



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**

DECS Complex, Miraflores Avenue  
Pasig City, Philippines



*Tanggapan ng Kalihim*  
*Office of the Secretary*

August 4, 1999

*Sana-Sana*  
*sa DECS*

**DECS ORDER**  
**No. 78, s. 1999**

**ADMINISTRATION OF THE 1999 NATIONAL ELEMENTARY ACHIEVEMENT TEST (NEAT) AND NATIONAL SECONDARY ACHIEVEMENT TEST (NSAT)**

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities

- Date of the 1999 NEAT and NSAT Administration. The 1999 National Elementary Achievement Test (NEAT) and National Secondary Achievement Test (NSAT) will be administered to all Grade VI pupils and Fourth Year students in all public and private schools at 7:30 o'clock in the morning on January 18 and January 21, 2000 respectively.
- Components of the NEAT and the NSAT. For this year, both tests will consist of five subject areas with 50 and 80 items per subject area in the NEAT and the NSAT, respectively. The NEAT will now include Filipino while Social Studies will now be a part of the NSAT in addition to the four subject areas covered in the previous years. The Communication Arts component (English and Filipino) of both tests will include composition writing which will be administered to sample schools only. Taking the NEAT and the NSAT shall be a requirement for the evaluation of the schools by region/division/district.
- A fee of ten pesos (P10.00) shall be collected from examinees who are interested in a certificate of rating to be issued by the National Educational Testing and Research Center (NETRC).
- The final submission of the report on the number of examinees should be submitted to NETRC not later than September 10, 1999. Non-compliance with the deadline of submission may affect the allocation of the correct number of test materials for each testing center.
- Assignment of Responsibilities. The National Educational Testing and Research Center (NETRC), in cooperation with the Bureau of Elementary Education (BEE), the Bureau of Secondary Education (BSE), and the regional offices, shall undertake this activity. All bureaus, centers, regional and division offices of this department with the cooperation of other government agencies shall assist in this undertaking. The regional directors shall take charge of the effective administration of these tests including the implementation of strict security measures on the test materials to protect the integrity and confidentiality of

the tests. **ANY BREACH OF SECURITY SHALL BE DEALT WITH ACCORDINGLY.**

6. The NETRC shall conduct a National Orientation Seminar/Workshop on the administration of the 1999 NEAT/NSAT for Division Superintendents, the Chiefs of the Elementary and the Secondary Education, and the Regional Administrative Officers. The details of this are provided in Inclosure 1 of this Order. Likewise, the division offices shall conduct an echo-orientation/briefing for their testing coordinators, chief examiners, room supervisors and room examiners after the national seminar-workshop.
7. The Guidelines and other pertinent rules and regulations in Inclosure No. 1 of DECS Memorandum 233, s. 1998 relative to the administration of both tests shall still be observed except on the issue of the number of NEAT examinees per room which shall be 30 instead of the previous grouping of 40.
8. Immediate and wide dissemination of this order is desired for the information and guidance of all concerned.

*Andrew Gonzalez*

ANDREW GONZALEZ, FSC  
Secretary

Incl.: As stated.

References: DECS Orders Nos. 5 and 45, s. 1996; 24 and 77, s. 1997;  
30, 31, 65, 70, s. 1995  
DECS Memorandum No. 233, s. 1998

Attachment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

STUDENTS  
TESTS  
PUPILS  
RULES & REGULATIONS

## Inclosure to DECS Order: No. 78, s. 1999

### NATIONAL ORIENTATION SEMINAR WORKSHOP ON THE 1999 ADMINISTRATION OF THE NATIONAL ELEMENTARY ACHIEVEMENT TEST (NEAT) AND NATIONAL SECONDARY ACHIEVEMENT TEST (NSAT)

In view of the re-implementation of the census-based administration of the 1999 NEAT/NSAT for school year 1999-2000, a live-in National Orientation Seminar/Workshop will be conducted by the NETRC-DECS on November 9, 1999 for Division Superintendents, the Chiefs of the Elementary and the Secondary Education, and the Regional Administrative Officers.

1. The objectives of the activity are:

- 1.1. To orient the participants on the following:
  - a. 1999 scheme of test administration,
  - b. coverage of the test / time allotment, seating arrangement.
- 1.2. To formulate stricter measures on security of materials and the corresponding sanctions for breach of security.
- 1.3. To emphasize the importance of the strict implementation of standardized testing procedures.
- 1.4. To provide a forum for interaction on the academic implication of the re-implementation of the census-based administration, the consequences of statistically improbable results, and the NEAT and NSAT results; and
- 1.5. To formulate and evolve a funding scheme relative to the Census Type of administration.

2. Expected Outputs

After the orientation seminar-workshop, the following shall have been achieved.

Formulated for implementation:

- 2.1. security measures to insure confidentiality/integrity of the tests and the corresponding sanctions for breach of security;
- 2.2. remedial measures for the strict implementation of standardized testing procedures.
- 2.3. courses of action for schools with special cases i.e. questionable/controversial results for a more valid and reliable school performance evaluation;
- 2.4. a viable operational funding scheme relative to the census-based NEAT/NSAT administration.

3. The Testing Coordinators shall bring with them the copy on the final list of the number of examinees by testing center and the complete list of schools (public, private and trade/vocational) for updating the school codes.

4. Transportation expenses and per diems of participants shall be charged against local funds while expenses for board and lodging during the seminar shall be charged against NETRC funds subject to the usual accounting and auditing rules and regulations.