



DepEd MEMORANDUM  
No. **280**, s. 2010

**JUN 18 2010**

**NATIONAL LEADERSHIP TRAINING FOR STUDENT  
GOVERNMENT OFFICERS (NLTSGO)**

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Secondary Schools

1. The Department of Education-Center for Students and Co-Curricular Affairs (DepEd-CSCA), in partnership with The Master's Lighthouse Foundation (TMLF) and the Ateneo Student-Trainers (STRAINS), will conduct the National Leadership Training for Student Government Officers (NLTSGO) with the theme "*Teamwork Makes the Dream Work.*" This training will be held on September 3-8, 2010 at the Teachers Camp, Baguio City.

2. In general, the training aims to develop and/or enhance the management and leadership knowledge, skills and attitudes of the elected Supreme Student Government (SSG) officers through dynamic plenary sessions, interactive break-out sessions and enriched discussions and to provide a venue for sharing best practices in the implementation of the Student Government Program (SGP). In particular, the training aims to equip student-leaders with the basic awareness, skills, attitudes and competencies in making the SSG a significant example of teamwork in practice. Hence, the objectives of the NLTSGO are:

- a. expose student-leaders various leadership concepts and models, and to different leaders and personalities in politics, business and the academe to give them a broader outlook and example in their leadership role;
- b. help student-leaders understand the intricacies of leading and managing the SSG in their schools;
- c. understand and adopt relevant courses of action in response to the new, evolving and emerging roles and functions of the SSG;
- d. formulate and devise a dynamic, feasible, doable and concrete action plans for implementation in the schools;
- e. share with other participants highlights of best practices in running the SSG;
- f. harness the potentials of the SSG officer to encourage vibrant and participative studentry for school and community development and as an effective partner to achieve quality education and academic excellence; and,
- g. organize the National Federation of SSG for School Year 2010-2011.

3. Participants to this training are the duly-elected officers of the SSG for SY 2010-2011, together with their teacher-advisers, school heads/principals and division and regional education supervisors of *Araling Panlipunan* or SGP Coordinators.

4. Attendance of the participants from public schools shall be on **official business**. The registration fee for each participant is Five Thousand Pesos (PhP5,000.00) chargeable against school, division, and regional funds, MOOE, Local School Board



Funds, SSG Developmental Fee based on DepEd Order No. 34, s. 2008, PTA funds or funds sourced from private organizations, subject to its availability and the usual accounting and auditing rules and regulations. The registration fees collected shall be used to directly pay expenses for the following: accommodation and meals from dinner of Day 0 to breakfast of Day 5; use of venue, light and sound services; honoraria; t-shirts, bags, souvenir programs; prizes; communication and entertainment services; events and consultancy services; purchase of equipment; supplies and materials; and other related and incidental expenses of the program.

5. Participants from the private schools shall make arrangements with their respective schools in connection with their attendance.

6. Student-participants shall be given enough time to prepare for the quizzes and other examinations which they will miss because of their attendance to the NLTSGO. They shall also be allowed reasonable time to comply with the requirements of the different subject-areas. The school heads/principals and teacher-advisers are encouraged to coordinate this matter with the different teachers of the NLTSGO student-participants.

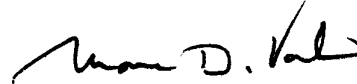
7. All regional directors, schools division/city superintendents and school heads/principals are encouraged to send their participants to the NLTSGO. Each region has an allocation of one hundred sixty (160) participants who are required to pre-register on or before August 16, 2010. The regional and division education supervisors/coordinators of *Araling Panlipunan* or SGP Coordinators are encouraged to attend the NLTSGO and to coordinate and assist in the requirements of their respective delegation.

8. Members of the National Organizing Committee (NOC) and secretariat are authorized to travel three (3) days before and two (2) days after the NLTSGO. Please see Enclosure No. 1 for Pre-Registration Form (PRF); Enclosure No. 2 for Tentative Program and Schedule of Activities; Enclosure No. 3 for Administrative Guidelines; Enclosure No. 4 for Registration Procedure; and Enclosure No. 5 for the authority to travel of the NOC and Secretariat members.

9. The DepEd-CSCA, through its Head, is authorized to exercise the necessary management actions and decisions in the implementation of the NLTSGO.

10. Participants are required to confirm their participation by sending the Pre-Registration Form (PRF) to Mr. Joey G. Pelaez, Executive Director, DepEd-CSCA DepEd Complex, Meralco Avenue, Pasig City at telefax no.: (02) 631-8495 or (02) 636-3603, or thru email address: joeypelaez@ymail.com on or before August 16, 2010.

11. Immediate and wide dissemination of this Memorandum is desired.



**MONA D. VALISNO**  
Secretary

Encls.: As stated

References: DepED Memorandum: No. 300, s. 2009  
and (DepED Order No. 34, s. 2008)

To be indicated in the Perpetual Index  
under the following subjects:

STUDENTS

TRAINING PROGRAMS

Department of Education  
 Center for Students and Co-Curricular Affairs  
 The Master's Lighthouse Foundation  
 Ateneo Student Trainers

# National Leadership Training for Student Government Officers (NLTSGO)

September 3-8, 2010  
 Teachers Camp, Baguio City

## PRE-REGISTRATION FORM (PRF)

Region : \_\_\_\_\_  
 Division: \_\_\_\_\_  
 (Please write legibly and complete all data required.)

<b>PRE-REGISTERED</b>	<b>WALK-IN</b>

No.	Name of Participants	Organization/Position (Indicate if adviser, president, member, etc.)	School / Complete Address	E-mail Address (Required)	Contact Number (preferably mobile number)
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					
13					
14					
15					

Date : \_\_\_\_\_

\_\_\_\_\_  
 Signature  
 Supervisor / Principal / Teacher - Adviser

VERIFICATION	CASHIER	BILLETING	RELEASING	
			IDS W/ MEAL TICKETS	
			T-SHIRTS	
			BAGS	
			SOUVENIR MAGAZINES	
			CERTIFICATES	
			OTHERS	

**NOTE:** Participants are requested to confirm their participation on or before August 16, 2010 by sending this Pre-Registration Form (PRF), thru mail or fax to the CSCA Office, DepED Complex, Meralco Avenue, Pasig City, with telefax nos. (02) 631-8495, (02) 636-3603.

Certificates of Recognition from the DepED Central Office will be given to the School Principals, Advisers, Education Supervisors with student-participants to the NLTSGO.

DEPARTMENT OF EDUCATION  
Center for Students and Co-Curricular Affairs  
The Master's Lighthouse Foundation (TMLF)  
Ateneo Student Trainers (STRAINS)

NATIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS  
"Teamwork Makes the Dream Work"  
3-8 September 2010, Teachers Camp, Baguio City

**TENTATIVE PROGRAM AND SCHEDULE OF ACTIVITIES**  
(Speakers and Guests are Subject to Confirmation)

**DAY 0 (3 September 2010, Friday)**

**AM**

8:00 - Registration/Billeting

**PM**

6:00 - Dinner

7:30 - Orientation Program

**MR. JOEY G. PELÁEZ**

*Executive Director, DepED-CSCA*

8:30 - Welcome Socials

**KC CONCEPCION**

*Actress/Host*

9:30 - NFSSG Executive Session

**SUGARFREE**

**FORMER NFSSG OFFICERS**

**DAY 1 (4 September 2010, Saturday)**

**PRINCIPLES OF TEAM WORK**

**AM**

6:00 - Breakfast

8:00 - Opening Ceremony

**Welcome Address**

**HON. MAURICIO G. DOMOGAN**

*Mayor, Baguio City*

**Keynote Address**

**Secretary, DepED**

**Guest Performer**

**ENCHONG DEE**

*Actor*

10:00 - Plenary Session

"The Student Government Program"

**MR. BRYAN ERIC T. CEREBO**

**MR. LORENZ RAY B. PAYONGA**

**MR. BENRALPH S. YU**

*NFSSG Former Presidents*

11:00 - Plenary Session

"Teamwork + Hardwork = Success"

*(The Importance of Team Work in  
Achieving Success)*

**MR. ANTHONY PANGILINAN**

*Head Disturber*

*The Master's Lighthouse Foundation*

**PM**

12:00 - Lunch

1:00	-	Breakout Sessions	<p><b>Students' Group</b>          "How to Handle Meetings,          Write Project Proposals and          Resolutions"  <b>ATENEO STUDENT TRAINERS</b>  <b>Advisers' Group</b>          "E to E"          (Effective Adviser = Efficient          Leaders)"  <b>MS. PIA NAZARENO-ACEVEDO</b>  <i>Chief Executive, One Core Philippines</i></p>
6:00	-	Dinner	
8:00	-	Youth Rally/Speak	<p><b>HONORABLE TG GUINGONA</b>  <i>Senator, Republic of the Philippines</i>  <b>MR. EFREN PEÑAFLOIDA</b>  <i>CNN Hero of the Year</i>  <b>SAM MILBY</b>  <b>DINGDONG DANTES</b>  <b>JOSH SANTANA</b></p>

**DAY 2 (5 September 2010, Sunday)**  
**MAXIMIZING TEAM POTENTIALS**

**AM**

6:00	-	Breakfast	
8:00	-	Plenary Session	<p>"Leading by the Moment: Adapting          to the Challenges of the Changing          Times"  <b>MS. MIKEE COJUANGCO-          JAWORSKI</b>  <i>Filipino Equestrienne</i>  <b>MR. LARRY FONACIER</b>  <i>Player, Alaska Aces</i>          "Stretching Beyond the Limit:          Motivating Team Players to Deliver"  <b>MR. FRED UYTENGU</b>  <i>President, Alaska Milk Corporation</i>  <b>MS. CARELLE MANGALIAG</b>  <i>President, Motivating Minds</i></p>
		(Students' Group )	
		(Advisers' Group)	
10:00	-	Plenary Session	
		(Students' Group)	
		(Advisers' Group)	

**PM**

12:00	-	Lunch	
1:00	-	Breakout Sessions	<p><b>Students' Group</b>          "Effective Organizational          Management"          (How to Handle Finances of the          Organization, Making Financial          Statements and Tips on Fund          Raising)  <b>ATENEO STUDENT TRAINERS</b></p>

**Advisers' Group**

"The Team Game: Becoming a Better Team Member"

**MR. BJ MANALO**

*BusinessWorks Inc.*

6:00 - Dinner  
8:00 - Miting de Avance

Presentation of NFSSG Candidates

**MR. JOEY G. PELÁEZ**

*Executive Director, DepED-CSCA*

**HON. JEJOMAR C. BINAY**

*Vice-President*

*Republic of the Philippines*

**JERICHO ROSALES**

**JEANS BAND**

**ITCHYWORMS**

**Guest of Honor and Speaker**

**DAY 3 (6 September 2010, Monday)**

**THE TEAM WITH M-E**

**AM**

6:00 - Breakfast

8:00 - Plenary Session

10:00 - Plenary Session

**ELECTION OF NFSSG OFFICERS**

(6:00AM-1:00PM)

"A Purpose-Driven Team: Setting a Vision and Direction for Your Team"

**MR. ARDY ABELLO**

*President, BusinessWorks Inc.*

"Introspection: Understanding Personal Attitudes and Making Them Useful for the Team"

**MR. CHOT REYES**

*Coach, Talk N' Text*

**PM**

12:00 - Lunch

1:00 - Breakout Sessions

**ELECTION OF NFSSG OFFICERS**

**Students' Group**

**ATENEO STUDENT TRAINERS**

**Advisers' Group**

"Monitoring the Progress of the Organization"

**MR. ALEX ARANETA**

*CEO, Inspire Philippines*

"Building on A Solid Rock: Dependability and Its Vital Function in Making the Team Work"

**MR. TIM CONE**

*Head Coach, Alaska Aces*

4:00 - Plenary Session

6:00 - Dinner

8:00 - Entertainment

Presentation of Incoming Officers/  
Speech of Incoming and Outgoing Presidents

**ATTY. ADEL C. TAMANO**

*Former President, Pamantasan ng Lungsod ng Maynila*

**Guest of Honor and Speaker**

**A-POP** (Sam Concepcion, JV Young, Jaco Benin, Nel Gomez)  
**RAYVER CRUZ**  
**MATEO GUIDICELLI**

**DAY 4 (7 September 2010, Tuesday)**  
**TEAMWORK MAKES THE DREAM WORK**

**AM**

6:00 - Breakfast  
8:00 - Plenary Session

**(Students' Group)**

**(Advisers' Group)**

10:00 - Plenary Session

**(Students' Group )**

**(Advisers' Group)**

"The Price to Pay: Being Bold in Taking Risks and Reaching for Your Goals"

**MR. NORMAN BLACK**

*Basketball Coach*

**MR. BO SANCHEZ**

*Book Author*

"TLC: Talking, Listening and Communicating"

**MR. FRANCIS KONG**

*President*

*Inspire Leadership Consultancy*

**MS. DINA BERNARDO**

*Philippine Olympic Committee*

**PM**

12:00 - Lunch  
1:00 - Breakout Session

**Students' Session**

**ATENEO STUDENT TRAINERS**

**Teachers' Session**

"Building Morale, Building Relationships"

**BRO. MANNY DE LEON**

*President, Marist School*

6:00 - Dinner  
8:00 - Oath-Taking of Division/  
Regional and National  
Federation Officers/  
Closing Ceremonies

**HONORABLE RAMON C. BACANI**

*Undersecretary, DepED*

**TIPPY DOS SANTOS**

*Stages Artist*

**SAM CONCEPCION**

*DepED Youth Spokesperson*

**DAY 5 (8 September 2010, Wednesday)**

**AM**

6:00 - Breakfast  
8:00 - HOMEWARD BOUND

**NATIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS**

*September 3-8, 2010  
Teachers Camp, Baguio City*

**ADMINISTRATIVE GUIDELINES**

**PRE-TRAINING PREPARATION**

**Pre-Registration Requirement**

To ensure your participation, please send and/or fax in your Pre-Registration Form (PRF) to the Center for Students and Co-Curricular Affairs (CSCA) at (02) 631-8495 or (02) 636-3603 or thru email [joeypelaez@gmail.com](mailto:joeypelaez@gmail.com) on or before August 16, 2010.

**TRAINING PROPER**

**Arrival of Participants/Registration**

Participants are expected to arrive on September 3, 2010. Upon arrival, please proceed to the Quezon Hall of the Teachers Camp for the verification, payment, billeting assignments and distribution of kits. **Advance registration starts on September 1, 2010 at 10:00 AM.**

**Payment**

**Payment in cash is preferred. Payment in check shall be made payable to the Department of Education. No personal checks shall be honored.**

**Billeting and Accommodation**

Accommodation shall start in the morning of September 3, 2010 and end in the morning of September 8, 2010. **Charges for advance and extended accommodation shall be for the account of the participants.**

**Meals**

Meals shall start dinner of September 3, 2010 and end breakfast of September 8, 2010. Meal tickets should be taken cared of. **Lost meal tickets will not be replaced.**

**Attire**

All participants are required to bring a set of business attire and a formal wear.

**Wearing of ID**

**IDs must be worn at all times for your security. No participant shall be allowed entry in the plenary, mess and other session halls without the ID.**

**Medical Needs**

All participants are presumed in good health. However, medical needs shall be addressed by the organizers. Expenses in this regard shall be charged against personal funds.

**Insurance**

All participants are encouraged to procure their own travel insurance covering inclusive dates of travel from point of departure to Baguio City and back, either group or individual, before proceeding to the NLTSGO.



**NATIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS**

September 3-8, 2010  
Teachers Camp, Baguio City

**REGISTRATION PROCEDURE**

1. Only the REPRESENTATIVE of the school, division or region, if delegation is by school, division or region respectively, shall transact business with the REGISTRATION COMMITTEE.
2. Upon arrival, proceed to Verification Counter with your list of delegation duly written on the Pre-Registration Form (PRF) in five (5) original copies. If you fail to bring the PRF, please secure one (1) set of the Verification Form (VF). VF consists of five (5) sheets, namely, SECRETARIAT'S COPY, CASHIER'S COPY, BILLETING COMMITTEE'S COPY, BILLETING VENUE'S COPY and PARTICIPANTS' COPY. Fill up the VF with the names and other pertinent information of your delegates.
3. Present your five (5) sheets of the Pre-Registration Form (PRF) or your accomplished Verification Form (VF) to the personnel assigned to your Region at the Verification Counter for verification. The personnel assigned shall stamp all five (5) copies of your PRF or VF with the word "VERIFIED". The Verification Counter shall get the SECRETARIAT'S COPY of the PRF or VF for record purposes.
4. **DO NOT LOSE YOUR PARTICIPANT'S COPY. Only the Participant's Copy shall be used to claim the kits, meal tickets, IDs, bags, hand-outs, shirts, certificates and other training collaterals.**
5. Pay to the CASHIER. Upon payment, an official receipt shall be given and the three (3) remaining copies of the PRF or VF shall be stamped "PAID" and signed. The Cashier shall get the CASHIER'S COPY of the PRF or VF for record purposes.
6. Present your remaining copies of the PRF or VF to the Billeting Committee Counter for assignment of quarters. The Billeting Committee shall stamp your PRF or VF with the word "BILLETED" and get the BILLETING COMMITTEE'S COPY of your PRF or VF.
7. Upon assignment of billeting quarters, proceed to the RELEASING COUNTERS for the bags, shirts, kits, meal tickets, IDs, and others. **Pre-registered participants shall be given priority in the distribution of bags, shirts and other event collaterals.** The personnel assigned shall stamp "ISSUED" on your PRF or VF Participant's Copy once the training collaterals have been given. Please countersign on a separate form upon receipt of the training collaterals.
8. Proceed to the assigned billeting quarter/s and surrender the BILLETING VENUE'S COPY to the person in-charge of the billeting assignment.
9. By now, you are through with the registration procedures. Please prepare for the next activity as indicated in your schedule of activities.

Thank you very much and God Bless!

**NATIONAL LEADERSHIP TRAINING FOR STUDENT GOVERNMENT OFFICERS**  
*September 3-8, 2010, Teachers Camp, Baguio City*

**AUTHORITY TO TRAVEL**

**NATIONAL ORGANIZING COMMITTEE AND SECRETARIAT**

Joey G. Pelaez	-	Chairperson, Executive Director, DepED-CSCA
Ernesto R. Sotto Jr.	-	Secretariat Head
Martin A. Ascaño	-	Assistant Secretariat Head
Luis G. Recto	-	Assistant Secretariat Head
Sofronio G. Fuerte	-	Assistant Secretariat Head
Adoracion Q. Bonete	-	Member
Jonathan S. Ong	-	Member
Jerome R. Resurreccion	-	Member
Terence John F. de la Cruz	-	Member
Priscillae Anne E. Dabu	-	Member
Victor A. Gacula	-	Member
Cecille Mendiola	-	Member
Marcos Rodil	-	Member
Rommel Z. Igarata	-	Programs Head
Ronaldo L. Pengson	-	Assistant Programs Head
Caithleen M. Cena	-	Assistant Programs Head
Mico Angelo C. Omac	-	Member
Al Ian Barcelona	-	Host
Paul John Lanot	-	Host
Jesus Villamor IV	-	Host
Maxine Monasterio	-	Host
Heherson B. Bala	-	Audio-Visual Head
Reynaldo Montano	-	Assistant Audio-Visual Head
Robin Brendon P. Tubanza	-	Member
Emelita Lanaria	-	Guest Relations Head
Mattheus A. Mopera	-	Guest Relations Assistant Head
Laarni Rose B. Jordan	-	Member
Laureen Nebab-Ortiz	-	Medical Committee Head
Marilyn Batonghinog	-	Member
Noel de Vera	-	Transportation and General Services Head
Mateo Campos	-	Assistant Transportation and General Services Head
Clemente G. Soberano, Jr.	-	Member
Leo Galias	-	Member
Franklin F. Ramirez	-	Billeting Committee Head
Conchita P. Bermillo	-	Member
Celso Las Piñas	-	Member
Maria P. Boncan	-	Finance Head
Ma. Peachy A. Aranez	-	Finance Assistant Head
Felicidad Iligan	-	Member
Fenerosa O. Maur	-	Member
Christopher Fortaleza	-	Member
Ramon Tinia	-	Member
Oliver Hernandez	-	Resource Person
Minrado Batonghinog	-	Consultant
Armando C. Ruiz	-	Consultant
Leonila Joson	-	Consultant
Ma. Rhunna Catalan	-	Consultant
David Maulas	-	NFSSG President, SY 2003-2004
Anthony Luigi de Vera	-	NFSSG President, SY 2004-2005
Jeanne Roujette R. Burdeos	-	NFSSG President, SY 2005-2006
Franklin Joe B. Abris	-	NFSSG President, SY 2006-2007
Benralph S. Yu	-	NFSSG President, SY 2007-2008
Lorenz Ray B. Payonga	-	NFSSG President, SY 2008-2009
Bryan Eric T. Cerebo	-	NFSSG President, SY 2009-2010