

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON AT KULTURA
(MINISTRY OF EDUCATION AND CULTURE)
Maynila

June 15, 1979

MEC O R D E R
No. 33, s. 1979

LIMITING DETAIL TO EMPLOYEES OCCUPYING PROFESSIONAL,
TECHNICAL AND SCIENTIFIC POSITIONS

To: Bureau Directors
Regional Directors
Cultural Agency Directors
Chiefs of Services and Heads of Units
Schools Superintendents

1. For the information and guidance of the field, reproduced on the reverse side is Memorandum Circular No. 1132 of the Office of the President enjoining all concerned to comply strictly with the provisions of the Civil Service Decree of the Philippines regarding detail of employees.
2. Accordingly, the authority granted to regional directors and schools division superintendents under Department Order No. 29, s. 1975 to approve details of certain personnel in their respective offices for a period of not more than thirty (30) days shall be limited only to employees occupying professional, technical and scientific positions.
3. The detail of employees who are not holding professional, technical or scientific positions previously authorized, should be terminated immediately.
4. Strict compliance is desired.

(SGD.) JUAN L. MANUEL
Minister of Education and Culture

Reference:

Department Order: (No. 29, s. 1975)

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index
under the following subjects:

~~EMPLOYEES~~

~~OFFICIALS~~

~~RULES & REGULATIONS~~

TANGGAPAN NG PANGULO NG PILIPINAS
(OFFICE OF THE PRESIDENT OF THE PHILIPPINES)

MEMORANDUM CIRCULAR NO. 1132

ENJOINING STRICT COMPLIANCE WITH THE PROVISIONS OF THE
CIVIL SERVICE DECREE OF THE PHILIPPINES
REGARDING DETAIL OF EMPLOYEES

Attention is invited to the provisions of Section 24(f) of P.D. No. 807, otherwise known as the Civil Service Decree of the Philippines, as follows:

"(f) Detail. - A detail is the movement of an employee from one agency to another without the issuance of an appointment and shall be allowed, only for a limited period in the case of employees occupying professional, technical and scientific positions."

It should be clarified that only employees occupying professional, technical and scientific positions may be detailed from one agency to another and for a limited period. In this connection, attention is also invited to Par. 1.b. of Letter of Implementation No. 47 dated August 18, 1976, transferring to the Chairman of the Civil Service Commission the function formerly exercised by the Office of the President of "approval of detail of national government officials and employees from one department (ministry) to another for more than thirty days."

Strict compliance by all concerned with the aforementioned provisions is hereby enjoined, especially so in view of the personnel effectiveness audit now being undertaken of every ministry, bureau, agency or corporation as directed by the President in Letter of Instructions No. 806 dated February 9, 1979.

Please be guided accordingly.

(SGD.) JACOBO C. CLAVE
Presidential Executive Assistant

10
Manila, March 15, 1979

A true copy



