

Republic of the Philippines
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Meralco Drive, Pasig, Metro Manila

March 7, 1994

DECS Order No. 12, s. 1994

**REVISED AND SIMPLIFIED RULES AND STANDARDS
FOR GRADUATE EDUCATION**


To: Bureau Directors, Regional Directors
Heads of State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. **Statement of Policy.** It has been DECS policy to provide greater flexibility and encourage greater innovation in curriculum planning and design by individual educational institutions. It has also been DECS policy to avoid imposing mandatory specific subject requirements upon individual schools for the various courses of study.

2. **Revised and Simplified Minimum Standards.** In furtherance of these policies, the attached set of minimum standards for graduate education for both the master's and doctoral levels are hereby issued, taking into consideration the suggestions of the Philippine Association of Graduate Education (PAGE), as well as consultations made at the PAGE annual conference held last February 14, 1994. These minimum standards embody the revised general principles for the operation of graduate programs. The specific requirements for each discipline should be formulated by the individual graduate school taking into account these minimum characteristics. In addition, graduate schools may wish to take into consideration and apply the higher academic and administrative standards that have been established for graduate education by the various accrediting agencies as well as by PAGE.

3. **Exceptions.** Certain degree-granting tertiary programs are not covered by these new standards, either partially or fully. For example, the guidelines governing the Master in Business Administration program (MBA) as contained in DECS Order No. 97 issued December 29, 1993 as well as those graduate programs for which other than an initial Bachelor's program is a prerequisite (such as in law and in medicine) remain valid, in those cases where their specific requirements may differ from those contained herein.

4. **Effectivity.** Compliance with these revised and simplified policies and standards by all concerned is required. These standards will take effect beginning with the school year 1994-95, although there are grace periods for compliance with certain of the minimum standards, and a good number of existing graduate schools have already complied with these standards. This Order supersedes MEC Order No. 7, s. 1982 and other related rules on graduate education.


ARMAND V. FABELLA
Secretary

Incl.:

As stated

References:

DECS Order: (No. 97, s. 1993)

MEC Order: (No. 7, s. 1982)

Allotment: 1-3-4--(M.O. 1-87)

To be indicated in the Perpetual Index under the following subjects:

✓ Course of Study, COLLEGIATE
CURRICULUM

✓ SOCIETY or ASSOCIATIONS

Annex to DECS Order No. 12, s. 1994: Minimum requirements for graduate courses of study

Area	DECS Minimum Standards	FAAP/PAGE Suggested Standards
<p><u>Head of the Graduate School</u></p> <p>(where only master's programs are offered)</p> <p>(where doctoral programs are also offered)</p>	<p>Possession of master's degree and preferably earned doctorate, Minimum teaching experience of 5 years and 2 years administrative experience. [MR]</p> <p>Possession of appropriate earned doctoral degree. Minimum teaching experience of 5 years plus 2 years of administrative experience. [MR]</p>	<p>DECS minimum requirement, plus scholarly research or similar achievement. PAGE would prefer earned doctorate in appropriate field.</p> <p>DECS minimum requirement, plus scholarly research or similar achievement. PAGE would prefer earned doctorate in appropriate field.</p>
<p><u>Faculty</u></p>	<p>All master's program faculty must be holders of the appropriate earned master's degrees, teaching in their fields of expertise. [MR]</p> <p>All doctoral program faculty must be holders of the appropriate earned doctorates, teaching in their fields of expertise. [MR]</p> <p>Graduate faculty, however, need not teach exclusively at the graduate level nor be limited to single graduate programs.</p>	<p>DECS minimum requirement, plus scholarly research or similar achievement, as well as a significant number of faculty with extensive graduate level teaching experience.</p> <p>DECS minimum requirement, plus scholarly research or similar achievement, as well as a significant number of faculty with extensive graduate level teaching experience.</p>
<p><u>Library facilities and collections</u></p>	<p>In addition to the minimum 300 titles needed for bachelor's level groups [*], at least 200 more suitable titles for each master's program, to be done within two years after commencement of graduate program or after this issuance.</p> <p>Subscriptions to at least 2 relevant scholarly journals for each major program.</p>	<p>At least 300 additional titles for each major offering in the master's program.</p> <p>Subscriptions to at least 4 relevant scholarly journals for each major program.</p>

[MR] = 1992 Manual of Regulations provision; [*] = DECS Order No. 76, s. 93 provision.

Annex to DECS Order No. 12, s. 1994: Minimum requirements for graduate courses of study

Area	DECS Minimum Standards	FAAP/PAGE Suggested Standards
<u>Research and publications</u>	Publication of a scholarly research journal authored primarily by faculty and published at least once a year, as evidence of faculty research output. Existing graduate schools without such research journals will have up to the end of SY 94-95 at the latest within which to comply.	Same as minimum requirement, but published at least twice a year.
<u>Minimum curricular requirements</u>	<p><u>Master's program (minimum of 36 units)</u></p> <p>30 units of course work, inclusive of required common core subjects of 12 units, plus an additional 6 units for thesis, for a total of 36 units.</p> <p><u>Doctoral program (exclusive of units required for master's program, for a total of 60 additional units)</u></p> <p>48 units of course work, inclusive of required common core subjects of 12 units and a related foreign language requirement of 6 units for PhD candidates, plus an additional 12 units for the doctoral dissertation, for a total of 60 units.</p>	
<u>Laboratory requirements</u>	(The revised minimum requirements for each type of laboratory will be issued subsequently. In the meantime, existing standards will be followed.)	

[R] = 1992 Manual of Regulations provision; [*] = DECS Order No. 76, s. 93 provision.