Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

April 12, 1982

MEC ORDER
No. 15, s. 1982

SUBMISSION OF SUPPLEMENTARY PROCUREMENT PROGRAMS

To: Bureau Directors
Regional Directors
Schools Superintendents
Vocational School Superintendents/Administrators

1.   In order to achieve a more economical, effective and efficient
procurement system. this Office hereby promulgates and institutes an
Overall Procurement Program consisting of two parts. Part I is the
Division Procurement Program now being submitted annually by each School
Division through the MEC Regional Office to this Office, covering items
procured from Division funds. Part II which is hereby required, is the
Supplementary (Central) Procurement Program, which shall cover supply
requirements of each School Division which are not funded locally and
are procured for distribution to the various School Divisions by the
General Office.

2.   Parts I and II shall be prepared by each School Division
Office, using the same form as the present Annual Procurement Program,
but clearly and separately identifying the Supplementary (Central) Pro-
curement Program. The items to be procured under Part II must be listed
by priority. Both Programs shall be submitted to the MEC Regional
Office, which shall review them and then forward the same to this Office.

3.   The MEC Regional Offices shall transmit all programs to the
Central Office not later than October 15 immediately preceding the ensu-
ing Calendar Year covered by the Program.

4.   Supplementary (Central) Procurement Programs submitted pur-
suant to this Order shall be reviewed by the MEC Procurement Committee
which shall draw up the overall Annual Procurement Program to be sub-
mitted to the Minister for his approval. When approved, this Annual
Procurement Program shall be the basis of purchases to be made.

5.   This MEC Order takes effect immediately.

                              (SGD.) ONOFRE D. CORPUZ
                                      Minister

Reference:
   MEC Order No. 19, s. 1980
Allotment: 1-2-3-(D.O. 1-76)
To be indicated in the Perpetual Index under the following subjects:
   FUNDS   RULES & REGULATIONS
   PURCHASE   SUPPLIES