

Republika ng Pilipinas
(Republic of the Philippines)
MINISTERI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Manila

January 21, 1980

NEC O R D E R
No. 2, s. 1980

ADDITIONAL FUNCTIONS OF REGIONAL DIRECTORS

To: Bureau Directors
Regional Directors
Cultural Agency Directors
Chiefs of Services and Heads of Units
Schools Superintendents

1. Inclosed is a copy of Letter of Instructions No. 895 on the subject "Further Strengthening the Administrative Capacity for Regional Operations," which is self-explanatory.
2. With respect to appointments, Regional Directors are hereby authorized to approve appointments, promotions, transfers and reinstatements of personnel occupying positions of head of college department, general education, vocational education, and private schools area supervisor II, head educational supervisor of promotional divisions, vocational school administrator, medical and dental personnel (school medical officer, school dentist, dental aide, medical technician or technologist) and other positions of equal rank in addition to those delegated in paragraph 4-a(1) of Department Order No. 29, s. 1975.
3. In appointing medical and dental personnel, reference should be made to the Plantilla of Personnel as of CY 1979 furnished the Regional Offices. It may be noted from the said plantilla that certain school divisions are utilizing items from other divisions in view of the fact that these positions are not enough. If additional positions are needed, steps may be taken by that Office to create the necessary items during the preparation of the budget.
4. Department Memorandum No. 215, s. 1976, is hereby rescinded.

5. This Order takes effect immediately. Please be guided accordingly.

(SGD.) OFOERE D. JORPUS
Minister of Education and Culture

Incl.:

As stated

References:

Department Order: (No. 29, s. 1975)
Department Memorandum: (No. 316, s. 1976)

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

AMENDMENT
BUREAUS & OFFICES
OFFICIALS
RULES & REGULATIONS

(Inclosure to MEC Order No. 2, s. 1980)

LETTER OF INSTRUCTIONS NO. 895

TO: (1) All Heads of Ministries, Bureaus and
Offices of the National Government

(2) Regional Directors

SUBJECT: Further Strengthening the Administrative Capacity
for Regional Operations.

To further improve on the set of minimum administrative powers delegated to the regional directors of ministries, bureaus and agencies of the executive branch of the National Government (excluding Corporations) as embodied under Letter of Instructions No. 448, the following modifications/additions are hereby prescribed:

- 1) Approve negotiation of contracts for services, or for furnishing supplies, materials and equipment involving an amount not exceeding ₱100,000.00 within a given quarter provided, however, that authority in excess of ₱100,000.00 may further be authorized at the discretion of the appropriate ministry or agency head;
- 2) Exercise appointing authority over original and promotional appointments, and for reinstatement to positions up to second level which includes supervisory positions below division chief.
- 3) Accept donations such as duly titled real property and personal property to be used by the office.
- 4) The provisions of paragraph 2.c of LOI 448 on general provisions is hereby amended to read as follows:

"The exercise of the authority herein delegated shall in all cases be subject to national policies which are now existing or may be promulgated."

DONE in the City of Manila, this 25th day of July, in the year of Our Lord, Nineteen Hundred and Seventy-Nine.

(SGD.) FERDINAND E. MARCOS
President of the Philippines

A true copy