

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

August 29, 1979

MEC O R D E R
No. 56, s. 1979

UPDATED POLICIES ON THE NATIONAL COLLEGE ENTRANCE EXAMINATION

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Heads of Private Schools, Colleges
and Universities

1. For the information and guidance of all concerned, inclosed is a summary of the policies pertaining to the National College Entrance Examination approved by this Office as of August 16, 1979.
2. It is requested that the aforementioned policies be disseminated immediately to ensure the smooth and proper implementation of Presidential Decree No. 146.

(SGD.) ONOFRE D. CORPUZ
Minister of Education and Culture

Incl.:
As stated

Reference:
Department Memorandum: No. 59, s. 1973

Allotment: 1-2-3-4--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

~~CENTERS~~
~~EXAMINATIONS~~
~~POLICY~~

(Inclosure to NEC Order No. 56, s. 1979)

POLICIES PERTAINING TO THE NATIONAL COLLEGE ENTRANCE EXAMINATION

I. Policies-Qualifications on Who Should Take the National College Entrance Examination (NCEE)

1. High school students enrolled in the Fourth Year who intend to pursue any post-secondary course requiring at least four years of study.
2. High school graduates who intend to enroll in degree courses requiring at least four years of study, including those who have already qualified in the College Entrance Test (CET) or any other admission test required by the school.
3. Students who did not qualify in the previous NCEE.
4. Students who enrolled in post-secondary terminal, vocational technical, and special courses and who intend to enroll in the degree courses of at least four years of study.
5. Filipino students who were sent abroad under scholarship programs during the last year of their secondary course and other Filipino students who have completed their high school courses abroad and are seeking admission to any post-secondary course requiring at least four years of study.
6. Foreign students who are high school graduates and who intend to enroll in degree courses in Philippine colleges and universities.
7. Students enrolling in associate courses leading to degree programs.
8. Students presently enrolled in the fourth year high school who are under term of suspension may be allowed to take the NCEE, if they so desire, to qualify them to pursue degree courses.
9. High school graduates of March 1979 or Summer 1979 who did not enroll in a degree course during the school year 1979-1980. This includes Filipino students who graduated from abroad.
10. Foreign students in associate/degree programs in their countries and who want to transfer to Philippine universities and colleges.
11. Foreign students seeking admission/transfer to Philippine colleges/universities should take and pass the NCEE in the Philippine Embassy in their country and should secure a student visa before coming to the Philippines as per LOI 783.

12. Students who passed the General Education Development (GED) test of the United States like the veterans are considered high school graduates and are therefore qualified to take the NCEE.

13. Students who meet the basic academic requirements for 4th year in the Philippine Educational Placement Test (PEPT) are qualified to take the NCEE.

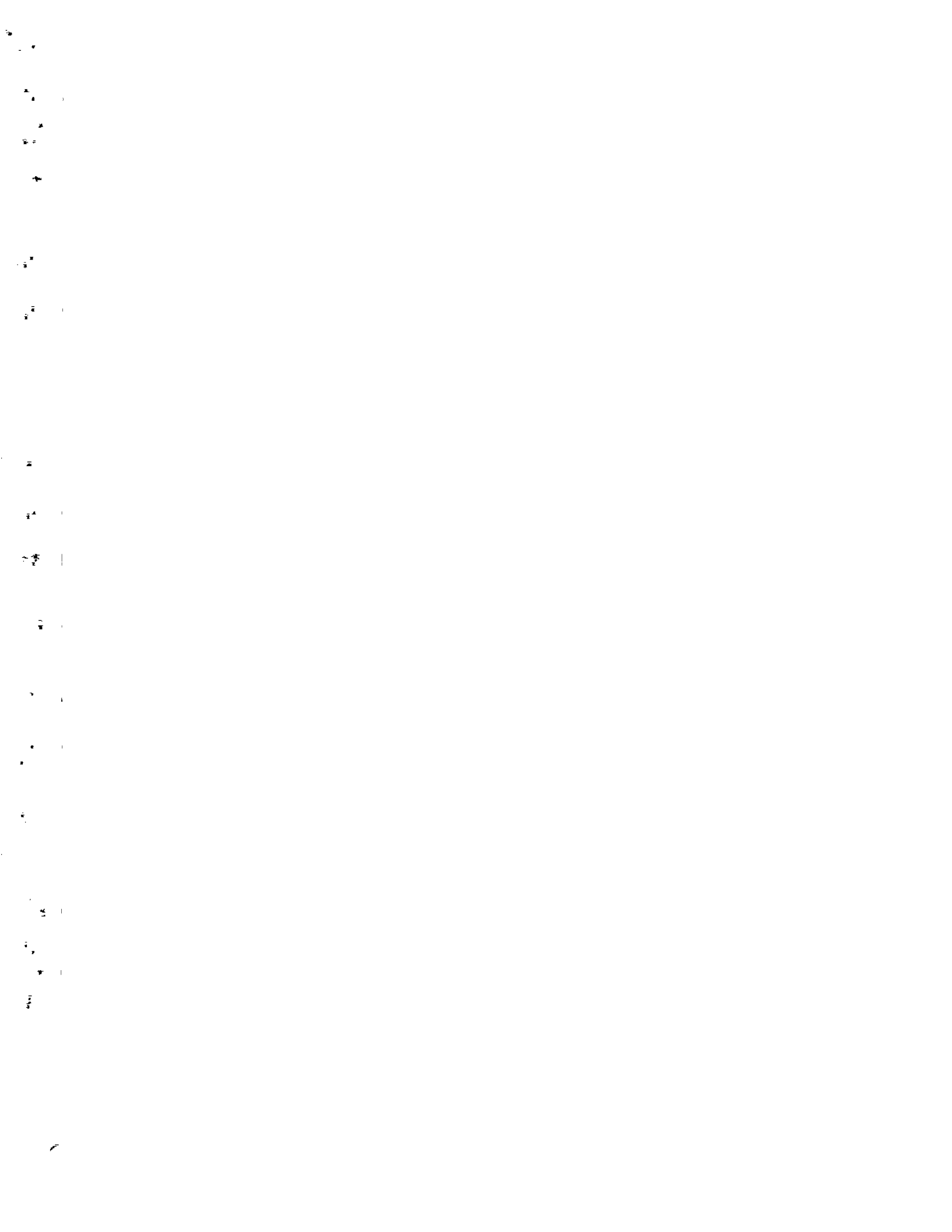
II. Policies on Exemption from the NCEE Requirements

Passing the NCEE is not required of the following:

1. Students who intend to enroll in short-term post-secondary terminal courses.
2. Students previously enrolled in collegiate courses but dropped out prior to school year 1974-1975, and would now like to resume their studies. A certificate of exemption, however, will have to be obtained from the NETC.
3. Students from the School for the Deaf and the Blind.
4. Retired veterans of World War II, the Korean, and the Vietnam Wars and retired Philippine Armed Forces personnel.
5. Those who have served the government for a period of at least ten (10) years and possess some kind of civil service eligibility.
6. Rebel returnees who availed of the amnesty given by the President under P.D. No. 124 dated February 2, 1973 as extended by P.D. No. 206 dated June 6, 1973.
7. Students who qualified in the NCEE but failed to complete the secondary course need not take another NCEE. They cannot, however, use the NCEE scores to enroll in degree courses until such time as they will have completed all requirements for the secondary course.

III. Policies on the Cut-Off Score

1. The NCEE cut-off score is decided annually by the Minister of Education and Culture.
2. The approved national cut-off score in the 1973 NCEE for school year 1974-1975 was 25th percentile rank. The cut-off score for the 1974-1977 NCEEs was 30th percentile rank applicable for school year 1975-76, 1976-77, 1977-78, and 1978-79.



3. The same cut-off score in the regular NCEE applies to the Special NCEEs given in aforementioned specific years.
4. Individual institutions may use their own cut-off points in the NCEE for purposes of screening their applicants, provided, that such choice must be within the approved cut-off score for that year. Admission officials of colleges and universities, however, may consider other variables such as high school grades of students, etc. in addition to the NCEE scores to guide them in admitting applicants.

IV. Policies on the Special NCEE - Who May Register and Take It

1. A special NCEE is normally administered on the last Sunday of June each year.
2. Allowed to take the Special NCEE are:
 - a. Students who registered for the regular NCEE but failed to take the examination for valid reasons.
 - b. Filipino students who come to the Philippines after the administration of the regular NCEE in November each year. They are allowed to register in the embassies or consulates in their respective countries of residence. Parents, guardians, immediate relatives or authorized personal representatives may register for students who are abroad.
 - c. Students who fail to register for the regular NCEE because of grave illness (heart-surgery, car accident, hepatitis, etc.) which requires confinement in the hospital for six months or more.
 - d. Students confined at the Drug Addiction Rehabilitation Center.

V. Miscellaneous Policies

1. Institutions are required by law to see to it that students admitted in degree programs present genuine NCEE Report Cards or certificates of exemption from the requirements thereof.
2. Private colleges and universities found violating the preceding policy will be liable to:
 - a. revocation of recognition
 - b. cancellation of permit
 - c. confiscation of permit or recognition bond



3. Public institutions of higher learning will be held liable under the Civil Service law for the same offenses cited above.
4. All teachers/officials guilty of negligence, backsliding and other infractions such as tolerating cheating among examinees in the performance of their official duties pertinent to the administration of the NCEE are liable under P.D. No. 6.
5. Students who tamper with their NCEE results should be dealt with accordingly after they have been found guilty.
6. Researchers may use the results of the NCEE in their research work provided they are qualified to do research work. In this connection, a permit from the proper authorities must be presented. The research outline must be indorsed by the proper school authorities.
7. Students who have lost their NCEE rating cards and desire a certified true copy of their NCEE results will be charged a minimal service fee of two pesos (P2.00). These certifications are issued by the NETC on a special form properly stamped with the NETC dry seal. Colleges and universities are enjoined to see to it that only genuine Certification Slips are accepted.
8. The General Scholastic Aptitude (GSA) percentile obtained by the students in the NCEE should be indicated in the enrolment lists of each higher institution of learning to be submitted to the MEC regional office.
9. The requirement starting with school year 1977-1978 that private institutions include in the Form 19 of graduating students their NCEE percentile ranks and the date they took the NCEE should be strictly complied with. The information should be duly certified by the school head concerned.
10. Corollary to the preceding policy, state colleges and universities are requested to include in the students' Transcript of Records their NCEE percentile ranks and the date they took the NCEE.

All provisions in previous memoranda regarding this matter which are inconsistent with these policies are hereby rescinded or modified accordingly.

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