

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

January 3, 1980

MEC ORDER
No. 1, s. 1980

MEC SCHOLARSHIP COMMITTEE

To: Bureau Directors
Regional Directors
Chiefs of Services and Heads of Units
Schools Superintendents
Presidents, State Colleges and Universities

1. To insure a more efficient management and supervision of all scholarship programs for Ministry of Education and Culture officials, employees, and teachers, a MEC Scholarship Committee is hereby created with membership as follows:

Asst. Secretary Hortensia S. Benzoza)	
Director Minda C. Sutaria)	Co-Chairmen
Asst. Director Concesa Baduel		- Member
Asst. Director Pedro Esteban		"
Asst. Director Juanita Guerrero		"
Mr. Marcos Ramos		"
Cultural Affairs Officer		"
Governing Board Member of SEAMEO Center Concerned		"
Mrs. Balbina Codilla, Chief, Staff Development Division, BEE		- Committee Secretary

2. The functions of the committee are as follows:

- a. To give wide publicity in the field of all scholarship opportunities.
- b. To evaluate all applications for scholarships, both local and foreign, requests for extensions of such scholarships, applications for training programs, and applications for study leaves here or abroad, and make the necessary recommendation to the Minister.
- c. To arrange for the proper orientation and guidance of participants/grantees whenever necessary.

- d. To conduct periodic assessment of the performance of scholars/participants as well as the utilization of their expertise.
 - e. To recommend the benefits/privileges to be granted to scholars/participants in training programs subject to availability of funds and the usual accounting and auditing regulations.
 - f. To make a periodic review of the training programs conducted solely by the MEC or jointly with certain institutions/agencies under Memorandums of Agreement, and to recommend necessary revisions in the programs or terms of agreement.
3. The MEC Scholarship Committee may call on any Office for assistance in its work, particularly the staff development divisions of the three staff Bureaus of this Office.

4. All previous regulations on committees in charge of scholarship programs for MEC officials and teachers are hereby rescinded.

(SGD.) ONOFRE D. COPPUZ
Minister of Education and Culture

Reference:

Department Memorandum No. 44, s. 1977

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE	SCHOLARSHIP
COMMITTEE	TEACHERS
EMPLOYEES	TRAINING PROGRAM
OFFICIALS	

(Last Order for 1979: MEC Order No. 76, s. 1979)