

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Maynila

November 27, 1984

MECS O R D E R
No. 73, s. 1984

ESTABLISHMENT OF THE SECRETARIAT FOR INTERNATIONAL
EDUCATION MATTERS (SIEM)

To: Deputy Ministers
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. It has been noted that there have been a number of programs in education, culture and sports entered into by different agencies and private persons in the country on the basis of bilateral/multilateral agreements with little involvement from this Ministry if at all. Those that are **participated** in by the Ministry are **independently implemented** by various offices, making it difficult for this Ministry to coordinate such programs or derive optimum benefits from them.
2. Towards improving the management and utilization of such existing programs, systematically creating new opportunities, and purposively tapping foreign sources of funding, the Secretariat for International Education Matters (SIEM) is hereby established under the Office of the Minister.
3. The SIEM shall perform the following functions:
 - a. Match local needs for experts/technical assistance, degree/non-degree scholarships, training/travel grants and opportunities offered by foreign governments, foundations and international/regional agencies and organization along similar lines. In this connection, the SIEM shall coordinate with the Scholarship Committee and the Deputy Minister in charge of personnel matters, particularly with regard to foreign scholarship or travel;
 - b. Conduct research and development work for the purpose of coming up with development projects that could be funded by international sources on a loan-free basis;
 - c. Advise the Minister on the status of and opportunities for the Ministry's participation in international education activities or programs as well as the concomitant benefits and responsibilities accruing to the Ministry;
 - d. Identify and develop international sources of donations and gifts relevant to the program thrusts of the Ministry;
and

- e. Perform clearing house function in matters of international education and in this regard liaise with NEDA and MFA.
4. The Cultural Affairs Unit is hereby abolished and its functions and present staff shall be absorbed by SIEM. Its records, equipment and property shall be transferred to SIEM.
5. SIEM shall be headed by an Executive Officer. Ms. Vilma B. Bravo is hereby detailed from PDIMO to SIEM as Executive Officer effective immediately.
6. Within 30 days after issuance of this Order, the SIEM Executive Officer shall submit for approval the organizational plan, staffing pattern, and program of action of the SIEM.
7. For immediate compliance.

(SGD.) JAIME C. LAYA
Minister

Reference:
None

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
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