

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
UL Complex, Pasig, Metro Manila

March 11, 1991

DECS O R D E R
No. 30, s. 1991

GUIDELINES ON TUITION AND/OR OTHER SCHOOL FEES
IN PRIVATE SCHOOLS, COLLEGES AND UNIVERSITIES
FOR SCHOOL YEAR 1991-1992

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents and Heads of Private Schools,
Colleges and Universities

1. In response to the clamor from the regions for guidelines responsive to the needs and conditions peculiar to these areas, and in consideration of the regional wage orders, schools may increase their tuition fees as approved by the State Assistance Council (SAC) in accordance with the following guidelines:

- a. Entering Freshmen. The tuition fee rates for entering freshmen in all levels may be determined by the school itself subject to consultation. However, no consultation is required when the amount of increase will raise the tuition fee level to not more than P50.00 per unit for the tertiary schools and to not more than P1,500.00 per year for the elementary and secondary schools.
- b. Upper Year Students. Schools may increase their tuition fees for the upper year students in accordance with the following prescribed rates:

Prescribed Tuition Fee Increase	
REGION	Per Unit (Tertiary) Per Year (Elem. & Sec.)
I	6.50 158.00
II	5.50 135.00
III	7.50 180.00
IV	7.00 160.00
V	7.50 181.00
VI	7.00 175.00
VII	5.00 121.00
VIII	4.00 101.00
IX	5.50 132.00
X	6.00 141.00
XI	7.00 162.00
XII	6.50 157.00
NCR	9.50 226.50
CAR	5.50 133.00

Tuition fee increases within the prescribed rates above shall not require consultation and DECS approval provided that a notice of increase is submitted to the DECS regional office not later than April 30, 1991. Schools may increase up to a maximum rate of 25% for programs below Level II accreditation and up to a maximum of 30% for programs with Level II and Level III accreditation based on approved tuition fee rates in school year 1990-1991, subject to consultation.

c. Emergency Tuition Fee Assessment. To comply with the provisional emergency cost of living allowances mandated by the Regional Tripartite Wages and Productivity Boards of Regions VI, VII, VIII, IX, X, XI, XII, and NCR, schools in these regions may collect an emergency tuition fee assessment from both the entering freshmen and the upper year students in all levels in accordance with the following schedule:

Emergency Tuition Fee Assessment		
REGION	Per Unit (Tertiary)	Per Year (Elem. & Sec.)
VI	0.50	11.00
VII	8.00	201.00
VIII	2.00	43.00
IX	1.50	37.00
X	3.00	73.50
XI	4.00	99.00
XII	1.00	27.00
NCR (1)	9.00	226.50

The above prescribed emergency tuition fee assessments shall be collected only in school year 1991-1992 and shall not form part of the approved tuition fee rates. Consultation and DECS approval shall not be required. However, a notice of collection shall be submitted to the DECS regional office not later than April 30, 1991.

(Note 1: The prescribed emergency tuition fee assessment for NCR will take effect only upon final resolution of a pending petition for exemption.)

d. Other Fees. Schools in all levels may increase the rates of other fees by not more than 10%. Consultation and DECS approval shall not be required provided that a notice of increase is submitted to the DECS regional office not later than April 30, 1991.

e. For schools desiring to increase their tuition and/or other fees beyond what are prescribed in sections a, b, and d but whose programs are below Level II accreditation, the following must be submitted to DECS regional offices for evaluation and approval/disapproval.

(1) A certification by the school head, properly notarized, stating (a) that the 70% share of tuition fee increases collected in June 1990 was distributed to the teaching and non-teaching personnel in the form of salaries, wages, allowances, and other benefits in compliance with Section 5-2.c of R.A.

6728, and (b) that the \$25.00 mandated wage order in 1989 and the applicable regional wage orders in November 1990 were implemented.

- (2) Schedule of tuition and other fees of the previous year.
- (3) Schedule of proposed increase of tuition and fees for the current school year.
- (4) Audited financial statements for two (2) years immediately preceding the current year.

No school may collect any increase in tuition and other fees prior to DECS approval. Deadline for filing of application is May 30, 1991.

f. Consultation. As defined in this Order, consultation shall mean a conference conducted by the school administration with duly organized parents-teachers associations and faculty associations with respect to elementary and secondary schools and with student governments or councils, alumni and faculty associations with respect to tertiary schools as provided for in Section 10 of RA 6728.

- (1) The consultation process involves at least two weeks' notice to all the parties above-mentioned. A meeting of all sectors is held during which views and positions on or reactions to the proposed increase in tuition and other fees shall be discussed. Every sincere effort shall be exerted to allow all sectors concerned to express themselves freely in order to arrive at an acceptable compromise. However, consultation does not necessarily mean agreement.
- (2) In case of disagreement, parties involved may choose the alumni association of the school or any other impartial body of their choice as arbiter.
- (3) Any of the parties in disagreement with the decision of the arbiter may elevate the decision to DECS Central Office which shall make the final decision.

g. Sanctions. Sanctions as stipulated under DECS Order No. 50, s. 1990 still apply.

b. Government Tuition Fee Supplement. Financial assistance for tuition of students in private schools, colleges and universities shall be provided by the government as follows:

(1) For students enrolled in high schools which charged less than one thousand five hundred pesos (P1,500.00) per year in tuition and other fees during school year 1990-91, the government shall provide them with a voucher equal to two hundred ninety pesos (P290.00) provided that the student pays in school year 1991-1992 tuition and other fees equal to the tuition and other fees paid during the preceding academic year.

(2) For fourth and fifth year students enrolled in priority courses, as determined by DECS, in private schools, colleges and universities that charged an effective per unit tuition rate of eighty pesos (P80.00) or less in SY 1990-91, the government shall provide each student with a voucher to cover the tuition increase, up to twelve pesos (P12.00) per unit.

2. Guidelines on tuition and/or other school fees for the pre-elementary program will be covered by a separate DECS Order.

3. This Order takes effect immediately and supersedes all other DECS issuances inconsistent herewith.

(SGD.) ISIDRO D. CARINO
Secretary

Reference:

DECS Order: (No. 50, s. 1990)

Allotment: 1-2-4--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

✓ADMISSION or ENROLMENT
✓AMENDMENT
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