

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Maynila

September 12, 1983

MECS O R D E R  
No. 42, s. 1983

FURTHER AMENDMENT TO MEMORANDUM CIRCULAR NO. 5,  
S. 1974 OF THE CIVIL SERVICE COMMISSION  
ON APPOINTMENT REQUIREMENTS

To: Bureau Directors  
Regional Directors  
Cultural Agency Directors  
Chiefs of Services and Heads of Units  
Schools Superintendents  
Presidents, State Colleges and Universities  
Vocational School Superintendents/Administrators

1. Reproduced on the reverse side is Memorandum Circular No. 4, s. 1983, of the Civil Service Commission, amending further Memorandum Circular No. 5, s. 1974, as provided in Resolution No. 83-204 of the said Commission dated March 10, 1983, which is self-explanatory.
2. It is desired that this matter be brought to the attention of all officials and employees involved in the preparation and/or processing of appointments, particularly personnel officers, school administrative officers and administrative assistants for their information and guidance.
3. Strict compliance is requested.

(SGD.) ONOFRE D. CORPUZ  
Minister

Incl.: As stated

Reference: Department Order: No. 59, s. 1975

Allotment: 1-2-3-- (D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

AMENDMENTS  
APPOINTMENT, EMPLOYMENT,  
REAPPOINTMENT  
BUREAUS & OFFICES

ELECTIONS  
OFFICIALS  
RULES & REGULATIONS

(Inclosure to MECS Order No. 42, s. 1983)

Republika ng Pilipinas  
(CIVIL SERVICE COMMISSION)  
M a n i l a

MC # 4, s. 1983

MEMORANDUM CIRCULAR

T O : ALL HEADS OF MINISTRIES, BUREAUS, AGENCIES,  
AND OFFICES OF THE NATIONAL AND LOCAL GOVERN-  
MENTS, INCLUDING GOVERNMENT-OWNED AND/OR  
CONTROLLED CORPORATIONS

SUBJEC : Further Amendment to MC No. 5, series of 1974  
on Appointment Requirements

Attention is invited to the following provision  
of Section 4 (2), Article XII-B of the Constitution as  
reiterated in Section 44 (2) of PD 807:

"No candidate who lost in an election shall be  
eligible for appointment to any office in the  
government, or in any government-owned or con-  
trolled corporation within one year following  
such election."

In Resolution No. 83-204 dated March 10, 1983, this  
Commission ruled that the above provision applies not only  
to cases where a candidate lost in an election but also in  
instances where the candidate failed to proceed with his  
candidacy or withdrew from such election for one reason  
or another.

In this connection, all those involved in the prepa-  
ration and issuance of appointments are hereby enjoined  
to insure strict adherence to the above-mentioned ruling  
such that no appointment is extended to those affected by  
said ruling. For this reason also, MC # 5, series of 1974,  
as amended, of this Commission, is further amended in the  
sense that the prescribed certification of the Personnel  
Officer or the duly authorized officer concerned to the  
effect that all required supporting papers have been com-  
plied with, reviewed by him and found to be in order, shall  
be taken to mean additionally that the proposed appointee  
has not been a candidate (regardless of whether or not he  
withdrew later) in the election held within one year of  
the issuance of said appointment.

This Memorandum Circular shall take effect immediately.

(SGD.) ALBINA MANALO-DANS  
Chairman

July 11, 1983

A true copy