

REPUBLIKA NG PILIPINAS
Republic of the Philippines
KAGAWARAN NG EDUKASYON AT KULTURA
Department of Education and Culture
Manila

TANGGAPAN NG KALIHIM
Office of the Secretary

March 25, 1975

DEPARTMENT ORDER
No. 10, s. 1975

STANDARD SIZES AND NUMBER OF LEAVES OF
SCHOOL PADS AND NOTEBOOKS

To The Director of Public Schools,
The Director of Private Schools,
The Director of Vocational Education, and
The Coordinator of State Colleges & Universities:

1. In connection with the implementation of Letters of Instructions Nos. 212 and 234 relative to grade school pads and notebooks, the Department of Trade, in collaboration with the Department of Education and Culture, has adopted standard sizes and pages of grade school pads and notebooks both for elementary and secondary levels.
2. Accordingly, beginning the school year 1975-1976, only the following makes and sizes of school pads and notebooks shall be produced by the manufacturers and used by elementary pupils and secondary students:

Grade School Pads

- | | | |
|----------------|---|--|
| Grade I | - | 15 x 20 cm. w/10 mm. space between lines - |
| | | 100 Leaves - red and blue lines |
| Grade II | - | 15 x 20 cm. w/8mm. space between lines - |
| | | 100 Leaves - red and blue lines |
| Grade III & IV | - | 15 x 20 cm. w/6mm. space between lines - |
| | | 100 Leaves - red and blue lines |
| Grade V | - | 20 x 15 cm. w/8mm. space between lines - |
| | | 100 Leaves-blue lines |
| Grade VI | - | Intermediate Pad - 20 x 25 cm. w/8mm. |
| | | space between lines - 100 Leaves - |
| | | blue lines |

Notebooks

Newsprint and Local Bond

Composition Notebook - 15 x 20 cm. - 50 or 100
Leaves - blue lines

Spiral Notebook - 15 x 20 cm. - 50 or 100
Leaves - blue lines

3. All school heads are hereby enjoined not to require students to use highly specialty pads and notebooks in preference to the newsprint for the latter has been tested not to blot with the use of ball pen and fountain pen.

4. As the use of standard sizes and pages of grade school pads and notebooks mentioned above by all public and private schools is in line with Presidential Decree No. 187 and the Retrenchment policy of the administration, it is desired that this matter be given as wide publicity as possible for immediate implementation.

(SGD.) JUAN L. MANUEL
Secretary

