

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
UL Complex, Pasig, Metro Manila

July 22, 1991

DECS O R D E R  
No. 85, s. 1991

ADDENDUM TO DECS ORDER NO. 58, S. 1991  
(Educational Service Contracting and Tuition Fee  
Supplement at the Secondary Level SY 1991-92)

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Heads of Private Schools, Colleges and Universities

1. To ensure the effectivity of the implementation of the guidelines stipulated in DECS Order No. 58, s. 1991, coordinators of Educational Service Contracting (ESC) in the regional offices and division offices are directed to monitor the program in ESC participating schools.
2. In schools where ESC grantees drop out or transfer within the year, the government through DECS shall pay to the school:
  - a. 10% of the subsidy if ESC grantees drop out or transfer within the first week after the start of classes;
  - b. 20% of the subsidy if ESC grantees drop out or transfer after the first week or within the second week after the start of classes, regardless of whether or not students have actually attended classes (Section VII, par. 137, entitled: Tuition and Other Fees of the Manual of Regulations for Private Schools, 7th Edition, 1970.);
  - c. 50% of the subsidy if ESC grantees drop out or transfer after the second week or within the third week after the start of classes.
  - d. 100% of the subsidy if ESC grantees drop out or transfer anytime after the 4th week of the start of classes.
3. The Directors/Administrators of the ESC participating schools shall refund to the regional offices, through channels, payments for grantees who drop out or transfer. The regional offices shall remit to the DECS Accounting Office, Rizal II

Bldg., University of Life Complex, Pasig, Metro Manila, all refunded amounts as well as unused balances at the end of the school year.

4. The ESC participating schools should furnish the Bureau of Secondary Education, through the DECS Regional Office the official drop-out or transfer form of students duly certified and under oath.

5. ESC grantees who are enrolled in the first and second year in ESC participating schools should return to their original schools to seek accommodation after the year ends.

6. Prompt and widest dissemination of this Order is expected.

(SGD.) ISIDRO D. CARINO  
Secretary

Reference:

DECS Order: (No. 58, s. 1991)

Allotment: 1-2-d--(M.O. 1-87)

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