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Office of the Secretary

January 8, 1998

DECS ORDER
No. 1, s. 1998

**AMENDMENT TO DECS ORDERS 62 AND 69, S. 1997 RE: APPROVED
TEXTBOOKS AND TEACHER'S MANUALS FOR USE IN
PUBLIC ELEMENTARY AND SECONDARY SCHOOLS**

To: Undersecretaries and Assistant Secretaries,
Bureau/Center/Regional Directors,
School Superintendents,
District Supervisors,
School Principals or Heads,
DECS Resident Auditors,
All others concerned

1. **Technical Specifications.** The revised technical specifications of all approved textbooks and teacher's manuals (i.e., those contained in DECS Order 62 and 69, s. 1997 as well as in the SY1998 DECS Catalogue of Approved Textbooks and Teacher's Manuals) to be purchased using government funds are contained in Annex 1 of this DECS Order. The revised specifications are to be followed for all DECS textbook and teacher's manual orders of said materials made starting December 1997.

2. **Correct Titles of Textbooks and Teacher's Manuals.** Please be informed that certain titles of textbooks and teacher's manuals also included in DECS Order 62 and 69, s. 1997 and in the SY1998 DECS Catalogue have to be corrected. The original and correct titles of these materials are included in Annex 2 of this DECS Order. So as not to unduly disrupt the on-going book selection and ordering process of DECS Offices, it is understood that the original and/or correct titles of these materials shall be treated as one and the same until further notice. Publishers owning these titles must fulfill all orders made by DECS regardless of whether the original or correct titles were used.

3. Also, please be informed that ownership of the copyright of the approved textbook and teacher's manual entitled "Learn and Enjoy Mathematics 2" (Set No. 54), page 3 of the Attachment to

DECS Order No. 62, s. 1997 and also in page 21 of the *DECS Catalogue of Approved Textbooks and Teacher's Manuals* has been transferred from *Widad Publisher* to *Rissons Enterprises* effective November 11, 1997. All orders of said textbook and teacher's manuals should therefore be addressed to *Rissons Enterprises* whose office address is at 277 10th Avenue, Grace Park, Calapan City.

4. It is desired that this DECS Order be disseminated to all concerned as soon as possible.

5. For the information and guidance of all concerned:


RICARDO T. GLORIA
Secretary

Incls:

As stated

References:

DECS Orders: (Nos. 62 and 69, s. 1997)

Allotment: 1-3-(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

LISTS
MANUALS
TEXTBOOKS

(Last DECS Order for 1997: DECS Order No. 104, s. 1997)

Specifications of Approved Textbooks and Teacher's Manuals for Use in Public Schools in SY 1998-1999

1. Book size: 6.5 inches wide by 10 inches high
2. Printing Paper:
Body Stock: Uncoated offset textpaper; Pulping Process: Semi-mechanical; 54 gsm $\pm 2\%$ basis weight
 Note: Resource Copies which are sent in advance to regional and division offices will use newsprint (48.8 gsm $\pm 7\%$) for the inside pages.
Cover Stock: Solid bleached board (230 gsm $\pm 2\%$ basis weight)
3. Printing Process: Offset Lithography
 - 3.1 An overprint varnish must be adequately applied on the outside cover of the book as a protective coating against rubbing and scratching.
 - 3.2 The overprint varnish must be resistant to scuff, heat, and chemicals.
 - 3.3 The varnish must have a smooth finish.
4. Color

	For Textbooks	For Teacher's Manuals
<u>Inside Pages:</u>	At least one (1)	At least one (1)
<u>Cover:</u>	Four (4) colors, outside One (1) color, inside	At least two (2) colors, outside One (1) color, inside
5. Binding Process: Perfect binding
6. Packaging:
 - 6.1 The books shall be packed in unused corrugated cartons and sealed to withstand rough handling.
 - 6.2 Each carton shall contain thirty (30) books wrapped and sealed in sets of ten (10) in a 3-mil thick polyethylene plastic bag or shrink packed using at least 75 gauge Polyolefin Film (POF) for adequate protection against moisture and water damage.
 - 6.3 The following information shall be printed in one (1) color on the carton.
 - a. Book Title
 - b. Subject and Grade/Year Level
 - c. Kind of Materials (i.e. textbooks or teacher's manual)
 - d. Number of Books in the Carton
 - e. DECS Seal
 - f. International Symbol, Library Specification, Volume, and Gross Weight
 - g. Legal Notices (i.e. Government Property, Not for Sale)
 - h. DECS Address
 - i. Publisher's Name and Address

CURRENT TITLES OF SPECIFIC TEXTBOOKS AND TEACHER'S MANUALS APPROVED FOR USE IN PUBLIC SCHOOLS FOR SYSSM-1986
As of 10 December 1987

SET NO.	SUB NO.	ORIGINAL TITLE (ORCS ORDER CO., n. 1987)	CURRENT TITLE	PUBLISHER	TEACHER'S MANUAL		TEXTBOOK	
					PRICE (PKS20)	PACKAGE CODE	PRICE (PKS20)	PACKAGE CODE (PK)
A. ELEMENTARY LEVEL								
SCIENCE AND HEALTH 1								
28	B	Science 1	Science and Health 1	Current Events Digest, Inc.	75.00	HE1-502-CR	55.00	HE1-502-CR
SCIENCE AND HEALTH 2								
33	B	Science 2	Science and Health 2	Current Events Digest, Inc.	75.00	HE2-503-CR	55.00	HE2-503-CR
SCIENCE AND HEALTH 3								
40	B	Science 3	Science and Health 3	Current Events Digest, Inc.	70.00	HE3-504-CR	55.00	HE3-504-CR
MATHEMATICS 1								
47	B	Mathematics 1	Enjoying the World of Mathematics 1	Christian Publishing	75.00	HE1-504-CP	51.00	HE1-504-CP
49	B	Mathematics For Success 1	Math For Success 1	McGraw-Hill Book Co., Inc.	75.00	HE1-506-MH	51.00	HE1-506-MH

CERTIFIED CORRECT:

[Signature]
JESSE J. FERRARISE
Acting Director, TMS Secretariat

APPROVED BY:

[Signature]
ETHEL T. CHARLIE
Secretary, TMS

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