

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Maynila

June 20, 1983

MECS ORDER  
No. 30, s. 1983

MINIMUM STANDARDS FOR ELECTRONIC DATA PROCESSING (EDP) COURSES

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities

1. As indicated in MECS Order No. 39, s. 1982, the minimum standards for the establishment and operation of short-term Electronic Data Processing (EDP) courses, approved by this Office upon the recommendation of the National Computer Center (NCC) and the Bureau of Higher Education (BHE), is issued for implementation beginning school year 1983-84. Copies of these minimum standards are available at cost at the National Computer Center, Camp General E. Aguinaldo, Quezon City.
2. The following short-term EDP courses are covered by the minimum standards prescribed through this Order:
  - a. Key punch Operations
  - b. Basic Computer Systems
  - c. Programming
    - (1) Assembler
    - (2) COBOL
    - (3) FORTRAN
    - (4) RPG
    - (5) PASCAL
    - (6) PL/I
  - d. Computer Operation specialist
  - e. Information System Analysis and Design
3. The permit for the operation or recognition of each EDP course shall be issued by the Minister of Education, Culture and Sports (MECS), upon recommendation of the Director, Bureau of Higher Education, who shall consult and/or coordinate on each case with the National Computer Center and the MECS regional offices. The school fees and charges that may be collected for every course by each school shall likewise be approved by the Minister, upon recommendation of the Director, NCC, through the Bureau of Higher Education.

4. No EDP courses shall be established or operated without the previous authority issued by the Minister, MECS, or his duly authorized representatives.
5. All schools offering any of the afore-listed short-term EDP courses are directed to take all necessary steps to **fully comply** with the corresponding minimum standards or requirements prescribed through this Order.
6. Strict compliance with the standards is enjoined.

(SGD.) ONOFRE D. CORPUZ  
Minister

Reference:

MECS Order: (No. 39, s. 1982)

Allotment: ~~1-3-4~~ (D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS & OFFICES  
Course of Study, COLLEGIATE  
CURRICULUM

FEEES  
SCHOOLS  
VOCATIONAL EDUCATION