



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT SPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

DECS Complex, Verano 493.02
Pasig City, Philippines



Sama-Sama
sa DECS

Tanggapan ng Kaibhan
Office of the Secretary

August 9, 1999

DECS ORDER
No. 84 s. 1999

TO: Undersecretaries/Assistant Secretaries
Bureau and Center Directors
Regional Directors
Schools Superintendents
Public and Private Secondary School Principals

INSTITUTIONALIZATION OF STUDENT LEADERS' TRAINING THROUGH
THE RESPONSIBLE STUDENTS FOR ACTIVE GOVERNANCE
PROGRAM (BATANG E.R.A.P.)

- 1. Title and Rationale.** In response to the government's trust to empower the youth to be significant partners in nation-building, the Department of Education, Culture and Sports (DECS) and the Philippine Jaycees, Inc. (PJI), in cooperation with the Department of the Interior and Local Government (DILG), signed a Memorandum of Agreement last May 13, 1999 at the DECS Central Office to undertake a joint program entitled as the **Responsible Students for Active Governance Program**, also dubbed as "**Batang E.R.A.P.**" or **Estudyanteng Responsable para sa Aktibong Pamamahala**.
- 2. Policy Statement.** As such and insofar as DECS is concerned, the holistic training and development of student leaders is considered as one of its key co-curricular programs and a priority measure in order to guide them in crafting relevant programs, projects and activities that redound to the benefit of the whole studentry. It is therefore the policy of this Department to institutionalize the training of all student leaders in all secondary schools nationwide through the **Batang E.R.A.P. Program**.
- 3. Objective and Scope.** The **Batang E.R.A.P.** program aims to develop the leadership, management and developmental skills of student government leaders of all secondary schools in all the sixteen (16) regions nationwide. The program shall cover all public secondary schools for SY 1999-2000 and all private secondary schools thereafter, pursuant to the recommendations of the Executive Committee of the Program.
- 4. Participants.** The participants to the training are the presidents of the student governments/councils or, in their absence, the next ranking officer of the student body. There shall be only one slot allotted for the Division Coordinator, who shall be appointed by the Schools Superintendent, to serve as facilitator in the training. All participants shall be expected to re-echo the training to the remaining officers of the student government and other student leaders in the school and shall organize a Division Student Leadership Training for the purpose.
- 5. Modules.** The leadership training program consists of the following training modules, to wit: Vanguard Leaders and Team Building, Project Planning and Implementation, Fund-Raising, Effective

Meetings and Parliamentary Procedures, and Strategic Planning. Other topics to be included shall be determined by the Executive Committee of the *Batang F.R.A.P.* Program.

6. *Training Proper.* The student leadership training program shall be conducted on a cluster basis within a region, for which the Philippine Jaycees, Inc. shall organize a region-based training pool that will handle the training course. The DECS and the Philippine Jaycees Inc. shall determine the size of participants of each training and, if warranted, may decide to hold it in several batches in some regions.

7. *Venue.* The training shall be held preferably in the Regional Education Learning Centers (RELC) or in any available school that has the facility to host the training. The DECS regional coordinators, in consultation with the local chapters of the Philippine Jaycees, Inc., shall identify other possible venues of the training.

8. *Funding Sources.* For both the regional and division student leadership training, a minimal registration fee shall be collected from each participant to cover the expenses for the board and lodging during the training. Expenses for transportation and registration fees of all participants are chargeable against the school-organization fund and/or the Special Organization Fund of the Local School Board which allows expenditures for co-curricular activities (section 4e of DECS, DILG and DBM Joint Circular No. 01, s. 1990, dated 14 April 1998.) Likewise, per DILG Memorandum Circular No. 99-127 dated 28 July 1999, local government units are authorized to charge to their local funds (20% Development Fund, Special Education Fund, or the SK Fund for participants below 21 years old) the transportation expenses, registration fees and other incidental expenses of all participants within their respective jurisdiction.

The Philippine Jaycees Inc. will assist in the fund sourcing from both government and corporate sponsors in order to provide the necessary training materials, student hand outs and other logistical requirements of the leadership training program.

Any additional and/or immediate logistical requirements of the Center for Students and Co-Curricular Affairs in connection with the implementation, monitoring and evaluation of the Program shall be charged against the budget allocations provided in the 1999 General Appropriations Act under Section 1 of the Special Provisions to support the programs and projects for students' co-curricular affairs in the Office of the Secretary.

Any additional and/or immediate logistical requirements for the implementation, monitoring and evaluation of the Program at the regional, division and school levels may be sourced from the respective DECS regional and division offices. To augment funds for the Program, the regional and division coordinators shall be authorized to solicit and/or source funds and receive grants and sponsorships.

9. *Program Secretariat.* The Center for Students and Co-Curricular Affairs (CSCA) shall act as the national secretariat of the *Batang F.R.A.P.* Program. For queries, interested parties may get in touch with the CSCA at the G/F Masini Bldg., UL Complex, Morales Avenue, Pasig City, or through telefax nos. 638-35-03/031-84-95.

10. *Regional Coordinators.* At the DECS Regional level, the Kabataan - 2000 Regional Action Officers and Assistant Action Officers are designated as coordinators of the program. As such, they are expected to render full support to the Philippine Jaycees, Inc. in organizing the training in their respective regions. Likewise, the Action Officers are enjoined to coordinate and monitor the holding of region leadership training programs in the division level.

11. *Division Student Leadership Training.* In order to re-echo the training course provided by the *Batang E.R.A.P.* program, all DECS Divisions are encouraged to organize a Leadership Training Program or Student Leaders Congresses to develop the leadership and management capabilities of the student leaders in their respective divisions. The training modules and resource speakers of the Philippine Jaycees, Inc. may be availed upon in the conduct of the training. For this purpose, please get in touch with the local chapters of the Philippine Jaycees, Inc.

12. *Report Requirements.* As this program will be another component of the Youth Action for Sustainable Development (YASD), which is a DECS-enrolled program to the Kabataan 2000, participants of both the regional and division leadership training programs shall be reported to the Center for Students and Co-Curricular Affairs for proper reporting to the Kabataan 2000 Chair, the Department of Labor and Employment (DOLE).

13. *Support.* All Regional Directors, Schools Superintendents and School Principals are enjoined to actively support and assist in the implementation of the *Batang E.R.A.P.* Program. Likewise, all Schools Superintendents are encouraged to organize and support the implementation of the division student leadership training.

14. *Monitoring and Evaluation.* The Center for Students and Co-Curricular Affairs is assigned to monitor and evaluate the implementation of the leadership training program or *Batang E.R.A.P.*

15. *Attachments.* Attached for information and immediate reference is the Memorandum of Agreement executed by and between the DECS and the Philippine Jaycees, Inc. Also attached is the composition of the National Organizing Committee and the Executive Committee of the Program. Finally, attached is the DILG Memorandum Circular No. 99-127 dated 28 July 1999.

16. Immediate dissemination of this DECS Order to all concerned is enjoined.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Incls.:
As stated

Reference:
None

Attachment: 1--(D O. 80-97)

To be indicated in the Perpetual Index
under the following subjects:

**POLICY
PROJECTS
STUDENTS
TRAINING PROGRAMS**

Attachment to DECS Order No. 84, s. 1999

RESPONSIBLE STUDENTS FOR ACTIVE GOVERNANCE
"Bata ng E.R.A.P."
(Estudyanteng Responsable para sa Aktibong Pamamahala)

NATIONAL ORGANIZING COMMITTEE

DR. ANDREW GONZALEZ, FSC Secretary, DECS	Honorary Chairman
MR. JOSEPH VICTOR G. EJERCITO 1998 National President, Philippine Jaycees, Inc.	Over-all Chairman
MR. MILO L. ROSAS Undersecretary, DECS	Co-Chairperson
MR. JOSELITO T. REYES 1999 National President, Philippine Jaycees, Inc.	Co-Chairperson

MEMBERS

HON. RONALDO V. PUNO Secretary, DILG	Member
ATTY. MABEL P. VILLARICA-MAMBA Presidential Adviser on Youth Affairs, OP	Member
HON. NARCISO Y. SANTIAGO Undersecretary, DILG	Member
HON. VICTOR ANDRES C. MANBIT Undersecretary, DECS	Member
DR. FEA HIDALGO Assistant Secretary, DECS	Member
HON. ALBERT A. MUÑOZ Presidential Assistant on Youth Affairs, OP	Member
MR. JIMMY T. YAOKASIM Senior Vice-President, Philippine Jaycees, Inc.	Member
MR. RICO C. YAN DECS Youth Spokesperson	Member
MR. JOEY G. PELAEZ Executive Officer, DECS-CSCA	Member

EXECUTIVE COMMITTEE

ATTY. MABEL P. VILLARICA-MAMEBA

Executive Director

MR. JOEY G. PELAEZ

Deputy Executive Director

MS. RINA BAUTISTA

Director, Committee on Finance

MR. OLIVER E. SICAT

Director, Committee on Training

MS. VIRGINIA C. CAPIRAL

Director, Committee on Publicity

MR. JIMMY WINGKEE (Luzon)

Director, Committee on Logistics

MS. CRISTINA SEVILLA (Visayas)

- do -

MR. MENNEN M. ARACID (Mindanao)

- do -

NATIONAL SECRETARIAT

Center for Students and Co-Curricular Affairs (CSCA)

Telefax: Nos. 636-3603 / 631-8495

MEMORANDUM OF AGREEMENT

KNOW ALL MEN BY THESE PRESENTS:

This MEMORANDUM OF AGREEMENT made and entered into by and between:

The DEPARTMENT OF EDUCATION, CULTURE AND SPORTS, a government agency existing under the laws of the Republic of the Philippines with principal office address at the University of Life Complex, Meralco Avenue, Pasig City, hereinafter referred to as the FIRST PARTY and represented herein by its Secretary, Dr. Andrew Gonzalez, FSC, and its Undersecretary, Dr. Nilo L. Rosas;

and

The PHILIPPINE JAYCEES, INC., a leadership development organization, with principal office address at the 3rd Floor, Philippine Jaycees Bldg., 14 Don A. Roces Ave., Quezon City, hereinafter referred to as the SECOND PARTY and represented herein by its 1998 National President Joseph Victor G. Ejercito and 1999 National President Josefito T. Royba;

WITNESSETH THAT:

WHEREAS, the Department of Education, Culture and Sports (DECS) and the Philippine Jaycees, Inc. share the vision that the youth is the hope of the land;

WHEREAS, the DECS is concerned about the holistic development of its pupils and students nationwide through excellence in both academic and co-curricular pursuits;

WHEREAS, the Philippine Jaycees, Inc. has chapters all over the Philippines which conduct youth and student development training at the grassroots level;

WHEREAS, the DECS coordinates and implements programs and projects on student and youth development through its Center for Students and Co-Curricular Affairs (CSCA);

WHEREAS, the DECS and the Philippine Jaycees, Inc. have agreed to jointly implement a project on student leaders' training entitled: **Responsible Students for Active Governance of "Bataang E.R.A.P." (Estudyanteng Responsable para sa Aktibong Pamamahala)**, to develop the leadership skills of student government officials in public secondary schools;

Handwritten signatures and initials are present in the bottom right corner of the page.

WHEREAS, the project is an opportunity for both parties to achieve their shared vision of enhancing our human resource development by training the youth, honing their management skills, love of country, and environmental awareness, among others;

NOW, THEREFORE, premises considered, the parties agree on the following terms and conditions:

I. UNDERTAKINGS OF THE FIRST PARTY:

1. Issue a DECS Order institutionalizing Student Body Organization Leadership Training Program;
2. Review and provide inputs to the training module to be prepared by the Philippine Jaycees, Inc.;
3. Provide the venue for each regional training, preferably at the Regional Education and Learning Centers (RELC) or in schools within the area;
4. Assign DECS personnel in both the Central and Regional offices to assist in the implementation of the training;
5. Include the leadership training module of the Jaycees in DECS-organized regional and division student congresses;
6. Provide necessary logistical support for the program;
7. Spearhead the monitoring and evaluation of the project;
8. Establish jointly a National Organizing Committee; and
9. Undertake such other matters/actions as may be necessary and incidental to the achievement of the goals and objectives of this agreement.

II. UNDERTAKINGS OF THE SECOND PARTY:

1. Prepare the training module to be used in the seminar-workshop, subject to prior consultation with DECS;
2. Organize a pool of trainers for each region (of the Philippine Jaycees, Inc.) which will handle the training course;
3. Provide the training of the student government officials through its chapters all over the country;

RM

4. Assist in fund sourcing from both government and corporate sponsors for the implementation of the Student Leadership Program;
5. Attend planning and problem-solving sessions with the first party;
6. Make available resource speakers to DECS-organized regional and division student congresses;
7. Establish jointly a National Organizing Committee; and
8. Undertake such other matters/actions as may be necessary and incidental to the achievement of the goals and objectives of this agreement.

III. EFFECTIVITY AND TERMINATION

This Memorandum of Agreement shall take effect immediately upon signing hereof and shall remain in force and effect until any of the parties expresses in writing its desire to terminate the Agreement, provided, however, that such termination shall take effect after six (6) months from the receipt of the written notice by all the parties.

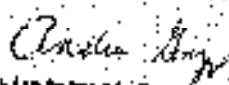
IN WITNESS WHEREOF, the Parties hereto have affixed their signatures on this 13th day of May, 1998 in Pasig City, Philippines.

DEPARTMENT OF EDUCATION,
CULTURE AND SPORTS


PHILIPPINE JAYCEES, INC.


By:

By:

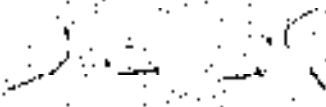

DR. ANDREW GONZALEZ, FSC
Secretary

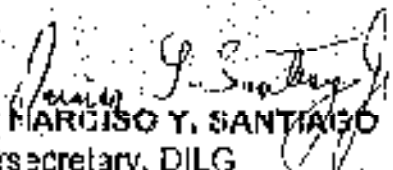

JCI SEN. JOSEPH VICTOR G. EJERCITO
1998 National President


DR. NILO L. ROSAS
Undersecretary

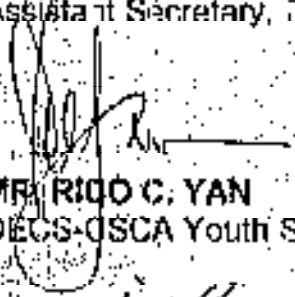

JCI SEN. JOSELITO T. REYES
1999 National President

WITNESSES

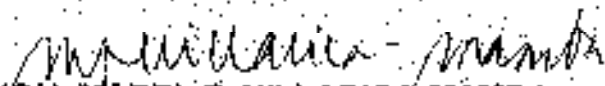

HON. VICTOR ANDRES C. MANHIT
Underscretary, DECS



HON. MARCISO Y. SANTIAGO
Underscretary, DILG


HON. FE A. HIDALGO
Assistant Secretary, DECS

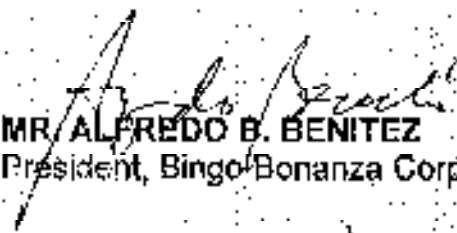

MR. RICO C. YAN
DECS-CSCA Youth Spokesperson


MR. JOSE MARI G. PELAEZ
Executive Officer, CSCA


HON. MABEL P. VILLARICA-MAMBA
Presidential Adviser on Youth Affairs


HON. CESAR B. CHAVEZ
Chairman, National Youth Commission


HON. ALBERT A. MUÑOZ
Presidential Assistant on Youth Affairs


MR. ALFREDO B. BENITEZ
President, Bingo Bonanza Corp.


MR. JIMMY T. YACKASIN
1999 INSEVP, Philippine Jaycees