

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

September 4, 1980

MEC O R D E R
No. 39, s. 1980

PROCESSING OF APPLICATIONS FOR PASSPORT OF STUDENTS,
SCHOLARS, TRAINEES AND PARTICIPANTS IN ANY
PROGRAM UNDER THE MEC

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and
Universities
Heads of Private Schools, Colleges
and Universities

1. In order to expedite the processing of applications for passports and travel documents of Filipinos going abroad as students, researchers, scientists, educators, economists, etc. to study, attend conferences, lectures, seminars and/or participate in training programs, a Memorandum of Agreement was entered into by the Ministry of Education and Culture (MEC), Ministry of Foreign Affairs (MFA), the National Economic and Development Authority (NEDA), the Ministry of National Defense (MOND) and other agencies concerned.
2. The said agreement has defined the scope and responsibility of each government agency in the implementation thereof.
3. ~~The responsibilities of the Ministry of Education and Culture are indicated below:~~

MEC (Thru the Foreign Students and Foreign Schools Office)

- a. Receives and processes applications for students and youth exchange programs, and for educators on educational tours, travel grants, scholarship or training.
- b. Coordinates with MFA and other agencies concerned on matters relevant to their requirements or area of interest.

- c. Maintains a complete and updated information on participants referred to in paragraph 3-a.
- d. Conducts pre-departure orientation for participants along Philippine culture, geography, history, government and other pertinent data.

In order to maintain a centralized control system, the following procedures will be followed:

- a. All scholarships, so long as the beneficiary is a private individual, shall be coursed through the Foreign Students and Foreign Schools Office, MEC, before the final selection of candidates is done.
 - b. Pre-departure orientation (PDO) will be conducted at the MEC Training Center by the Cultural Affairs Office of the MEC.
 - c. Pre-departure orientation for those who are going to the Socialist countries will be conducted by an appropriate agency to be recommended by the ESFSO.
5. Any provision of existing MEC regulations inconsistent with this MEC Order is hereby repealed and/or modified accordingly and made part of this Order.
6. This Order takes effect immediately. Strict compliance by all concerned is desired.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Reference:

Department Order: No. 9, s. 1977

Allotment: 1-2-3-4---(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

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| OFFICIALS | TRAINING PROGRAM |
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