

Republic of the Philippines
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Meralco Drive, Pasig, Metro Manila

June 11, 1993

DECS Order No. 40, s. 1993

**PROCUREMENT OF SCHOOL DESKS FROM
CHARTERED STATE COLLEGES AND UNIVERSITIES AND DECS SCHOOLS**

To: Bureau Directors, Regional Directors, School Superintendents
Vocational School Superintendents and Administrators

1. In order to maximize the funds allocated for the purpose, enhance the teaching process in technical-vocational schools through increased hands-on experience, and give students an opportunity to earn while they learn, it shall be the policy of this Department to procure instructional materials, equipment and furniture from educational institutions which can manufacture them efficiently and effectively. Accordingly, all regional and division offices shall procure school desks and tablet armchairs whenever possible from technical-vocational schools which have the capability and capacity to mass-produce them, following strictly the specified standards of quality and cost, effective immediately.

2. No public bidding will be necessary if the supplier is another government agency. However, an indicative price of five hundred fifty pesos (P550.00) per desk is detailed below. The indicative prices may vary depending on prices of lumber and other materials prevailing in the locality. When lumber is obtained through donation or transfer of confiscated logs, only the cost of sawing and other incidental expenses shall be factored into the price.

15.0 bd. ft. boards, @ P20.00	300.00
7.0 bd. ft. shorts, @ P10.00	70.00
12.0 pieces bolts, @ P1.00	12.00
0.5 kilo nails, @ P10.00	5.00
Finishing supplies, @ P20.00	20.00
Energy and others	23.00
Labor	120.00

3. Completely-knocked-down ("CKD") units may be purchased for assembly at school site in order to save on freight and handling costs. DECS schools and SUCs engaged to manufacture desks and tablet chairs may be given cash advances for mobilization and procurement of production materials, to be liquidated by offset against accepted deliveries.

4. For DECS schools, 20 per cent of the net income shall accrue to the school, 20 per cent shall be paid as honoraria to the teaching staff directly supervising the work, and 60 per cent shall be shared by students proportionate to the time each worked on the project.

5. All regional directors and school heads are enjoined to cooperate in realizing the objectives of this Order.


ARMAND V. FABELLA
Secretary

Reference : DECS Memorandum: No. 175, s. 1993

Allotment : 1-2-3-- (M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects

✓ OFFICIALS
✓ POLICY
✓ PROJECTS

✓ TECHNICAL EDUCATION
✓ UNIVERSITIES & COLLEGES
✓ VOCATIONAL EDUCATION