

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

June 6, 1990

DECS O R D E R
No. 59, s. 1990

REQUEST FOR CORRECTION OF BIRTH DATES

To: Undersecretaries
Assistant Secretaries
Bureau Directors/Cultural Agency Directors
Directors of Services and Heads of Units/Centers
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. Inclosed is a copy of Memorandum Circular No. 19, s. 1990, of the Civil Service Commission regarding the policy adopted by the Commission on requests for correction of birth dates of officials and employees in the civil service.

2. In this connection, attention is invited to MEC Order No. 19, s. 1981, entitled Policy on Request for Change of Birth Dates of Officials and Employees. A copy of the said MEC Order is also inclosed for ready reference.

3. Requests for correction of birth dates which are not in accordance with the policies of the Civil Service Commission and this Office should not be acted upon.

4. This Order should be brought to the attention of all officials, teachers and employees for their information and guidance.

(SGD.) ISIDRO D. CARINO
Secretary

Incls.:
As stated

Reference:
MEC Order: (No. 19, s. 1981)

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE	RULES & REGULATIONS
EMPLOYEES	SERVICE
OFFICIALS	TEACHERS
POLICY	

(Inclosure No. 1 to DECS Order No. 59, s. 1990)

Republika ng Pilipinas
KOMISYON NG SERBISYO SIBIL
(CIVIL SERVICE COMMISSION)
Lungsod ng Quezon

MC No. 19, s. 1990

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENT INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTERS AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : Request for Correction of Date of Birth

Pursuant to Section 12 (3), the Civil Service Commission is empowered to promulgate policies, standards administration in the government. It is also bound to keep and maintain personnel records of all officials and employees in the civil service.

In the performance of these functions, the Commission attends to and acts on requests for correction of date of birth for purposes of appointment, promotion, transfer, retirement and other personnel actions. However, it has been observed that numerous requests for correction of date of birth have been submitted for the obvious purpose of delaying and/or postponing the actual date of their compulsory retirement.

Thus, in order to forestall any attempt to unduly extend the services of officials and employees who have reached the compulsory retirement age of 65 years or to effect early compulsory retirement by the mere expedience of filing a request for correction of date of birth, the Commission resolved to adopt, as it hereby adopts as the policy on these cases as follows:

1. All requests for correction of date of birth for the purpose of retirement, shall be filed with this Commission or its proper Regional Office not later than five (5) years prior to the expected date of compulsory retirement; and
2. This period of five (5) years does not apply where the request is supported by primary evidence, that is, a certified true copy of the Certificate of Live Birth issued by the proper authorities, but all requests for correction of date of birth on the basis thereof should be filed not later than one (1) year before the applicant's expected date of retirement.

(SGD.) PATRICIA A. STO. TOMAS
Chairman

April 11, 1990

A true copy

(Inclosure No. 2 to DECS Order No. 59, s. 1990)

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

April 20, 1981

M E C O R D E R

No. 19, s. 1981

POLICY ON REQUEST FOR CHANGE OF BIRTH
DATES OF OFFICIALS AND EMPLOYEES

To: Bureau Directors
Cultural Agency Directors
Regional Directors
Chiefs of Services and Heads of Units
Presidents, State Colleges and Universities
School Superintendents
Vocational School Superintendents/Administrators

1. It is presumed that educators who have reached their sixties are responsible people, and that the age which they have recorded as theirs, on countless official documents, and which is the basis of their social relationships, including their relationships with spouses, children, relatives, acquaintances, colleagues and peers, et cetera, is their correct age.

2. When education officials, therefore, request a change in birth date, and especially when such officials do so on the eve of mandatory retirement from the service, or especially when the applicants tend to come from a single category or rank, there is reasonable ground for suspicion of non-service-related considerations. In any event, the long-standing presumption of the correctness of the birth date presented or used by the official himself or herself for many years must be sustained. It can be overturned only by persuasive and positive evidence of error. The presumption will not be overcome by allegations of loss of original documents, which in itself proves absolutely nothing.

3. This Office holds as contrary to the interests of the service, in view of the many qualified younger and promotable officials, the *de facto* extension in the service of mandatorily retireable personnel, via questionable changes in the birth date that make the latter younger than is reflected in official service records.

4. Henceforth, no requests for change in birth date shall be forwarded to this Office, and if forwarded shall not be acted upon, on the familiar and unconvincing allegation or contention, erroneously presented as evidence, that original documents had been lost, destroyed, missing, et cetera.

5. Please be guided accordingly.

(SGD) ONOFRE D. CORPUZ
Minister of Education and Culture