



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Meralco Avenue, Pasig City

OFFICE OF THE SECRETARY

July 30, 1999

DECS ORDER
No. 72, s. 1999

TRAINING OF ADDITIONAL TEXTBOOK EVALUATORS

To: Bureau/Center/Regional Directors
Bureau/Regional Textbook Evaluation Coordinators
Schools Superintendents
All others concerned

1. This DECS Order pertains to the training of additional textbook evaluators from various regions to assist in the evaluation of materials submitted by private publishers under the Third Textbook Call. Materials submitted under this Textbook Call which pass evaluation by DECS shall be eligible for purchase and use in public schools starting SY2000-2001.

2. New textbook evaluators must be identified and trained in preparation for the evaluation of materials which were received from private publishers this month. A five-day five-in training of additional evaluators shall be done from August 23-27, 1999 at the Regional Education Learning Center (RELC) - NCR, Concepcion, Marikina (Tel. nos. 442-4148 to 49). The number and breakdown of participants to be trained is contained in Annex 1 of this DECS Order. Participants are expected to register and be present at the training venue before 12noon of August 23. The training shall be conducted by senior officials from the DECS Instructional Materials Council Secretariat and other concerned DECS Central Office Bureaus.

3. DECS Regional Offices thru their respective Textbook Evaluation Coordinators are hereby directed to immediately identify and tap qualified individuals from the public and private sectors to serve as evaluators for this Textbook Call (see Annex 2 for criteria and qualifications of evaluators).

4. Necessary and allowable travel expenses for the training of evaluators from DECS field offices/schools shall be chargeable against their respective Office's budget for INSET or other allowable source. Evaluators from the private sector, however, will have to fund their own travel expenses to attend these trainings. DECS Regional and Division Offices are also enjoined



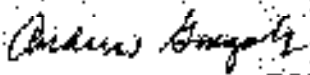
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to finance the services of substitute teachers who may be needed to take the place of DECS Textbook Evaluators in the latter's schools during the training. All other expenses such as for supplies, board and lodging of all participants, travel expenses and honoraria for trainers and facilitators shall be chargeable against the DECS Central Office trust fund for textbook evaluation.

5. Participants to the August 23 to 27 training shall be expected to also participate in one (1) team evaluation workshop to be held either from September 20 to October 1 or October 11 to October 22, 1999 (at a venue to be announced during the training) depending on the subject area and grade/year level in which they shall serve as evaluators. Travel and other expenses of participants to these team evaluation workshops shall be funded from the DECSOC trust fund for textbook evaluation. The DECS policy prohibiting teachers to be pulled out from their classes during school days shall not apply to teachers who serve as textbook evaluators provided that necessary arrangements are made to ensure continuation of classes even in their absence.

6. The DECS IMCS shall communicate directly with the Textbook Evaluation Coordinators (TECs) of the various regions re. final preparations and arrangements for the trainings. For any query or clarification on this matter, please contact the DECS IMCS Evaluation and Training Division (Attention: Ms. Lulu Pilor or Ms. Daisy Santos) at tel. nos. 922-9982 to 84 or teletax 920-1894.

7. For immediate dissemination and guidance of all concerned.


ANDREW GONZALEZ, ESC
Secretary

Incls: As stated

Reference: DECS Order No. 26, s. 1999

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

TEXTBOOKS
TRAINING PROGRAMS

Criteria for Textbook Evaluators

To become eligible to serve as a DFCB Textbook Evaluator, an individual:

1. Must be a Filipino citizen;
2. Must be a master teacher, subject area specialist/supervisor (i.e. with at least five years experience in a specific subject or a High school/college teacher with a major in a specific subject) and/or curriculum expert;
3. Must not have, and must not have had in the last two years, any employee-employer relationship with or receive any form of compensation from any private publisher who is likely and will actually submit textbooks for evaluation during this Third Textbook Call;
4. Must not have any conflict of interest (e.g., must not be a writer, contributor, consultant, or editor of any textbook and teacher's manual to be evaluated, must not be related up to the third degree of consanguinity or affinity to any textbook publisher) and must be willing to reveal personal information necessary to ensure no conflict of interest;
5. Must be willing and able to evaluate around 4 to 6 sets of textbooks and teacher's manuals in his/her own time and work over-time during the Team Evaluation Workshop;
6. Must be physically fit, willing, and able to travel to attend and participate in a team evaluation activity lasting between 3 to 10 days and which may or may not be held in his/her provincial city;
7. Must have been granted permission/authority by his/her principal/schoolhead or employer to serve as evaluator and attend/perform necessary activities as such;
8. Must have very good communication skills and legible handwriting.