

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

January 28, 1980

MEC O R D E R
No. 4, s. 1980

COMMITMENT AND RESPONSIBILITY IN OPENING NEW PROGRAMS OR MAJORS

To: Bureau Directors
Regional Directors
Schools Superintendents
Heads of Private Schools, Colleges
and Universities

1. It has been observed that individual officials of private schools, such as the dean or the registrar, have been submitting requests or applications for opening new courses. A request or application for opening new or additional courses/majors, considering the commitment and responsibility attached to it, should be by the express authority of the school's governing board through its Chairman or the President/Director of the school.
2. Accordingly, requests for go-signal or applications for permit for new or additional courses/programs, or new majors, shall be signed by the Chairman of the governing board or President/Director of the school. It is presumed that such President or Director has prior clearance from the school's governing board before filing the request/application. A copy of the Board resolution shall be attached to the request/application, for record purposes. Requests/applications submitted by subordinate officials shall not be entertained.
3. This Order shall take effect immediately and shall be strictly observed by all concerned.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

References:

MEC Order: No. 9, s. 1979

Department Orders: Nos. 60, s. 1975 and 3, s. 1978

Allotment: 1-2-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

Course of Study, COLLEGIATE

OFFICIALS

PERMIT

RULES & REGULATIONS