

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

April 5, 1982

REC O F D E P
No. 14, s. 1982

PROHIBITING ADVANCE DELIVERIES

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. This Office has been receiving feedback that advance deliveries are being made by suppliers, with the consent of supply officers, for requisitions and purchase orders which have not been duly funded and/or the necessary supporting papers not yet approved and signed by the authorities concerned. This practice is irregular and should be stopped immediately.
2. In this connection, attention is invited to LOI No. 968 which provides that agency heads or other duly authorized officials shall sign contracts for the supply of commodities and services only when there are funds available, duly certified by the Chief Accountant. Contracts without such certification are considered null and void. For the protection of all parties concerned therefore, no deliveries of commodities shall be made/accepted until purchase orders/requisitions are duly signed and funded.
3. This Order which shall be strictly enforced, should be brought to the attention of supply officers and other officials charged with procurement functions.

(SGD.) ONOFRE D. CORPUZ
Minister

Reference:

N o n e

Allotment: 1-2-3--(D.O. 1-7C)

To be indicated in the Perpetual Index
under the following subjects:

LEGISLATION
OFFICIALS
PURCHASE

RULES & REGULATIONS
SUPPLIES