

Republika ng Pilipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON AT KULTURA  
(MINISTRY OF EDUCATION AND CULTURE)  
Maynila

July 17, 1981

MEC O R D E R  
No.32, s. 1981

TEACHERS SHOULD NOT BE ALLOWED TO TRANSFER FROM ONE  
DIVISION OR SCHOOL TO ANOTHER UNLESS CLEARED  
IN THEIR PREVIOUS STATIONS

To: Bureau Directors  
Regional Directors  
Chiefs of Services and Heads of Units  
Schools Superintendents

1. It has come to the attention of this Office that certain teachers have been granted permission to transfer from one division or school to another in spite of the fact that said teachers have not been cleared in their previous stations. In order to stop such practice, superintendents are hereby disauthorized from appointing teacher-transferees unless the latter shall have presented evidence that they have been cleared of all money and/or property responsibilities and that they have no pending criminal/administrative case, from the superintendent of the division or school they are transferring from.

2. Proper clearance is part of the transfer process. Without clearance the transfer is not official nor complete. Thus this Office will suspend salaries of teacher-transferees without clearance prior to "transfer," since their presence at the new school or division means they have not served in their proper (original) station.

3. It is requested that this Order be brought to the attention of all concerned for their information and guidance.

4. Strict compliance is desired.

(SGD.) ONOFRE D. CORPUZ  
Minister of Education and Culture

Reference:  
BPS Circular: No. 6, S. 1967

Allotment: 1-2-3--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

RULES & REGULATIONS  
TEACHERS  
TRANSFER