

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Maynila

January 21, 1985

MECS ORDER  
No. 8, s. 1985

ORGANIZATION AND FUNCTIONS OF THE  
MECS SCHOLARSHIP COMMITTEE

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Chief of Services and Heads of Units/Centers  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities

1. The MECS Scholarship Committee is hereby reconstituted with membership as follows:

Chairman : Deputy Minister Hortensia S. Benosa

Members : Dr. Juanita S. Guerrero  
Dr. Nilo L. Rosas  
Dr. Esperanza A. Gonzalez  
Miss Vilma Bravo

Secretary : Miss Edith Carpio

2. The present Scholarship Committee assumes the combined functions of the Scholarship Committee and the Advisory Committee on International Scholarship and Conference as indicated in MECS Order No. 1, s. 1980 and Office Memorandum dated September 13, 1978, respectively.

3. Specifically its functions are as follows:

- a. To give wide publicity in the field of all scholarship opportunities.
- b. To conduct final evaluation of all applications for scholarship both local and foreign, applications for training programs, applications for study leaves here or abroad, requests for extensions of scholarships and make the necessary recommendation to the Minister.
- c. To arrange for the proper orientation and guidance of participants/grantees whenever necessary.
- d. To conduct periodic assessment of the performance of scholars/participants as well as the utilization of their expertise.

to recommend the benefits/privileges to be granted to scholars/participants in training programs subject to availability of funds and the usual accounting and auditing regulations.

10. To make a periodic review of the training programs conducted solely by the MECS or jointly with certain institutions/agencies under Memorandums of Agreement and to recommend necessary revisions in the programs or terms of agreement.

The MECS Committee shall be assisted by sub-committees in charge of specific types of scholarships, each headed by a chairman as follows:

- MECS Integrated Scholarships- Ms. Emma Palec
  
- Short-Term Training at Teachers Camp - Mr. George Garma
  
- General Local Scholarships - Mrs. Lilia Dickno
  
- UNMBO Scholarships - Ms. Vilma Bravo (In-Charge)
  
- RECSAN - Ms. Luz Gallardo
  
- RELCO - Ms. Adelina Orbe
  
- INNOTECH - Ms. Zenaida Villaescusa
  
- Other Centers, e.g. SEARCA, Biotrop, SPATA, and TRYMED - Mrs. Greta Manuel
  
- UNESCO - Ms. Cora Galang
  
- Other Foreign Scholarships e.g. Colombo, Adab, NIER, Manilausho, etc. - Mr. Rey Peña

11. The MECS Scholarship Committee may call on any Office for assistance in its work, particularly the staff development divisions of the three staff bureaus of this Office.

12. The MECS Scholarship Committee shall maintain an updated **Central** file of all participants in local and foreign scholarships/fellowships programs as well as other activities, such as international meetings, seminars or similar activities. Secretariat services in this connection shall be provided by the Office of Personnel Management and Development.

13. Effective immediately all applications for fellowships, scholarships and participation in foreign meetings shall pass the MECS Scholarship Committee.

14. All previous regulations or committees in charge of scholarship program for MECS officials and teachers are hereby rescinded.

(SGD.) JAIME C. LAYA  
Minister

References:

Department Memorandum: (No. 44, s. 1977)  
MEC Order: (No. 1, s. 1960)  
Office Memorandum: dated September 13, 1978  
Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

CHANGE  
COMMITTEE  
EMPLOYEES  
OFFICIALS

SCHOLARSHIP  
TEACHERS  
TRAINING PROGRAM