

Republika ng Pilipinas
(Republic of the Philippines)
KAGAMARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

August 10, 1967

DECS O R D E R
No. 85, s. 1967

RECONSTITUTION OF THE PRE/POST-QUALIFICATION,
BIDS AND AWARDS COMMITTEE (PBAC)

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Cultural Agency Directors
Presidents, State Colleges and Universities
Executive Director, EDWITAP
Chief of Service and Heads of Units

1. Effective immediately, the Pre/Post-Qualification, Bids and Awards Committee (PBAC) organized under MECS Order No. 35, s. 1965 and reconstituted under MECS Order No. 50, s. 1966, is hereby further reconstituted in accordance with PD 1394 and its Implementing Rules and Regulations as amended, and Executive Order No. 164, as follows:

- a. Chairman (Regular) : Dr. VEDASTO G. SUAREZ
- b. Executive Secretary (Regular) : SOLICITOR EULOGIA CUEVA
- c. Technical Member : MS. ANITA H. MARTIN
- d. Provisional members to be called upon on a project-to-project basis:
 - PROGED : DR. AUGUSTO L. TENMATAY
: DIR. MODESTA G. BOQUIREN
 - TVEP : MR. FREDERICO BORROMEI
: DR. FREDERICK PADA
- e. Private sector's representatives (non-voting):
 - Philippine Institute of CPAs : MR. OSCAR G. JOSEF
 - Philippine Constructors Association : ENGR. FELIXBERTO REYES

TERMS OF REFERENCE

PRE/POST QUALIFICATION, BIDS AND AWARDS COMMITTEE

1. Primarily responsible for the administration of systems and procedures on all biddings and awards of the Department for the procurement of goods and services, thru International Competitive Bidding or other suitable modes of procurement, covered by foreign financed or assisted projects, and such other projects locally or nationally funded which may be specifically assigned to DECS-FBAC;
2. Review or make arrangements for the review prior to finalization of specifications of goods to be purchased and manner of packaging them to ensure clarity, completeness, economy and conformance to prescribed Procurement Guidelines;
3. Prepare or arrange for the preparation of Invitation to Bid, Bid Qualification and other Bid Documents necessary for public bidding;
4. Provide prospective and interested contractors with a Notice of Pre-Qualification Statements (Pre-C1);
5. Maintain a register of qualified prospective bidders after examination and process of the contractors' Pre C-1 and predisqualify those not meeting the requirements;
6. Evaluate the contractors' Post C-2 submitted under oath simultaneously with the bid for every project for which a prequalified contractor/bidder intends to bid and disqualify those not meeting the requirements;
7. Process Bids submitted and recommend the award to the lowest evaluated bid if found complying with all the conditions in the call for bids and tender documents satisfactorily meeting the Post C-2 requirements and the approved Agency Estimate, or reject all offered bids which are substantially unresponsive or non-complying or otherwise obviously unbalanced particularly on the major terms, or infractions of P.D. 1594 and its Implementing Rules and Regulations and other laws on the matter;
8. Recommend the disqualification and/or confiscation of the performance bond of winning bidder who has been delinquent in the performance of his contract;