

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

August 14, 1984

MECS ORDER
No. 41, s. 1984

SCHOOL FURNITURE ACQUISITION PROGRAM PRIORITIES

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Vocational School Superintendents/Administrators

1. The total production of school furniture under the Economic Support Fund (ESF) Project and the PRODED Project from 1984 to 1986 is estimated to benefit 1,560,588 pupils or 17.5 percent of the enrollment in 1986-87.
2. It is likely that shortfalls in school desks exceed the projected/programmed production of the present ESF and PRODED projects.
3. To enable the Ministry to equitably distribute school desks that are manufactured each year, district supervisors should submit an annual priority list of only the most needy schools under their jurisdiction, indicating for each school the total primary and total intermediate enrollments and the corresponding shortfalls in the primary and intermediate grades.
4. The office of the schools superintendent shall collate the priority lists of their district supervisors and submit to the office of the regional director a division priority list. In turn, the regional director shall prepare and submit the regional priority list to the Ministry, care of the Planning Service.
5. The priority list for teachers' tables and chairs, blackboards, and other school furniture shall follow the same reporting procedure. However, the needs of each school district shall indicate the shortfall for each school furniture item in relation to the total number of classrooms in the school district.
6. The priority lists for school furniture for SY 1984-85 should be received at the Office of Planning Service not later than October 3, 1984. The priority list for school year 1985-86 should be submitted before December 3, 1984. The priority lists for 1986-87 shall be submitted on the first Monday of December 1985.
7. The implementing agencies of the school furniture program shall be furnished copies of the report to be used in the regional allocation of school furniture.

8. Regional directors are herewith advised to exercise control over the distribution of school desks, teachers' tables and chairs, under the ESF and PRODED projects so that the most needy will be given priority. It is expected that the annual total shortfall of the schools in proposed priority schedules in each region will not exceed five percent (5%) of the total elementary school enrolment of the region.
9. The report forms are herewith attached.
10. Immediate dissemination and compliance are requested.

(SGD.) JAIME C. LAYA
Minister

Incls.:

As stated
Reference:
MECS Memorandum: No. 315, s. 1982
Allotment: 1-2--(D.O. 1-76)
To be indicated in the Perpetual Index
under the following subjects:
EQUIPMENT
OFFICIALS
PROJECT
REPORT

SCHOOL DIVISION PRIORITY LIST OF SCHOOLS¹
 IN GREATEST NEED OF SCHOOL DESKS
 School Year 19__ to 19__

Region: _____
 Division: _____

DISTRICTS/SCHOOL*	ENROLLMENT		AVAILABLE SCHOOL DESKS		SHORTFALL OF SCHOOL DESKS	
	Primary	Intermediate	Primary	Intermediate	Primary	Intermediate

*Sample entry under the first column:
 Districts/Schools
 San Jose District:
 1. Carmen Elem. School
 2. Sto. Nino Elem. School
 3. Liberty Elem. School

¹This table should be forwarded to the
 Office of the Regional Director.

Schools Division Superintendent
 Date: _____

REGIONAL OFFICE PRIORITY LIST OF SCHOOLS
 IN GREATEST NEED OF TEACHERS' TABLES,
 TEACHERS' CHAIRS AND BLACKBOARDS
 SCHOOL YEAR 19__ to 19__

Region: _____

D I V I S I O N	Number of Schools in Need of Teachers' Tables, Chairs and Blackboards	TOTAL SHORTFALL OF TEACHERS' TABLES, CHAIRS & BLACKBOARDS		
		Teachers' Tables	Teachers' Chairs	Blackboards

Regional Director _____

Date: _____

SCHOOL DIVISION PRIORITY LIST OF SCHOOLS IN GREATEST NEED OF TEACHERS' TABLES, TEACHERS' CHAIRS AND BLACKBOARDS BY DISTRICTS, BY SCHOOL SY 19__ to 19__

Region: _____
 Division: _____

DISTRICTS/SCHOOLS*	Total No. of Classrooms	AVAILABLE SCHOOL FURNITURE			SHORTFALL OF SCHOOL FURNITURE		
		Teachers' Tables	Teachers' Chairs	Black-boards	Teachers' Tables	Teachers' Chairs	Black-boards

*Sample entry under the first column:
 San Juan District:
 1. Liberty Elementary School
 2. Moog Elementary School
 3. Talaba Primary School

 Schools Division Superintendent
 Date: _____

