



REPUBLIKA NG PILIPINAS

REPUBLIC OF THE PHILIPPINES

KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS

DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

DECS Complex, Meralco Avenue
Pasig City, Philippines



Sama-Sama
sa DECS

Tanggapun ng Kalihim
Office of the Secretary

MAY 24 2001

DECS ORDER

No. 22 s, 2001

POLICIES ON ENROLMENT IN PUBLIC SCHOOLS

To : Undersecretaries/ Assistant Secretaries
Bureau/Service/Center Directors
Regional Directors
Schools Division/City Superintendents

The following policies on enrolment in public schools shall be strictly enforced:

1. No school fees or contributions shall be collected during enrolment.
2. The period of collection for voluntary contributions authorized in previous schoolyears such as Boy Scouts, Girl Scouts, Phil. National Red Cross, and Anti -TB shall be announced later after the institutions receiving these contributions shall have submitted their financial reports to DECS.
3. In cases where an enrollee is unable to present his/her birth certificate or baptismal certificate attesting to his/her age, the enrollee or the parent shall be required to execute an affidavit and this shall be accepted by the school.
4. Separate guidelines shall be issued for the collection of PTCA fees, school publication fees, ID fees and other school fees which may be authorized for voluntary contributions on a specified date during the schoolyear.
5. Any violation of this Order by any school official or teacher will be dealt with administratively.

For immediate and strict implementation

K. S. Bruni
for: **RAUL S. ROCO**
Secretary

RCB/dcv
c:abram/contributions/5/24/01

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