

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

February 10, 1982

MEC O R D E R
No. 9, s. 1982

CIVIL SERVICE COMMISSION REGIONAL OFFICES AUTHORIZED
TO DROP FROM THE ROLLS OFFICIALS AND EMPLOYEES
IN THEIR RESPECTIVE JURISDICTIONS

To: Bureau Directors
Cultural Agency Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. Inclosed is a copy of Resolution No. 81-738 dated July 9, 1981 of the Civil Service Commission delegating authority to its regional offices "to act on requests for dropping from the rolls of officers or employees within their respective regional jurisdictions whose appointments are processed and/or approved therein," which is self-explanatory.
2. Conformably thereto, recommendations or requests for dropping from the rolls of officials, teachers and employees in the Ministry of Education and Culture whose appointments have been delegated to regional directors or schools superintendents under Department Order No. 29, s. 1975 and MEC Order No. 2, s. 1980, should be submitted direct to the regional office of the Civil Service Commission concerned after the same has been acted upon in the regional office of this Ministry.
3. Compliance is desired.

(SGD.) CECILIO D. CORFUZ
Minister

Incl. :
As stated

References:
Department Order: (No. 29, s. 1975)
MEC Order: (No. 2, s. 1980)

Allotment: 1-2-3--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT, EMPLOYMENT, REAPPOINTMENT
BUREAUS & OFFICES
OFFICIALS
RULES & REGULATIONS
TEACHERS

(Inclosure to MEC Order No. 9, s. 1982)

Republika ng Pilipinas
KOMISYON NG SERBISYO SIBIL
(CIVIL SERVICE COMMISSION)
Lungsod ng Maynila

RESOLUTION NO. 81-738

WHEREAS, the Civil Service Commission is tasked under the Constitution to adopt measures which, among others, shall promote efficiency in the service;

WHEREAS, it has been observed that officers and employees either virtually abandon their jobs, take a leave of absence without filing an application for leave, much less have such application for leave approved, or go on an authorized leave but fail to return to work after the expiration thereof despite repeated notices and warning;

WHEREAS, the agencies concerned have no other alternative but to drop them from the service pursuant to Section 33, Rule XVI of the Civil Service Rules;

WHEREAS, requests for dropping from the rolls from different ministries, bureaus, agencies or instrumentalities of the government, including government-owned and controlled corporations are referred to the Commission thru the Merit Systems Board for final action;

WHEREAS, the Merit Systems Board takes action on all these requests regardless of the station/assignment of the officers or employees concerned;

WHEREAS, the Commission has delegated to its regional offices approval of appointments of officers and employees within their regional jurisdiction, the authority being co-extensive with the authority of the appointing officials within the region; and

WHEREAS, there are proposed appointments to positions whose incumbents have been dropped or recommended to be dropped from the service, the action on which would await the final dropping of said incumbents by the Commission.

WHEREFORE, in order to facilitate action on appointments involving dropping from the rolls, and in the further interest of the service, the Commission resolved to delegate as it hereby delegates to the Regional Offices of the Civil Service Commission the authority to act on requests

for dropping from the rolls of officers or employees within their respective regional jurisdictions whose appointments are processed and/or approved therein.

This Resolution shall take effect immediately.

Manila, July 9, 1981.

(SGD.) ALBIEA MANALO-DANS (SDG.) FILEMEN U. FERNANDEZ, JR.
Commissioner Commissioner

ATTESTED BY:

(SGD.) ALEJANDRO A. MADAMBA
Commissioner
Merit Systems Board

A true copy