

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
UL Complex, Pasig, Metro Manila

May 13, 1992

DECS O R D E R
No. 49, s. 1992

SELECTION OF HONOR STUDENTS IN THE SECONDARY SCHOOLS

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities
Vocational School Superintendents/Administrators

1. To give due recognition to graduating students who have shown exemplary performance in their high school work, guidelines have been formulated for the selection of honor students.
2. The guidelines contained in the inclosure shall be implemented starting SY 1992-1993 in all public and private secondary schools. Teachers, parents, and students must be given orientation on the scheme at the beginning of the school year.
3. Final selection and announcement of honor students should be made not earlier than thirty (30) days nor later than fifteen (15) days before the commencement exercises or graduation rites.
4. Protests filed ten days before the commencement exercises shall not be entertained.
5. It is desired that this Order be immediately disseminated to all concerned. All rules and regulations inconsistent with this Order are hereby amended and rescinded.

(SGD.) ISIDRO D. CARINO
Secretary

Incl.:
As stated

Reference: MEC Order: No. 31, s. 1981

Allotment: 1-2-3-4--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

Course of Study, SECONDARY
GRADUATES
PRIZES or AWARDS
RATINGS

RULES & REGULATIONS
SCHOOLS
STUDENTS

(Inclosure to DECS Order No. 49, S. 1992)

GUIDELINES ON THE SELECTION OF HONOR STUDENTS

1. The designation "valedictorian", "salutatorian", and "honorable mention" shall apply to graduating honor students in all secondary schools.
2. There shall be one valedictorian and one salutatorian for all the graduating classes. However, in case of a tie between two candidates, both may be declared valedictorians or salutatorians.
3. The number of students to be declared honorable mention in a secondary school shall be one percent (1%) of the total number of graduating students.
4. Any member of the graduating class is eligible to be a candidate for honors if he meets the following requirements:
 - a. He must have no grade lower than 80 in any subject during his third and fourth years in any grading period as recorded in the student's Forms 137 and 138-A. In no case shall the student have a failing grade in any subject required by DECS, including non-credit subjects, in the first two curriculum years.

Teachers, students and parents must be informed about this, at the beginning of the school year, to avoid having students disqualified from getting honors because of their failure to comply with this requirement.

- b. He must have done the entire work of the third and fourth years in the secondary school where he is graduating.
- c. He must have completed the curriculum within the prescribed length in years, i.e., within four consecutive years.
- d. He must be an active member in at least two existing authorized student organizations or clubs during his third and fourth years in the school where he is graduating.

e. He must have conducted himself in conformity with the school rules, regulations, and policies.

5. The following criteria and the corresponding relative weights shall be used in determining the valedictorian, salutatorian and honorable mention awards:

a. Academic Excellence 7 points

Academic excellence shall be based on the general average of the grades of the graduating student in the last two years (third and fourth years) of schooling. The final grades in the fourth year should be completed before the last three weeks of the school year, and should be based on the work done during the last grading period.

b. Performance in Co-curricular Activities. . . 3 points

Performance shall cover the achievements of the candidates for the last two years, including active participation in authorized student organizations or clubs, literary musical activities, athletics (school, provincial, city, regional, national, and international levels), awards in recognition of the actualization of what the student learned from the school, travels in relation to school work, civic activities, membership in the barangay, researches, and other outstanding awards in athletics, school paper, and school band. The rating shall be based on the combined assessment of all the third and fourth year teachers of the candidates.

6. Ranking of students for honors shall be based on the total weighted ranks, the computation (to two decimal places) for which is given below:

a. For academic excellence -

- 1) Compute the general average of the combined third and fourth year grades of the candidates;
- 2) Rank the candidates according to this average; and,
- 3) Assign weight to the rank by multiplying it by 7.

b. For co-curricular activities -

- 1) Get the composite rank (sum of all the ranks given by the raters) of each student;
- 2) Rank the candidates from the lowest to the highest sum; and
- 3) Assign weight to the rank by multiplying it by 3.

c. For final ranks -

- 1) Add the weighted ranks for a and b; and
- 2) Rank the sums from the lowest to the highest.

d. Example -

Academic Excellence

| Student Number | Third Year | Fourth Year | Average | Rank | Weighted Rank |
|----------------|------------|-------------|---------|------|---------------|
| 1 | 85.50 | 91.34 | 88.32 | 6 | 42 |
| 2 | 87.48 | 90.56 | 89.02 | 5 | 35 |
| 3 | 86.12 | 88.34 | 87.23 | 7 | 49 |
| 4 | 91.88 | 90.88 | 90.98 | 2 | 14 |
| 5 | 89.37 | 89.57 | 89.47 | 4 | 28 |
| 6 | 88.87 | 91.61 | 90.24 | 3 | 21 |
| 7 | 93.43 | 93.18 | 93.29 | 1 | 7 |

Co-curricular Activities

| Student Number | Activities | | | | Composite Rank | Final Rank | Weighted Rank |
|----------------|------------|-----|-----|---|----------------|------------|---------------|
| | 1 | 2 | 3 | 4 | | | |
| 1 | 2 | 1.5 | 3.5 | 4 | 11 | 1 | 3 |
| 2 | 3 | 1.5 | 3 | 2 | 11.5 | 2 | 6 |
| 3 | 4 | 3 | 1 | 7 | 17 | 3 | 15 |
| 4 | 6 | 3 | 0.5 | 1 | 16.5 | 4 | 12 |
| 5 | 7 | 6 | 2 | 6 | 21 | 7 | 21 |
| 6 | 1 | 2 | 6 | 3 | 12 | 3 | 9 |
| 7 | 5 | 7 | 3.5 | 5 | 20.5 | 6 | 18 |

Final Rank

| Student Number | Academic Excellence | Co-curricular Activities | Total | Final Rank |
|----------------|---------------------|--------------------------|-------|------------|
| 1 | 42 | 3 | 45 | 5 |
| 2 | 35 | 6 | 41 | 4 |
| 3 | 49 | 15 | 64 | 7 |
| 4 | 14 | 12 | 26 | 2 |
| 5 | 28 | 21 | 49 | 6 |
| 6 | 21 | 9 | 30 | 3 |
| 7 | 7 | 18 | 25 | 1 |

Thus, in this case, Student No. 7 shall be the valedictorian and Student No. 4, the salutatorian.