



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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DepEd O R D E R
No. **19**, s. 2003

MAR 25 2003

BEC-BASED SUMMER CLASSES

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Secondary Schools

1. The Summer Classes based on the Basic Education Curriculum (BEC) shall begin on the 3rd Monday of April and end on the last Friday of May each year. Private schools may deviate from this schedule provided that they notify their respective Regional Office in advance.
2. Teachers shall administer to students a diagnostic test to identify their development areas as basis for preparation of remedial lessons built on their prior knowledge and for mastery of the learning competencies.
3. Each subject area (English, Science, Mathematics and Filipino) shall be allotted three (3)-hour session daily. *Makabayan* shall have four (4)-hour session daily.
4. The implementing guidelines of the BEC-based summer classes are enclosed. For more clarification, please contact Ms. Corazon L. Echano, Supervising Senior Education Specialist, CDD, Bureau of Secondary Education (BSE) at these telephone numbers (02) 633-1361 to 71 local 2062, 2063, 2064; telefax numbers (02) 632-7746 or 632-7586.
5. Gross violation of the guidelines shall be sufficient cause for cancellation of permit to operate and denial of future requests to operate summer classes. All rules and regulations inconsistent with this Order are hereby rescinded.
6. Strict compliance with this Order is directed.

EDILBERTO C. DE JESUS
Secretary

Encl.: As stated
References: DECS Orders: Nos. 12 and 64, s. 1998
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
under the following subjects:

CLASSES POLICY SECONDARY EDUCATION

IMPLEMENTING GUIDELINES OF THE BEC-BASED SUMMER CLASSES

1. The application to operate summer classes shall be submitted to the Regional Office (RD) through the Division Office (DO) not later than the first week of March preceding the summer term. The Regional Director (RD) shall approve the application based on the result of the evaluation by the DO. Permission to hold summer classes shall be issued only for the term applied for.
2. Requests from secondary schools to operate summer classes shall include the following:
 - 2.1. Approved PTA Resolution requesting for the conduct of summer classes and stating the amount of fees to be collected from each student (If honorarium shall be granted to teachers who will handle the classes)
 - 2.2. Tentative list of subjects to be offered based on the report of failures and schedule of classes submitted by the School Head/Administrator
 - 2.3. List of students who will take up summer classes
 - 2.4. Written consent of the parents with children who will attend summer classes
 - 2.5. List of teachers who have intention to teach summer classes
3. Summer classes shall be offered to the following students only:
 - 3.1. Graduating students who failed to complete the requirements in, at most two, (2) learning/subject areas, in order to graduate in May;
 - 3.2. Students who failed to complete the requirements in at most two (2) learning/subject areas in order to be classified as a regular student in the curriculum year of the secondary education course, following the summer term.
4. Public school teachers who will handle summer classes shall earn service credits equivalent to the number of days rendered. If honorarium shall be given, no service credits shall be granted.
 - 4.1. The number of service credits due a teacher who handles summer classes shall be equal to the number of days of actual service rendered, i.e., number of hours of actual teaching divided by 8 hours.
 - 4.2. Requests for the grant of service credits shall be made with the Office of the RD duly supported by the following documents:
 - 4.2.1. Daily Time Records of the teachers
 - 4.2.2. Report of Accomplishment of each teacher
 - 4.2.3. Approved request for vacation services
 - 4.3. Teachers shall handle summer classes only in their areas of specialization.
5. The Schools Division Superintendents (SDS) shall monitor and evaluate the conduct of summer classes. The DO concerned shall prepare the guidelines for monitoring and supervision of summer classes. Monitoring and supervision reports shall be submitted to the RD later than fifteen (15) days after the last day of classes.
6. The School Head shall submit to the RO through the DO, a report on the conduct of the summer classes including performance of students, not later than fifteen (15) days from the last day of classes.