

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
UL Complex, Pasig, Metro Manila

August 20, 1991

DECS O R D E R  
No. 98, s. 1991

GUIDELINES ON STUDENT FARE DISCOUNTS

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors/Cultural Agency Directors  
Directors of Services/Centers and Heads of Units  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities  
Vocational School Superintendents/Administrators

1. In pursuance of the Memorandum of Agreement made and entered into by and among the Department of Education, Culture and Sports (DECS), the Land Transportation Franchising and Regulatory Board (LTPRB), the Land Transportation Office (LTO), the Philippine Information Agency (PIA), the Presidential Council for Youth Affairs (PCYA) and the Manila Jaycees, Inc. regarding the implementation and enforcement of the Student Fare Program (SFP), the following guidelines on student fare discounts are issued:

a. Coverage

(1) Students

- (a) All students presently enrolled in the elementary and high school levels can avail themselves of the student fare discounts from public utility buses (PUBs) and public utility jeepneys (PUJs) on school days, i.e., Mondays-Fridays.
- (b) All students presently enrolled in the collegiate level and those enrolled in vocational and technical schools can avail themselves of the SFP from Mondays-Saturdays.
- (c) Students attending dancing and driving schools, schools of culinary arts, and short-term courses of seminar type are not covered by the SFP privilege.

(2) Public Utilities

Buses, mini-buses, and jeepneys are covered by the directive. In the case of buses, the discount will apply only to ordinary buses.

b. Discount

(1) A student fare of 25% discount is strictly enforced this school year. The minimum fare of P1.50 for the first four kilometers, for example, is reduced to P1.15.

(2) Philippine Air Lines (PAL) has an ongoing 15% discount afforded to students. Discount privileges are available directly from all PAL offices throughout the country.

c. Procedure

A student must wear a valid ID issued by the school in which he/she is enrolled, duly signed by the registrar. The ID shall be plastic-sealed, with his or her picture in it and validated for the school year term/semester in which the discount is availed of.

In case of loss of an ID, a duplicate may be issued by the school.

d. Transportation Operators

(1) All drivers and conductors of PUBs and PUJs have been ordered by LTO/LTFRB to honor student fare discounts on school days.

(2) Transportation operators/employers have been asked by LTFRB to comply with the directive.

e. Complaints

Complaints forms are available at local LTO and LTFRB offices (list of Regional LTO and LTFRB offices attached) and may be reproduced by schools (sample form inclosed). All complaints of students shall be lodged with school officials in charge of student affairs in each school. The school shall take up the matter to LTO/LTFRB officials.

f. Violations/Penalties

(1) Corresponding sanctions and/or penalties will be meted out to the violators of LTFRB Memorandum Circular No. 87-0010 (upon which the Student Fare Program is based).

(2) Refusal to honor the fare rate to students presenting their ID cards, the drivers, conductors, or inspectors will be given the following penalties:

First Offense: suspension of license for three (3) months of drivers, conductors, or inspectors.

Second Offense: suspension of license for six (6) months.

Third Offense: suspension of license for nine (9) months.

Fourth Offense: one year suspension.

(3) Refusal by drivers, conductors, or inspectors to honor the SFP upon instructions by their operators and employers, the latter will be given the following penalties:

First Offense - a fine of P1,000

Second Offense - a fine of P2,000

Third Offense - a fine of P3,000

Fourth Offense - suspension of license to operate for fifteen (15) days in the route which the offender plies.

g. Proper authorities and all persons deputized by the LTO shall assist in the enforcement of these guidelines.

2. In this connection, it is requested that the necessary steps be taken such as designating the personnel concerned in every school to facilitate the issuance of the school ID, lodging of complaints and enabling the students to avail themselves of the fare discount immediately.

3. DECS regional and division offices and LTO-LTFRB authorities shall conduct information dissemination and monitoring. Mrs. Norma B. Bernardo, Information Officer IV, Technical Service shall coordinate activities in information dissemination and monitoring in Metro Manila in coordination with the regional and division offices of the National Capital Region.

4. Immediate dissemination of this Memorandum is desired.

(SGD.) ISIDRO D. CARINO  
Secretary

Incls.:

As stated

Reference:

DECS Memorandum: No. 23, s. 1990

Allotment: 1-2-3-4--(M.O. 1-87)

To be indicated in the Perpetual Index  
under the following subjects:

- BUREAUS & OFFICES
- OFFICIALS
- PUPILS
- RULES & REGULATIONS
- SCHOOLS
- SOCIETY or ASSOCIATIONS
- STUDENTS
- TRAVEL
- UNIVERSITIES & COLLEGES

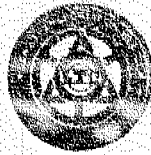
(Inclosure to DECS Order No. 98, s. 1991)

DIRECTORY OF LTFRB AND LTO REGIONAL OFFICES

<u>Name/Designation</u>	<u>Address</u>
Atty. Arthur L. Saipudin Director II	LTFRB Regional Office No. 1 Times Bldg., San Fernando, 2500 La Union
Mr. Lino Lomongo Director II	LTFRB Regional Office No. 2 3500 Tuguegarao, Cagayan
Atty. Reynaldo R.B. Pineda Director II	LTFRB Regional Office No. 3 866 Arellano Street 2000 San Fernando, Pampanga
Atty. James S. Valeros Director II	LTFRB Regional Office No. 4 4217 Lipa City
Mr. Eugenio T. Morales Officer-in-Charge	LTFRB Regional Office No. 5 4500 Legaspi City
Atty. Basilio S. Fernandez Officer-in-Charge	LTFRB Regional Office No. 6 R & L Bldg., Ortiz Street 5000 Iloilo City
Atty. Alfonso U. Alerre Director II	LTFRB Regional Office No. 7 MMCI Bldg., Reclamation Area Cebu City
Atty. Luis Vela, Jr. Officer-in-Charge	LTFRB Regional Office No. 8 Nipa Hut Compound, Jones St. 6500 Tacloban City
Atty. Francisco V. Ontalan, Jr. Director II	LTFRB Regional Office No. 9 A. Macarhon Bldg., Baliwasan Chico, 7000 Zamboanga City
Atty. Demosthenes R. Arbillon Director II	LTFRB Regional Office No. 10 Amado Ong Bldg., Pres. Roxas cor. Yatapin Street 9000 Cagayan de Oro City
Atty. Demosthenes R. Arbillon Director II	LTFRB Regional Office No. 11 Albay Bldg., McArthur Hi-way 8000 Matina, Davao City
Atty. Sindatuk T. Ulama Director II	LTFRB Regional Office No. 12 Datu Piang Street 9600 Cotabato City
Mr. Lino D. Lomongo Director II	LTFRB-National Capital Region East Avenue, Quezon City

Note:

Communications and/or complaints directed to LTO should be addressed to the LTO Director at the name LTFRB regional offices.



REPUBLIC OF THE PHILIPPINES  
 DEPARTMENT OF TRANSPORTATION & COMMUNICATIONS  
 LAND TRANSPORTATION OFFICE  
 East Avenue, Quezon City

Date

The Chief  
 Traffic Adjudication Service  
 Land Transportation Office  
 East Avenue, Quezon City

S i r :

In support of my complaint against \_\_\_\_\_  
 (Name of Driver)  
 I hereby attest to the following violation/s, to wit:

- / / Overcharging
- / / Trip Cutting
- / / Refused to Convey Passenger/s

Date/Time of Violation : \_\_\_\_\_  
 Place of Violation : \_\_\_\_\_  
 Type of Vehicle/Trade Name: \_\_\_\_\_  
 Plate Number : \_\_\_\_\_

Remarks:

A. Overcharging

Origin (Saan Sumakay) : \_\_\_\_\_  
 Destination (Saan Bababa) : \_\_\_\_\_  
 Charge (Singil) : \_\_\_\_\_

B. Trip Cutting

Origin (Saan Sumakay) : \_\_\_\_\_  
 Destination (Saan Bababa) : \_\_\_\_\_  
 Disembarkation (Saan Ibinaba) : \_\_\_\_\_

I hereby certify that the foregoing are true of my personal knowledge. Further, I hereby undertake to testify on the foregoing facts, if necessary.

Very truly yours,

Printed Name & Signature

