



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES

**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**

DECS Complex, Marikina Avenue
Pasig City, Philippines



Sama-Sama
sa DECS

*Tanggapan ng Kalihim
Office of the Secretary*

February 3, 1999

**DECS ORDER
No. 11, s. 1999**

**ORGANIZING THE NATIONAL PROJECT MANAGEMENT OFFICE
FOR THE SECONDARY EDUCATION DEVELOPMENT
AND IMPROVEMENT PROJECT (SEDIP)**

TO: Undersecretaries and Assistant Secretaries
Bureau, Center and Service Directors
Regional Directors and Schools Division Superintendents
All Others Concerned

1. To ensure the smooth and successful implementation of the Secondary Education Development and Improvement Project (SEDIP) which aims to reduce inequity and geographical disparity in access, quality and efficiency of public secondary education and support the Department's thrust for decentralization and modernization, the National Project Management Office (NPMO) is hereby organized:

Project management will be carried out through two levels of organization. The overall policy level management and coordination will be carried out by the Project Steering Committee (PSC), and daily project implementation and management will be carried out by the National Project Management Office (NPMO). These two structures will be responsible for overseeing the overall project implementation at the national level.

2. The Project Steering Committee will be primarily responsible for providing overall policy guidance and operational guidelines on project implementation. It will be headed by a Project Director and comprised of the DECS Assistant Secretaries for Programs, Planning, Finance, and Legal, the Director of the BSE, the DECS-TEEP Project Director, the SEDIP Consultant Team Leader (Foreign) and the SEDIP Chief Consultant (Domestic). The Project Director will be the DECS Undersecretary for Programs and Projects, Dr. Nilo L. Rosas, as stipulated in the ADB Mission Report (June 1998) jointly recommended by the representatives of DECS, DGF and ADB. This is to ensure that project management at the operational level is made consistent with the policy directions set forth by the Project Management Advisory Council (PMAC).

3. The core NPMO is hereby constituted immediately by officials and staff who are seconded on full-time basis to undertake the start-up activities and ensure continuity of project implementation, monitoring and supervision of the various components:

Name/Office	NPMO Position/Component
Dr. Alberto P. Mendoza Director IV, BSE	Project Manager
Feresita D. Felipe Officer-in-Charge, OPS-PDED	Deputy Project Manager
Lolita M. Andrada	Chief, INSET and Policy Group

Bella O. Marinas
OIC, CDD-BSE

Chief, Decentralization, E-MIS
and PME Group

Thelma M. Utuz
EPS II, BSE

Technical Staff, INSE I and Policy

Marivic D. Abcede
EPS II, BSE

Technical Staff, E-MIS and PME

Rosario C. Estabillo
EPS I, OPS-PDED

Technical Staff, Budget & Finance

Augustiniano A. Gutierrez
DEMO II, BSE

Support Staff

Má. Victoria E. Cervantes
Clerk II, BSE

Support Staff

4. The NPMO shall be responsible for coordinating all Project activities and ensure close coordination with the Bureau of Secondary Education for teacher inservice training, curriculum review process and policy formulation. The NPMO will develop, organize and implement guidelines and strategies for the various project components in accordance with the project design and directions from the Project Director and the Project Management Advisory Committee.

5. Initial operating expenses to be incurred by the core NPMO shall be charged against OSEC and BSE funds until such time that SEDIP funds are available. The NPMO core staff shall be entitled to honoraria or appropriate compensation in accordance with the provisions of NCC-75 and other relevant guidelines for secondment arrangements.

6. The NPMO Office shall be temporarily located at the BSE until such time that the Office space and facilities for SEDIP at the 5th Floor of the Bonifacio Building are ready.

7. All DECS agencies and units are directed to provide assistance and support to the NPMO to ensure smooth and successful implementation of SEDIP.

8. Immediate dissemination of this order which takes effect on February 1, 1999 is desired.

Andrew Gonzalez
ANDREW GONZALEZ
Secretary

Reference: None
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
under the following subjects:

COMMITTEES

PROJECTS