P000)	
		405,000
		8,449
1		2,476
	···	2,062
		2,163
		721
		1,442
		1,748

Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
4 LAGUNA	8,449
1st Cong'l. District	2,476
2nd Cong'l. District	2,062
3rd Cong'l. District (w/ San Pablo City)	2,163
The rest of the 3rd District	721
San Pablo City	1,442
4th Cong'l. District	1,748
5 MARINDUQUE	1,088
6 OCCIDENTAL MINDORO	2,475
7 ORIENTAL MINDORO	3,376
1st Cong'l. District	1,695
2nd Cong'l. District	1,680
8 PALAWAN	4,613
1st Cong'l. District	1,722
2nd Cong'l. District (w/ Puerto Princesa City)	2,891
The rest of the 2nd District	1,479
Puerto Princesa City	1,413
9 QUEZON	10,308
1st Cong'l. District	2,352
2nd Cong'l. District (w/ Lucena City)	2,956
The rest of the 2nd District	1,289
Lucena City	1,666
3rd Cong'l. District	2,226

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
4th Cong'l. District	2,774
	-
10 RIZAL	5,506
1st Cong'l. District	2,806
2nd Cong'l. District	2,701
11 Antipolo City	2,380
12 ROMBLON	1,580

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION V - TOTAL	32,543
1 ALBAY	7,516
1st Cong'l. District	2,295
2nd Cong'l. District (w/ Legazpi City)	2,413
The rest of the 2nd District	1,549
LEGAZPI CITY	864
3rd Cong'l. District	2,808
2 CAMARINES NORTE	2,906
3 CAMARINES SUR	9,974
1st Cong'l. District	2,858
2nd Cong'l. District (w/ Naga City)	2,484
The rest of the 2nd District	1,732
NAGA CITY	752
3rd Cong'l. District	2,210
4th Cong'l. District (w/ Iriga City)	2,422
The rest of the 4th District	1,924
IRIGA CITY	498
4 CATANDUANES	1,674

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
5 MASBATE	5,394
1st Cong'l. District	1,242
2nd Cong'l. District	2,520
3rd Cong'l. District	1,632
6 SORSOGON	5,079
1st Cong'l. District (w/ Sorsogon City)	2,878
The rest of the 1st District	2,257
SORSOGON CITY	621
2nd Cong'l. District	2,201

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION VI - TOTAL	36,826
1 Akian	2,378
2 Antique	2,648
3 Bacolod City	1,900
4 Iloilo City	1,524
5 Capiz	4,808
1st Cong'l. District (w/ Roxas City)	2,441
The rest of the 1st District	1,736
Roxas City	705
2nd Cong'l. District	2,368
6 Guimaras	798
7 Iloilo	11,435
1st Cong'l. District	1,932
2nd Cong'l. District	1,584
3rd Cong'l. District	2,504
4th Cong'l. District	2,434
5th Cong'l. District	2,981
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	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
8 Negros Occidental	11,336
1st Cong'l. District (w/ San Carlos City)	1,153
The rest of the 1st District	740
San Carlos City	413
2nd Cong'l. District (w/ Cadiz & Sagay City)	1,497
The rest of the 2nd District	204
Cadiz City	620
Sagay City	672
3rd Cong'l. District (w/ Silay City)	2,149
The rest of the 3rd District	1,717
Silay City	432
4th Cong'l. District (w/ Bago & La Carlota Cities)	1,692
The rest of the 4th District	645
Bago City	698
La Carlota City	349
5th Cong'l. District	2,251
6th Cong'l. District (w/ Kabankalan City)	2,595
The rest of the 6th District	1,705
Kabankalan City	890

ALLOC. (P000)
405,000
35,846
6,131
1,534
2,213
2,384
18,701
2,473
2,733
4,200
2,852
1,348
2,618
2,455
4,221
2,135
964
1,122
2,985
1,733
1,251

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
4 NEGROS ORIENTAL	7,723
1st Cong'l. District	2,101
2nd Cong'l. District (w/ Dumaguete City)	3,376
The rest of the 2nd District	2,884
DUMAGUETE CITY	492
3rd Cong'l. District	2,246
5 SIQUIJOR	307

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION VIII - TOTAL	15,674
1 BILIRAN	904
2 LEYTE	7,359
1st Cong'l. District (w/ Tacloban City)	2,067
The rest of the 1st District	861
TACLOBAN CITY	1,206
2nd Cong'l. District	1,362
3rd Cong'l. District	460
4th Cong'l. District (w/ Ormoc City)	2,030
The rest of the 4th District	939
ORMOC CITY	1,091
5TH Cong'l. District	1,439
3 SOUTHERN LEYTE	1,134
4 EASTERN SAMAR	1,271
5 NORTHERN SAMAR	2,027
1st Cong'l. District	. 1,102
2rid Cong'l. District	925
6 WESTERN SAMAR	2,978
1st Cong'l. District (w/ Calbayog City)	1,700
The rest of the 1st District	461
CALBAYOG CITY	1,240
2nd Cong'l. District	1,278

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION IX - TOTAL	19,766
1. Basilan Spills City	1,856
2. Zamboanga Del Norte	4,756
1st Cong'l. District (w/ Dapitan City)	1,169
The rest of the 1st District	720
Dapitan City	449
2nd Cong'l. District (w/ Dipolog City)	1,925
The rest of the 2nd District	1,278
Dipolog City	648
3rd Cong'l. District	1,662
3. Zamboanga Del Sur	7,946
1st Cong'l. District (w/ Pagadian)	3,068
The rest of the 1st District	1,972
Pagadian City	1,096
2nd Cong'l. District	1,970
3rd Cong'l. District	2,909
4. Zamboanga City	5,208

for review

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION X - TOTAL	13,821
1 BUKIDNON	5,986
1ST DISTRICT	1,596
2ND DISTRICT	2,577
3RD DISTRICT	1,814
2 CAMIGUIN	351
3 MISAMIS OCCIDENTAL	2,069
1ST DISTRICT W OROQUIETA CITY	889
2nd Cong'l. District (w/ Ozamis City)	1,180
The rest of the 2nd District	476
Ozamiz City	704
4 MISAMIS ORIENTAL	3,156
1st Cong'l. District (w/ Gingoog City)	1,411
The rest of the 1st District	911
Gingoog City	501
2nd DISTRICT	1,745
5 CAG. DE ORO CITY	2,260

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION XI - TOTAL	_ 28,650
1. Compostela Valley	3,237
1st Cong'l. District	1,505
2nd Cong'l. District	1,733
2. Davao del Norte	4,415
1st Cong'l. District	2,119
2nd Cong'l. District	2,296
3. Davao Oriental	3,510
1st Cong'l. District	1,553
2nd Cong'l. District	1,957
4. Davao del Sur	3,143
1st Cong'l. District	1,855
2nd Cong'l. District	1,287
5. Sarangani	2,715
6. South Cotabato	6,387
1st Cong'l. District (w/ General Santos City)	3,974
The rest of the 1st District  General Santos City	1,190
	2,784
2nd Cong'l. District	2,413
7. Davao City	5,242
1st Cong'l, District	2,159
2nd Cong'l. District	1,457
3rd Cong'l. District	1,626

		450,000
	Region/Prov./Leg.Districts	ALLOC. (P000)
	NATIONAL TOTAL	405,000
REC	GION XII	13,996
1.	Lanao Del Norte	4,204
	1st Cong'l. District (w/ Iligan City)	3,191
	The rest of the 1st District	723
	Iligan City	2,467
	2nd Cong'l. District	1,014
2.	Cotabato	6,008
Г	1st Cong'l. District	2,697
2nd Cong'l. District (w/	3,311	
	Kidapawan City)	
3.	Sultan Kudarat (w/Tacurong City)	3,784

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION XIII - TOTAL	11,362
1. Agusan del Norte	3,125
1st Cong'l. District (w/ Butuan City)	1,741
The rest of the 1st District	169
Butuan City	. 1,571
2nd Cong'l. District	1,384
2. Agusan del Sur	3,004
4. Surigao del Norte	2,485
1st Cong'l. District (w/ Siargao)	936
The rest of the 1st District	581
Siargao	355
2nd Cong'l. District (w/ Surigao City)	1,5
The rest of the 2nd District	1,034
Surigao City	514
5. Surigao del Sur	2,748
1st Cong'l. District	1,404
2nd Cong'l. District	1,344

·	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
CORDILLERA ADMINISTRATIVE	
REGION (CAR) - TOTAL	11,967
1 ABRA	1,022
2 APAYAO	513
3 BAGUIO CITY	93.
4 BENGUET	1,64
5 IFUGAO	90
6 KALINGA	98
7 MT. PROVINCE	5,97

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
CR - TOTAL	50,253
1 Manila	4,279
Legislative District I	1,343
Legislative District II	595
Legislative District III	581
Legislative District IV	536
Legislative District V	602
Legislative District VI	62
2 Quezon City	12,04
Legislative District I	2,04
Legislative District II	7,24
Legislative District III	. 1,18
Legislative District IV	1,57
3 Mandaluyong	1,22
4 Marikina	2,52
5 Pasig City and San Juan	3,26
Pasig City (Lone district)	2,73
San Juan (Lone District)	53
6 Caloocan City	7,06
Legislative District I	4,93
Legislative District II	2,13

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
7 Valenzuela City	2,690
Legislative District I	1,24
Legislative District II	1,44
8 Malabon and Navotas	3,65
9 Pasay City	1,14
10 Makati City	3,18
Legislative District I	1,3
Legislative District II	1,79
11 Parañaque City	2,1
12 Las Piñas City	2,5
13 Muntinlupa City	1,5
14 Taguig and Pateros	2,9
Taguig	
Pateros	

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
REGION ARMM - TOTAL	*
1 LANAO DEL SUR	
1st Cong'l. District (w/ Marawi City	
The rest of the 1st District	
Marawi City	-
2nd Cong'l. District	
2 MAGUINDANAO	
1st Cong'l. District (w/ Cotabato City)	
The rest of the 1st District	
Cotabato City	
2nd Cong'l. District	
3 ŞÜLÜ	
1st Cong'l. District	
2nd Cong'l. District	
4 TAWI-TAWI	

	450,000
Region/Prov./Leg.Districts	ALLOC. (P000)
NATIONAL TOTAL	405,000
I - Ilocos Region	21,465
II - Cagayan Valley	19,121
III - Central Luzon	35,955
IV - Southern Tagalog	57,753
V - Bicol Region	32,543
VI - Western Visayas	36,826
VII - Central Visayas	35,846
VIII - Eastern Visayas	15,674
IX - Western Mindanao	19,766
X - Northern Mindanao	13,821
XI - Southern Mindanao	28,650
XII - Central Mindanao	13,996
CARAGA	11,362
NCR	50,253
CAR	11,967
ARMM	0
Nationwide Reserve	45,000