

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

September 12, 1984

MECS ORDER
No. 49, s. 1984

A MATTER OF COURTESY

To: Deputy Ministers
Assistant Secretaries
Bureau/Cultural Agency Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. It is noted that from time to time, organizations, sometimes with the tacit or unwitting consent of Ministry officials, include the name of the Minister in programs without first obtaining his specific authorization for it. In some instances, it is done even when all concerned are fully aware that the Minister cannot be present at the said program or occasion.
2. The apparent intention is to attract an audience which, once gathered, are told at the last minute that the Minister cannot attend and that a representative or substitute is taking his place.
3. Needless to state, this practice is unfair to the Minister, not to say improper and discourteous, and should therefore be discontinued; and all are hereby enjoined from engaging or authorizing any such practice. If the Minister accepts an invitation, he really intends to be present and only unforeseen and unavoidable emergencies intervening will prevent him from fulfilling said commitment.
4. In cases where the Minister cannot accept an invitation and the organizers invite some other Ministry official as representative, then the organizing party is expected to contact the other party directly and to put his/her name in the program as the invited guest and not merely as representative of the Minister.
5. Strict compliance with this Order is enjoined.

(SGD.) JAIME C. LAYA
Minister

Reference:

None

Allotment: 1-2-3-4---(D.O. 1-76)

To be indicated in the Perpetual Index under the following subjects:

OFFICIALS
RULES & REGULATIONS
SOCIETY or ASSOCIATIONS