

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Maynila

October 3, 1983

MECS O R D E R
No. 44, s. 1983

REVISED PROCEDURE FOR DETERMINING HONOR PUPILS
IN ELEMENTARY SCHOOLS

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges and Universities

1. For purposes of determining honor pupils in elementary schools, it is desired that every school organize an Honors Selection Committee composed of all teachers of the graduating class, with the Principal as chairman. A teacher with a child who is candidate for honors should refrain from being a member of said committee.

2. The committee shall use the following guidelines in the selection of honor pupils:

- a. Top honor pupils graduating from the elementary schools shall be designated First Honors and Second Honors.
- b. All deserving pupils graduating from the regular classes including those enrolled in classes for the mentally gifted in the school shall be considered in the selection of honor pupils.
- c. Scholarship and Character shall be based on the general averages for the last year only.
- d. Selection of honor pupils shall be based on the following:

<u>Quality</u>	<u>Weight</u>
Scholarship and Character	9
Co-curricular Activities	1
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T o t a l .. 10 pts.	

- e. Co-curricular activities shall be based on the quality of the candidate's participation and leadership in activities in school government, development projects in the community, civic activities, dramatics, etc.
- f. The pupils shall be ranked in each of the two criteria, viz., scholarship and character and co-curricular activities. The weighted rank shall be obtained by multiplying the pupil's rank in each criterion by the given weight (See sub-paragraph d above).

Example: Two students tied for the first and second places in scholarship and character. The rank of each should be the average of the two places which they occupy, or

$$\frac{1 + 2}{2}$$

or 1.5.

- 3. The reports on the results of the selection shall be signed by all members of the committee and certified by the Principal. The worksheets used in the selection shall be kept in the office of the Principal for ready reference and should be open to scrutiny whenever necessary. Copies of the results of the selection of honor pupils shall also be submitted to the office of the District Supervisor and the Division Office.
- 4. The report of the Honor's Selection Committee shall be made available to the candidates for graduation and/or to interested parties.
- 5. This Order supersedes MEC Order No. 17, s. 1978.

(SGD.) ONOPRE D. CORPUZ
Minister

References:

B. P. S. Circulars: Nos. 45, s. 1947 and 3 s. 1973
MEC Order: (No. 17, s. 1978)

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

COMMITTEE	ELEMENTARY	OFFICIALS	RATINGS
Course of		PUPILS	RULES & REGULATIONS
			TEACHERS