



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT SPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
 111 Complex, Marikina Avenue
 Pasig, Metro Manila



September 3, 1997

Sama Sama
 sa DECS

DECS O R D E R
 No. 63, s. 1997

**POLICY GUIDELINES IN THE TEACHING OF SUBJECTS
 OF COMPUTER SCIENCE**

- To: Undersecretaries,
 Assistant Secretaries,
 Bureau/Cultural Agency Directors,
 Directors of Services/Centers, and Heads of Units,
 Regional Directors,
 Schools Superintendents

1. It has come to the knowledge of this Office that heads of some public elementary and high schools have entered into an agreement with private computer companies engaging the services of the latter to open and conduct computer classes under the following terms and conditions:

- a. The computer classes offered for 3rd and 4th year high school as optional subject and added course of the Technology and Home Economics (THE) subjects but does not form part of the curriculum;
- b. The use of class rooms for computer class is free of charge;
- c. Electric bills are on the account of the schools;
- d. Tuition fee is P100.00 on cash basis and P500.00 on installment basis.

2. Investigations conducted by this Office further disclosed that:

- a. Students who are not enrolled in computer subject are not assigned to the sections or are either demoted or threatened to be demoted to lower sections;

b. Enrollment in the computer subject appears compulsory as reflected in the enrollment cards "As pre-requisite to my admission and continue stay in this school xx" and "That a student may be excluded from his/her classes or from any examination if he/she fails to settle his/her accounts".

c. Students complained that of the 30 minutes per day computer lessons, they were only given 20 minutes; that only those who pay in cash are given free diskettes and that sometimes, computers are not immediately repaired thus depriving the students the use thereof as agreed upon.

d. Free use of classrooms and electricity has been confirmed.

It has been observed that there is a tendency to financialize the modernization program of DECS at the expense of the government and to the prejudice of the pupils/students. Service providers for computers are now being hired by DECS to conduct computer trainings nationwide as part of the modernization program.

In view of the foregoing circumstances, the following guidelines are hereby adopted in the hiring of private computer companies to teach computer lessons in public elementary and secondary schools:

a. Organization of a computer class shall be at the instance of the duly organized Parents Council Association and not the school heads.

b. Contracts for the computer service with private computer companies shall be entered into between a duly organized PIA and the computer company.

c. Enrollment in a computer class shall not be compulsory but on a voluntary basis and it should not be part of the curriculum.

d. The use of classrooms and electricity, for free, is strictly prohibited. Classrooms and laboratory rooms may be rented for lecture provided that the use thereof shall not prejudice the normal class schedules. Electric consumption shall be charged against the accounts of the private company.

b. Enrollment in the computer subject appears compulsory as reflected in the enrollment cards "as pre-requisite to my admission and continue stay in this school" and "that a student may be excluded from his/her classes or from any examination if he/she fails to settle his/her accounts"

a. Students complained that of the 30 minutes per day computer lessons, they were only given 20 minutes that only those who pay in cash are given free diskettes. And that sometimes computers are not immediately repaired thus depriving the students the use thereof as intended upon.

d. Free use of classrooms and electricity has been confined.

3. It has been observed that there is a tendency to commercialize the modernization program of DECS at the expense of the government and to the prejudice of the pupils/students. Service Providers for computers are now being hired by SDOCS to conduct computer trainings nationwide as part of the modernization program.

4. In view of the foregoing circumstances, the following guidelines are hereby adopted in the hiring of private computer companies to teach computer lessons in public elementary and secondary schools:

a. Organization of a computer class shall be at the instance of the duly organized Parent-Teachers Association and not the school heads.

b. Contracts for the computer service with private computer companies shall be entered into between a duly organized PTA and the computer company.

c. Enrollment in a computer class shall not be compulsory but on a voluntary basis and it should not be part of the curriculum.

d. The use of classrooms and electricity for free is strictly prohibited. Classrooms and laboratory rooms may be rented for lecture provided that the use thereof shall not pre-empt the normal class schedules. Electric consumption shall be charged against the account of the private company.

- o. Teachers shall not be used in any manner whatsoever in the conduct of computer class except under the DECA modernization program or when acting as adviser on the kind of instructions to be given in line with or relevant to the school's curricula which will make the computer knowledge advantageous to the students.
- f. Enrollment in a computer class shall not be a condition precedent to the enrollment in the school nor shall it be a basis for the assignment to a higher section. In no case shall it be a basis for promotion to a lower section.
- g. School teachers and officials who travel abroad in the form of honorarium in the tuition fees except when the services is authorized and in accordance with COA rules and regulations.
- h. Existing contracts should be reviewed and should be executed in accordance with this Memorandum.

5. Wide dissemination of and strict compliance with this Order is directed.


 RICARDO L. GLORIA
 Secretary

References:
 None

Attachments: 1- (D.G. 50-99)

To be included in the regular Friday
 after school following 3:00 p.m.

COMPUTER EDUCATION
 POLICY
 SCHOOLS