



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT SPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

DECS Complex, Manila Avenue
 1006 City, Philippines



Sama-Sama
 sa DECS

Tanggapan ng Kalihim
Office of the Secretary

November 24, 1998

DECS ORDER
 No. 101, s. 1998

**SUBMISSION OF REPORT ON DAMAGED OFFICES, SCHOOL BUILDINGS
 AND OTHER FACILITIES**

To: Regional Directors
 Schools Superintendents

1. In view of the destruction to lives and properties brought by super typhoons Uring and Loleng which hit the country recently, all concerned are hereby requested to report the extent of damages of their offices, school buildings and other structures, equipment and instructional materials.
2. The report should consist of two (2) parts. The first part will cover only properties insured with the Government Service Insurance System, indicating the types of buildings, year and cost of construction and model, year and cost of acquisition in the case of equipment. It shall be accomplished in quadruplicate using the GSIS Form for Property Replacement Fund. The second part will be a summary of all damaged buildings, equipment and instructional materials including school desks and textbooks, irrespective of whether these are insured or not.
3. Inclosed are the forms to be used for the second part of the report. The deadline for the submission of the report shall be on or before December 18, 1998.
4. Strict compliance with this Order is hereby directed.

Andrew B. Gonzalez
 ANDREW B. GONZALEZ, FSC
 Secretary

Incl. As stated

Reference: None

Allotment: 1- (D.O. 50-97)

To be indicated in the Perpetual Index
 under the following subjects:

POLICY
 REPORT
 SCHOOL BUILDINGS

REPORT ON DAMAGED OFFICES, SCHOOL BUILDINGS & OTHER FACILITIES

NAME/TYPE OF BUILDING	YEAR CONSTRUCTED	COST OF CONSTRUCTION	ESTIMATED DAMAGE COST	REMARKS
GRAND TOTAL				

NOTED BY: _____

Prepared by: _____

REPORT ON DAMAGED OFFICE EQUIPMENT

EQUIPMENT	YEAR ACQUIRED	BRAND/MODEL	COST OF ACQUISITION	REMARKS

GRAND TOTAL

NOTED BY: _____

Prepared by : _____

