

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

May 4, 1982

MEC O R D E R
No. 17, s. 1982

SUBMISSION OF PROPOSED BUDGETS FOR SEMINARS,
WORKSHOPS, ETC., AND ACCOUNTING AND AUDITING
OF COLLECTIONS AND DISBURSEMENTS

To: Bureau/Cultural Agency Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. Under confidential cover, reports have been received to the effect that registration and other fees collected during workshops, seminars, conventions and the like are not being accounted for; neither are disbursements of such funds made according to auditing requirements. In some instances, the reports allege, the funds generated go to the pockets of the sponsors. Needless to state, such practices give these activities a bad image.
2. It is obvious that we cannot make rules to cover every situation. However, it seems prudent and necessary to minimize the opportunities for wrongdoing.
3. Therefore, effective immediately, Regional Offices and School Divisions, as well as the Office of the Minister, and Bureaus and Cultural Agencies, this Ministry, when co-sponsoring seminars, workshops, conferences, etc., jointly with private organizations/individuals where public school teachers and other government personnel pay fees for attendance and/or participation, must require as a condition of co-sponsorship that the private organization/individual agree to post-audit of the collections and disbursements involved in the seminar, workshop, conference, etc.

4. Where the approval for holding the seminar, workshop, conference, etc., requires the approval of the Minister, said approval will not be granted without a certification that the co-sponsoring private organization/individual agrees in advance to the aforesaid post-audit.

5. Strict compliance herewith is enjoined.

(SGD.) ONOFRE D. CORPUZ
Minister

Reference: None

Allotment: 1-2---(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

BUREAUS and OFFICES
CONFERENCES
FEES
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