



Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
Maynila

June 25, 1990

DECS ORDER  
No. 73, s. 1990

THE PRIVATE EDUCATION STUDENT FINANCIAL ASSISTANCE  
(PESFA) PROGRAM SY 1990-1991

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents and Heads of Private Schools,  
Colleges and Universities  
Principals of Secondary Schools

Policy Declaration

1. Republic Act 6728 signed into law on June 10, 1989, entitled An Act Providing Assistance to Students and Teachers in Private Education, and Appropriating Funds Therefore, stipulates to wit: "The Existing Private Education Student Financial Assistance (PESFA) Program which covers degree and vocational/technical courses shall be expanded so that a minimum of ten percent (10%) for the school year 1989, fifteen percent (15%) for the school year 1990, twenty percent (20%) for the school year 1991, twenty-five percent (25%) for the school year 1992 and thereafter, of all enrolling first year students can benefit from a full or partial scholarship, plus an allowance."

2. Section 8 of RA 6728, also mandates that "such financial assistance shall be granted to deserving underprivileged students, who shall be selected on the basis of family income, geographic spread and results of competitive examinations to be given by the Department of Education, Culture and Sports to students in all secondary schools. The program shall be equitably allocated to provinces and cities in accordance with regional and national plans to priority courses as determined by the Department of Education, Culture and Sports in coordination with the National Economic Development Authority (NEDA). The priority courses shall be submitted to Congress at the start of this program and any changes thereon periodically". The law refers to underprivileged student as "student whose annual gross income, if any, and that of the combined annual gross income of her/his parents does not exceed thirty-six thousand pesos (P36,000.00)."

### **Budget Allocation For SY 1990-1991**

3. In accordance with the decision of the State Assistance Council, an amount of One Hundred Thirty Three Million Nine Hundred Thirty-Four Thousand Pesos (P133,934,000.00) is set aside for this purpose.

### **New And Additional Features of the Expanded Program**

4. The PESFA subsidy shall be in the nature of grants-in-aid and shall cover the following two types of awards:

a. Full Grant (SY 1990-1991)

- \* 90% of tuition and other school fees, not to exceed P3,727.50 a year, and
- \* Allowance of P2,000.00 a year.

b. Partial Grant (SY 1990-1991)

- \* 90% of tuition and other school fees, not to exceed P1,863.75 a year, and
- \* Allowance of P2,000.00 a year.

### **Regional and Divisional Quota**

5. A quota allocation for each region and division is set based on the population in each region. The allocation per region and division based on the 1995 population estimate is attached as Table 1.

### **Limitations**

6. The law prohibits any grantee from transferring outside of the region. However, the State Assistance Council (SAC) has defined region to mean adjacent regions. Grantees shall only be allowed to enroll within a cluster of regions as defined in Section 7.

- a. if the priority course is not offered in any private school within the region/s.
- b. if the family changed domicile or migrated to another region.

In both cases, the Division Grant Committee must first approve a transfer.

## Cluster Region

7. Adjacent or cluster regions are hereby identified.

- Cluster I - Regions CAR,1,2,3
- Cluster II - Regions NCR,3,4
- Cluster III - Regions 5,6,7,8
- Cluster IV - Regions 7,9,10,11,12

## Special Allocation For Non-Government Organizations

8. As a special program for farmers, fisherfolks, out of school youth, urban workers, the disabled, tribal communities and other sectors being served by NGOs, Non-Government Organizations accredited by the DECS may submit recommendations for their sectors to the Executive Committee through the Secretariat. The Secretariat shall in turn submit its recommendation to the Executive Committee for final approval.

## Requirements

9. All applicants must submit together with their duly accomplished Grant Application Forms (GAFS) the following requirements for both degree and non-degree/vocational-technical programs.

- a. Photocopy of Form 138 or (class card report)
- b. NCEE rating
- c. Birth certificate
- d. Certification of Good Moral Character from the principal, guidance counselor or parish priest.
- e. Photocopy of the family's BIR validated Income Tax Return (ITR) or a Certification from his mayor, municipal town treasurer, or any local government official who would know that his income does not exceed P36,000 per annum.

Applicants for non-degree programs are not required to submit their NCEE ratings.

## Eligibility And Selection Criteria

10. Applicants must meet the eligibility requirements for both degree, and non-degree vocational-technical programs in order to qualify for a grant:

### Degree Program

- a. 75%ile or above in the NCEE
- b. willing to enroll in priority courses identified by DECS
- c. family income not to exceed P36,000 per year
- d. must not be more than 30 years old

### Non-degree Vocational Technical Program

- a. must belong to the upper 20% of his/her graduating class
- b. willing to enroll in priority courses identified by DECS
- c. family income not to exceed P36,000 per year
- d. must not be more than 30 years old

11. The Division Grant Committee shall select the grantees in accordance with the same program criteria and the guidelines embodied in DECS Order No. 28, s. 1989 and must submit its recommendees to the PESFA-Executive Committee through the PESFA Secretariat, not later than July 15, 1990. For the allocation of full and partial grants and the distribution of slots for degree, and non-degree vocational-technical programs, please refer to Table I and the Implementing Guidelines attached as Appendix A.

12. Grantees may enroll in any of the baccalaureate courses or disciplines, non-degree programs and vocational-technical courses which have been identified as priority programs. Furthermore, a grantee must be able to satisfy the admission requirements of the college, university or technical-vocational school where she/he intends to enroll. The list of programs is attached as Table II.

13. Grantees may enroll in any private college or university or vocational technical school and institute or school of good standing.

### Condition of Grant and Enrollment of Grantees

14. A grantee in this program shall carry a normal load of not less than 15 units per semester and must not fail in the majority of her/his academic subjects in one school year. (Ref. Section 12 Article 8 RA 6728).

15. To highlight a grantee's freedom of choice of school, she/he shall be awarded a voucher with a cash value which entitles her/him to enroll in any participating school within her/his region/province and whose admission requirement she/he satisfies. The balance of financial support due the grantee shall be settled immediately after her/his enrollment.

### Enrollment and Payment of Continuing Grantees

16. PESFA grantees of School Year 1989-1990 who are on their second year shall enroll by enlisting at the Registrar's Office, provided they passed majority of courses in their first year. The PESFA Secretariat shall in turn pay the school and the student's allowance through checks upon receipt of the Certificate of Billing and Enrollment. The school shall also submit a certification and list of students who passed or failed in majority of their courses for one year. All continuing grantees must be enrolled in priority courses or their grant shall be forfeited beginning this school year.

## Management and Organization

17. The management and organization structure of the PESFA Program as enumerated in DECS Orders Nos. 28 and 38, 1989 shall be maintained.

The implementing bodies are the following:

### 1. State Assistance Council

Section 14 of RA 6728 states "The State Assistance Council shall be responsible for policy guidance and direction, monitoring and evaluation of new and existing programs, and the promulgation of rules and regulations, while the Department of Education, Culture and Sports shall be responsible for the day to day administration and program implementation".

### 2. The Executive Committee

a. With the creation of the SAC, the Executive Committee will cease to become the chief policy-making body of the program as provided in DECS Order 28 and 38. The EXCOM is hereby reconstituted and shall be composed of the following:

The Secretary, DECS	-	Chairman
The DECS Undersecretary of Higher Education	-	Member
The DECS Undersecretary for Non-Formal/Vocational-Technical Education	-	Member
The DECS Undersecretary for Finance and Administration	-	Member
The Director, Bureau of Higher Education	-	Member
The President, FAPE	-	Member

b. The Executive Committee shall be responsible for the following:

- (1) Approval of overall plans, designs and activities of the program;
- (2) Approval of the program budget;
- (3) Selection of grantees; and
- (4) Awarding of grants.

The Coordinating Committee as provided in DECS Orders 28 and 38 is hereby abolished.

### c. The Fund for Assistance to Private Education-Program Secretariat

FAPE shall continue to provide Secretariat support and shall be responsible for the day-to-day project administration as provided in DECS Orders 28 and 38.

d. The Division Grants Committee (DGC)

This is the field nerve center of the program as provided in DECS Orders 28 and 38. The DGC shall be composed of the School's Division Superintendent as Chairman, representatives of FAPE and COCOPEA and a representative from the regional office as members.

18. Schedule of Activities for School Year 1990-1991

To implement this program, the following schedule shall be followed:

Planning/Preparatory Activities	-	March 5 - April 2/90
Deliberations and Approval of Program Plans, Designs and Guidelines by the Executive Committee	-	April 3 - May 17/90
Promotion/Dissemination of Information	-	May 18 - May 30/90
Recruitment of Applicants	-	May 18 - June 5/90
Processing of Applicants' Data by the Division Grants Committee	-	May 30 - June 13/90
Selection/Approval of Grantees by the Executive Committee	-	June 1- June 13/90
Awarding of Grants	-	June 1- June 13/90
Enrolment of Grantees	-	June 1- June 20/90
Monitoring and Evaluation of Program	-	June 21-End SY 1990-1991

19. For your information and implementation.

  
ISIDRO D. CARIÑO  
Secretary 

Incls.:  
As stated

References:  
DECS Orders Nos. 28 and 38, s. 1989

Allotment: 1-2-4-(M.O. 1-87)

To be indicated in the Perpetual Index  
under the following subjects:

Course of Study, Collegiate  
FUNDS  
PROGRAM, SCHOOL  
SOCIETY or ASSOCIATIONS  
STUDENTS



T A B L E I  
ALLOCATION OF GRANTEES BY DECS SCHOOLS DIVISION  
S Y 1990 - 1991

A - Allocation by Region

	D E G R E E			N E W			Total Quota First Year
	Full	Partial	Total	Full	Partial	Total	
	NCR	319	1355	1674	92	198	
CAR	49	207	256	14	31	45	301
I	150	638	788	44	93	137	925
II	101	427	528	30	61	91	619
III	253	1072	1325	75	155	230	1555
IV	327	1385	1712	94	203	297	2009
V	178	756	934	52	110	162	1096
VI	235	1000	1235	69	145	214	1449
VII	199	843	1042	59	121	180	1222
VIII	145	612	757	42	88	130	887
IX	130	551	681	39	80	119	800
X	148	625	773	43	91	134	907
XI	179	762	941	53	111	164	1105
XII	116	489	605	34	70	104	709
NGOs	135	630	765	44	91	135	900
<b>TOTAL</b>	<b>2664</b>	<b>11352</b>	<b>14016</b>	<b>784</b>	<b>1648</b>	<b>2432</b>	<b>16448</b>

B - Allocation by DECS Schools Division

NCR\*

Manila	85	359	444	24	52	76	520
Quezon City	108	462	570	31	67	98	668
Pasay City	72	306	378	22	45	67	445
Caloocan City	54	228	282	15	34	49	331
	<b>319</b>	<b>1355</b>	<b>1674</b>	<b>92</b>	<b>198</b>	<b>290</b>	<b>1964</b>

\* Division of Quezon City includes the municipalities of Mandaluyong, Marikina, Pasig and San Juan.

Division of Pasay City includes the municipalities of Las Pinas, Makati, Paranaque, Taguig and Muntinglupa.

Division of Caloocan includes the municipalities of Navotas, Malabon and Valenzuela.

	NEW						Total Quota First Year
	DEGREE			NON - DEGREE			
	Full	Partial	Total	Full	Partial	Total	
<b>CAR</b>							
Abra	8	35	43	3	5	8	51
Benguet	12	52	64	2	8	10	74
Ifugao	6	25	31	2	4	6	37
Kalinga-Apayao	10	43	53	3	6	9	62
Mt. Province	6	24	30	2	4	6	36
Baguio City	7	28	35	2	4	6	41
	49	207	256	14	31	45	301
<b>Region I</b>							
Ilocos Norte	18	70	88	4	10	14	102
Ilocos Sur	22	96	118	6	14	20	138
La Union	23	100	123	7	14	21	144
Pangasinan	71	312	383	22	45	67	450
Dagupan City	6	22	28	2	4	6	34
Laoag City	4	15	19	1	2	3	22
San Carlos City	6	23	29	2	4	6	35
	150	638	788	44	93	137	925
<b>Region II</b>							
Batanes	10	0	10	0	0	0	10
Cagayan	33	160	193	11	23	34	227
Isabela	40	194	234	14	28	42	276
Nueva Vizcaya	13	54	67	4	7	11	78
Quirino	5	19	24	1	3	4	28
	101	427	528	30	61	91	619
<b>Region III</b>							
Bataan	17	73	90	5	11	16	106
Bulacan	59	250	309	17	34	51	360
Nueva Ecija	50	214	264	15	32	47	311
Pampanga	51	220	271	15	32	47	318
Tarlac	36	152	188	11	22	33	221
Zambales	14	62	76	4	9	13	89
Angeles City	10	43	53	4	6	10	63
Cabanatuan City	6	23	29	2	4	6	35
Olongapo City	10	35	45	2	5	7	52
	253	1072	1325	75	155	230	1555



	NEW						Total Quota First Year
	DEGREE			NON - DEGREE			
	Full	Partial	Total	Full	Partial	Total	
<b>Region IV</b>							
Batangas	48	201	249	12	29	41	290
Cavite	37	155	192	11	22	33	225
Laguna	45	190	235	14	28	42	277
Marinduque	9	38	47	3	5	8	55
Occ. Mindoro	12	50	62	4	7	11	73
Oriental Mindoro	23	102	125	7	14	21	146
Palawan	20	86	106	6	13	19	125
Quezon	53	223	276	11	34	45	321
Rizal	31	129	160	9	19	28	188
Romblon	12	52	64	4	7	11	75
Aurora	6	25	31	2	4	6	37
Batangas City	8	33	41	3	5	8	49
Cavite City	5	20	25	1	3	4	29
Lipa City	6	27	33	3	4	7	40
Lucena City	6	24	30	2	4	6	36
San Pablo City	6	30	36	2	5	7	43
	327	1385	1712	94	203	297	2099

<b>Region V</b>							
Albay	35	152	187	11	23	34	221
Camarines Norte	16	68	84	5	10	15	99
Camarines Sur	48	200	248	12	29	41	289
Catanduanes	9	38	47	3	5	8	55
Masbate	30	127	157	9	18	27	184
Sorsogon	26	109	135	7	16	23	158
Iriga City	4	14	18	1	2	3	21
Legaspi City	5	23	28	2	4	6	34
Naga City	5	25	30	2	3	5	35
	178	756	934	52	110	162	1096

	N E W						Total Quota First Year
	D E G R E E			N O N - D E G R E E			
	Full	Partial	Total	Full	Partial	Total	
<b>Region VI</b>							
Aklan	17	72	89	5	10	15	104
Antique	17	77	94	5	10	15	109
Capiz	21	90	111	6	14	20	131
Guimaras	5	22	27	2	3	5	32
Iloilo	57	239	296	16	34	50	346
Negros Occidental	62	265	327	17	39	56	383
Bacolod City	14	58	72	4	8	12	84
Bago City	6	23	29	1	4	5	34
Cadiz City	7	30	37	2	3	5	42
Iloilo City	12	54	66	4	8	12	78
La Carlota City	3	9	12	1	2	3	15
Roxas City	4	18	22	2	3	5	27
San Carlos City	5	20	25	2	3	5	30
Silay City	5	23	28	2	4	6	34
	235	1000	1235	69	145	214	1449
<b>Region VII</b>							
Bohol	41	176	217	13	25	38	255
Cebu	68	287	355	18	41	59	414
Cebu City	26	111	137	8	16	24	161
Dumaguete City	4	14	18	1	2	3	21
Lapu-Lapu City	5	23	28	2	4	6	34
Mandaue City	6	28	34	2	4	6	40
Negros Oriental	40	168	208	12	24	36	244
Siquijor	4	15	19	1	2	3	22
Toledo City	5	21	26	2	3	5	31
	199	843	1042	59	121	180	1222
<b>Region VIII</b>							
Biliran	8	33	41	2	5	7	48
Leyte	47	206	253	14	27	41	294
Southern Leyte	15	65	80	5	9	14	94
Eastern Samar	17	71	88	5	11	16	104
Northern Samar	20	85	105	5	12	17	122
Western Samar	20	82	102	5	12	17	119
Calbayog City	6	24	30	2	4	6	36
Ormoc City	6	23	29	2	4	6	35
Tacloban City	6	23	29	2	4	6	35
	145	612	757	42	88	130	887

NEW

	D E G R E E			NON - D E G R E E			Total Quota First Year
	Full	Partial	Total	Full	Partial	Total	
Region IX							
Basilan	11	46	57	3	6	9	66
Sulu	17	70	87	5	11	16	103
Tawi-Tawi	9	39	48	3	5	8	56
Zambo del Norte	24	104	128	7	15	22	150
Zambo del Sur	35	164	199	13	24	37	236
Dapitan City	4	13	17	1	2	3	20
Dipolog City	5	14	19	1	2	3	22
Pagadian City	5	19	24	1	3	4	28
Zamboanga City	20	82	102	5	12	17	119
	130	551	681	39	80	119	800

Region X

Agusan del Norte	12	52	64	4	8	12	76
Agusan del Sur	14	59	73	5	8	13	86
Bukidnon	29	144	173	8	21	29	202
Camiguin	4	13	17	1	2	3	20
Misamis Occ.	15	68	83	5	10	15	98
Misamis Oriental	20	85	105	5	13	18	123
Siargao	4	14	18	1	2	3	21
Surigao del Norte	11	47	58	4	7	11	69
Butuan City	8	32	40	2	5	7	47
Cagayan de Oro	13	56	69	5	8	13	82
Gingoog City	6	19	25	1	3	4	29
Ozamis City	6	18	24	1	2	3	27
Surigao City	6	18	24	1	2	3	27
	148	625	773	43	91	134	907

Region XI

Davao del Norte	36	157	193	11	23	34	227
Davao del Sur	30	116	146	8	16	24	170
Davao Oriental	18	77	95	5	12	17	112
South Cotabato	33	144	177	10	21	31	208
Surigao del Sur	20	86	106	6	13	19	125
Davao City	33	144	177	10	21	31	208
Gen. Santos City	9	38	47	3	5	8	55
	179	762	941	53	111	164	1105

	D E G R E E			N E W			Total Quota First Year
	Full	Partial	Total	Full	Partial	Total	
Region XII							
Lanao del Norte	23	95	118	5	13	18	136
Lanao del Sur I	5	18	23	2	3	5	28
Lanao del Sur II	5	18	23	1	3	4	27
Maguindanao	22	97	119	7	14	21	140
Sultan Kudarat	15	66	81	5	9	14	95
North Cotabato	27	120	147	8	17	25	172
Iligan City	10	41	51	3	6	9	60
Marawi City	4	12	16	1	2	3	19
Cotabato City	5	22	27	2	3	5	32
	116	489	605	34	70	104	709

# BUREAU OF TECHNICAL & VOCATIONAL EDUCATION

## SUMMARY LIST

### PRIORITY COURSES

Table II

Courses	No. of Regions Offering
1. Refrigeration and Airconditioning Technology	8
2. Automotive Technology	7
3. Electrical Technology	6
4. Electronics Technology	6
5. Hotel and Restaurant Management	6
6. Agricultural Technology	6
7. Computer Programming	5
8. Food Technology	5
9. Diesel/Mechanic Technology	5
10. Industrial Technology	5
11. Computer Technology	6
12. Civil Technology	4
13. General Radio Communication Operator	4
14. Food and Beverage Preparation	4
15. Garments Trade	4
16. Practical Electricity	4
17. Fishery Technology	4
18. Drafting Technology	3
19. Television Technician	3
20. Handicraft Technology	3
21. Associate in Architectural Drafting	3
22. Radio Technology	3
23. Tailoring and Dressmaking	3
24. Welding and Fabrication Technology	3
25. Agri-Business	3
26. Communication Technician	3
27. Machine Shop	3

\* Based on reports from Region III, IV, V, VI, X, XI, XII & NCR  
Region I, II, VII, VIII, IX and CAR gave no reports.

### PRIORITY COURSES OFFERED PER REGION

#### Region III

1. General Radio Communication Operator
2. Electronic Communication Technician
3. Computer courses (lotus and D'base)
4. Computer Technology
5. Computer Service
6. Applied Electricity



7. Practical Electricity
8. Industrial Electricity Technician
9. Refrigeration and Air-Conditioning
10. Refrigeration Servicing
11. Machine Shop Technician
12. Automotive Mechanic
13. Diesel Mechanic
14. Motor Rewinding
15. Radiator Repair
16. Battery Assembly, repair and charging
17. Body building (vehicles)
18. Welding and Fabrication
19. Garment Trades
20. Embroidery
21. Photography
22. Horology
23. Prawn Culture
24. Agri-Tech
25. Tilapia Culture
26. Mollusk Production
27. Poultry and Swine Production
28. Fruit and Vegetable Processing
29. Horticulture
30. Rattan Craft
31. Bamboo Craft
32. Leather Craft
33. Shell Craft
34. Apparel
35. House/Office Appliance Technician
36. Heavy Equipment Technician
37. Jewel Craft and Electric Plating
38. Hotel and Restaurant Management
39. Wood and Plastic Lamination
40. Television Technician

#### Region IV

#### TWO-YEAR COURSES

1. Office Management
2. Small Business Management
3. Hotel and Restaurant Management
4. Computer & Office Management
5. Computer Technician
6. Computer System Technician
7. Computer Programming
8. Computer Technology
9. Automotive Technology
10. Electronic Technology
11. Electrical Technology
12. Electronics Computer Technology
13. Refrigeration & Airconditioning
14. Electrical, RAC Technology



15. Industrial Electronics Technology
16. Agricultural Technology
17. Electronics Service Technology
18. Drafting Technology
19. Television Technician
20. Aircraft Maintenance Technician
21. Electronics Service Technician
22. Electronics Computer Technician
23. Communication Technician
24. Broadcast Technician
25. Industrial Electronics Technician
26. Food Technology
27. Civil Technology
28. GRCO
29. Food and Beverage Preparation
30. Police Course
31. Handicrafts
32. Garment Trades
33. Industrial Electricity
34. Practical Electricity
35. Industrial Electronics
36. Telephone Control Office Equipment Tech.
37. Accounting Aide
38. Associate in Architectural Drafting
39. Computer Secretarial

#### 6-Month and Below

1. Stenography
2. 5-mo. Typewriting
3. Stenography & Typewriting
4. Hair Science
5. Dressmaking
6. Tailoring
7. Basic Seaman
8. Manicure
9. Pedicure
10. Manicure and Pedicure
11. Cosmetology
12. Office Procedure
13. Hair Culture
14. Beauty Culture
15. 6-mos. Telephone Switchboard Operator
16. 3-mos. Rewinder
17. Driving Course
18. 45-days Pre-licensing Course

#### One-Year Course/s

1. Automotive-Diesel Mechanics
2. Automotive Mechanics

3. Diesel Mechanics
4. Practical Electricity
5. Electronics Serviceman for Television
6. Audio Equipment  
Radio R  
Household Appliances  
TV Rewinding
7. Electrical Technology
8. Automotive Technology
9. Electronics Technology
10. Refrigeration & Airconditioning
11. Food Service Certificate
12. Electronics Technician
13. Information Technology
14. Drafting Technology
15. Industrial Technology
16. Tractor Mechanics
17. Diesel Technology
18. Electrical Technician
19. Master Electrician
20. Food and Beverage Preparation
21. Business Machine Technician
22. Business Machine Serviceman
23. Bookkeeping
24. Salesmanship
25. Nursing Aide
26. Teletype Operator (Switchboard)
27. Independent Electronics Technician
28. Home Management & Technology
29. ES for Radio Mechanics

#### EDP Short Term Courses

1. Computer Programming
2. Basic Computer Programming
3. Basic Computer System
4. Word Processing
5. Lotus 123 plus
6. D'Base III and Programming
7. Cobol Programming
8. Basic Programming
9. Pascal Programming
10. Wordstar
11. Assembler
12. Tortian 77 Programming
13. RFG
14. PL/1
15. EDP Concepts
16. Basic Micro
17. D'Base Management
18. System Analysis & Design

19. Lotus 123
20. D'Base III and with programming
21. Data entry operation
22. Information System, Analysis and Design
23. Computer Fundamentals
24. Programming Fundamentals
25. D'base III & Fundamentals
26. Key-to-Disk
27. Speed Development Courses

#### Region V

1. Handicraft Technology (bamboo & Abaca Crafts)
2. Sheet/Metal
3. Fishery Technology
4. Food Processing
5. Ceramics
6. Agri-business
7. Basic Computer Science
8. X'ray Technology
9. Radio Technology
10. Diploma in Agricultural Tech.
11. Institutional Housekeeping (Additional)
12. Drafting Technology
13. Diesel/Mechanic Technology
14. Electronics Technology
15. Tailoring/Dressmaking
16. Garments Trades
17. Agricultural Technology
18. Goldsmithing Technology (new priority)
19. Diploma of Technology
20. Automotive Technology
21. Electrical Technology
22. Hotel & Restaurant Management
23. Industrial Tech.
24. Refrigeration & Airconditioning
25. Computer Programming
26. Junior Secretarial
27. Midwifery
28. Police Science Tech (Additional)

#### Region VI

1. Welding and Fabrication
2. Refrigeration and Air-conditioning
3. Mechanical and Civil Technology
4. Electronics Tech.
5. Automotive Tech.
6. Woodcrafts
7. Apparel

8. Entrepreneurship
9. Housekeeping
10. Food and Beverages Prep.
11. Handicraft Tech. (Bamboo & Wood)
12. Fishing
13. Food Processing
14. Agri-business
15. Basic Computer
16. Radio Tech.
17. Diesel Mechanic
18. Tailoring/Dressmaking
19. Computer Programming
20. Agricultural Tech.
21. Hotel And Restaurant

#### Region X

1. Automotive Technology
2. Electrical Technology
3. Electronic Technology
4. Refrigeration and Airconditioning Technology
5. Civil Technology
6. Mechanical Technology
7. Agricultural Technology
8. Computer Technology
9. Instrumentation and Control
10. Food Trades
11. Hotel Restaurant Management
12. Industrial Technology
13. Agribased Technology
14. Animal Science
15. Computer Programming
16. Nursing Aide
17. GRCO (General Radio Communication Operator)
18. Fishery Technology
19. Health Aide
20. Apparel
21. Food and Beverage Preparation and Service

#### Region XI

1. Computer Education
2. Aircraft Maintenance
3. Electronics
4. Radio Communication Technician
5. Automechanics
6. Electrical Technology
7. Secretarial Courses
8. Refrigeration & Airconditioning
9. Nursing Aide

10. Seaman Course
11. Industrial Technology
12. Television Technician
13. Fishery Technology
14. Agricultural Technology
15. Food Trade Technology
16. Hotel and Restaurant Management
17. Health Aide Course
18. Garments
19. Welding
20. Personality Development/Cosmetology
21. Entrepreneurship
22. Machine Shop
23. Dressmaking
24. Tailoring
25. Technical Drafting
26. Building Construction
27. Furniture and Cabinet Making
28. Diesel Mechanic
29. Maritime Electronics
30. Industrial Electronics
31. Practical Electricity
32. Pre-Licensing Training Course for Security Guards
33. Short-term course in Office Procedures
34. Marine Engineering

#### Region XII

1. Institutional Housekeeping
2. Food and Beverage Preparation and Service
3. Automotive Technology Electrical Technology Refrigeration and Airconditioning
4. Bamboo Craft

#### National Capital Region

##### 3rd Year Courses

1. Electrical Technology
2. Electronics Technology
3. Instrumentation Technology
4. Electronics Technician Courses
5. Industrial Technician Courses
6. Mechanical Technician Courses

##### 2-Year Courses

1. Automotive Technology - Gas & Diesel
2. Civil Technology
3. Computer Technology
4. Electrical Technology - Practical & Industrial
5. Electronics Technology



6. Mechanical Technology
7. Printing Technology
8. Refrigeration & Airconditioning
9. Welding and Fabrication
10. Broadcast Technician
11. Communication Technician
12. Computer Technician
13. Digital/Logic Technician
14. General Radio Communication
15. Industrial Electronics Technician
16. Industrial Instrumentation & Control Technician
17. Electronics Service Technician
18. Aircraft Maintenance Technology
19. Automated Office System
20. Avionics Technician
21. Computer Secretarial
22. Nursing Aide
23. Midwifery
24. Dental Technician
25. Pharmacy Aide
26. Library Technician
27. Commercial Arts
28. Drafting
29. Tourist Guide
30. Tourist and Travel Service
31. Hotel and Restaurant Management
32. Ballistics
33. Course on Questioned Documents
34. Computer-Aided Manufacturing
35. Marine Stationery & Ship Automation Technology
36. Industrial Electricity
37. Machine Shop Practice
38. Marine Mechanical Ship Maintenance
39. Marine Stationery & Ship Automation Technology
40. Ship Chandler & Catering Management
41. Ship Business Management
42. Private Pilot Course
43. Commercial Pilot Course
44. Flight Instructor Course
45. Instrument Rating Course

#### 1-Year Course

1. Aircraft Airframe Mechanics
2. Aircraft Powerplant Mechanics
3. Computer-Aided Design & Drafting
4. Commercial Radio Telegraph/Telephone Teletype Operator
5. Industrial Sewing Machine Repair & Maintenance
6. Applied/Practical Electricity
7. Radio-TV Video Serviceman/Repairman
8. Telephone Switchboard Operator



9. Dental Hygiene
10. Machine Shop
11. Marine Pipefitter
12. Marine Practical Electricity
13. Instrument Rating Course
14. Flight Instructor Course
15. Commercial Pilot Course
16. Private Pilot Course

6/5 Month Course

1. EDP Computer
2. Software Programming
3. Systems Analysis
4. Hair Culture
5. Cosmetology
6. Typewriting
7. Stenography
8. Office Procedure
9. Seaman's Upgrading Course
10. B & W Photography
11. Oil Painting
12. Career in Garments, Fashion & Design
13. Dressmaking
14. Pre-master Tailoring
15. Master Tailoring

**APPENDIX A**  
**Policy Implementation Guidelines for the Processing and**  
**Approving Grantees for the Second Year 1990-1991**

1. The slots per division were proportion to the regional population distribution based on the 1995 population projection.
2. All Divisions were allocated slots based on the following proportion:  
20% will be given full grants  
80% will be given partial grants
3. The proportion distribution for degree and non degree :  
85% of the Division slots shall be awarded degree programs  
15% shall be allocated for Vocational Technical programs
4. The distribution of degree, non-degree vocational technical programs in both full and partial grants are attached in Table I of DECS Order No. 73, s. 1990.
5. All applicants must signify in their application the intended Course of Study they want to pursue as either Degree or Non-Degree but not to both.

**PROCESSING GUIDELINES FOR THE DIVISION GRANT COMMITTEE**

The Division Grant Committee shall be composed of the following as per DECS Order Nos. 28 and 38, s. 1989.

- |          |   |
|----------|---|
| Chairman | - Division Superintendent   |
| Members: | - Representative of FAPE<br>- Representative of COCOPEA<br>- Representative of the<br>Regional Office |

**PROCEDURES FOR PROCESSING APPLICATIONS TO THE DEGREE PROGRAMS**

1. Grant Application Forms (GAFs) should be arranged such as the grantee with the lowest income and with highest NCEE rating shall be given first priority.
2. Arrange GAFs in ascending order of family income in four brackets shown in the following table.
3. Rank the GAFs in each income bracket based on a descending sequence if their NCEE ratings are uniform
4. In all cases the applicant's INCOME will be the main factor for deciding in his/her favor over percentile rank in the NCEE but not lower than 75%ile.

**I. FINANCIAL NEED**  
(Gross Family Income)  
Per month

A.	0 - 500
B.	501 - 1,000
C.	1,001 - 1,500
D.	1,501 - 3,000

Per year

0 - 6,000
6,001 - 12,000
12,001 - 18,000
18,001 - 36,000

**II. NCEE RATING**

A.	91 - 100 %
B.	86 - 90
C.	81 - 85
D.	75 - 80

The order of priority based on the above tabulations will show the following:

Priority Rank	Financial Need	NCEE Rating
1	A	A
2	A	B
3	A	C
4	A	D
<hr/>		
5	B	A
6	B	B
7	B	C
8	B	D
<hr/>		
9	C	A
10	C	B
11	C	C
12	C	D
<hr/>		
13	D	A
14	D	B
15	D	C
16	D	D

4. List all eligible applicants in 4 copies ranked according to the above-described method; draw a line after the last name needed to fill the Division quota to constitute the DGC's LIST OF RECOMMENDED GRANTEES IN THE DEGREE PROGRAM.

5. Send the LIST to the PESFA Secretariat for approval by the Executive Committee.

**PROCEDURES FOR PROCESSING APPLICATIONS TO THE NON-DEGREE VOCATIONAL-TECHNICAL PROGRAM**

1. Applicants to the non-degree program must secure a certification that they belong to the top 20% of the graduating class.

2. Arrange GAFs such as the grantee with the lowest income shall be first priority.

3. In breaking or settling a tie, the grantee who finished high school and passed the NCEE shall be given priority. Grantees who scored higher NCEEs shall be considered over those with low scores.

4. If another tie occurs, the age of grantee shall be used to break the tie. Younger grantees shall be given priority over older grantees.

**IMPORTANT**

**ALL DIVISION GRANT COMMITTEE MEMBERS MUST SIGN IN ALL PAGES OF THE STANDARD RECOMMENDATION FORM AND CERTIFY AS TRUE AND CORRECT THE LIST OF RECOMMENDEES SUBMITTED FOR APPROVAL BY THE STATE ASSISTANCE COUNCIL.**

