



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON**  
DEPARTMENT OF EDUCATION  
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DepEd ORDER  
No. 45 s. 2003

MAY 30 2003

ASCERTAINING THE AUTHENTICITY OF SCHOOL RECORDS

To: Undersecretaries  
Assistant Secretaries  
Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Secondary Schools

1. The proliferation of spurious school records (fake transcript of records and diplomas) that usually originate from the so-called "Recto University" has been pointed out by some educational institutions.
2. There is therefore a need to check this malpractice in order to protect the integrity of such credentials.
3. In view hereof, all DepEd officials, particularly school heads and personnel who handle school records are hereby directed to be more vigilant in ascertaining the authenticity of the school records and licenses being presented to them by individuals who are seeking employment here and abroad.
4. Those actually found to be using fake credentials for appointment/promotion should be dealt with accordingly.
5. Immediate dissemination of and strict compliance with this Order is directed.

*Ramon C. Bacani*  
RAMON C. BACANI  
Undersecretary  
Officer-In-Charge

Maricar/do-authenticity of school records  
05-21-03

References: DECS Orders: Nos. 84, s. 1991; 23, s. 1990;  
and MECS Order: No. 93, s. 1987

Allotment: 1--(D.O. 50-97)  
To be indicated in the Perpetual Index  
under the following subjects:

OFFICIALS

RECORDS

SCHOOLS