



JUN 04 2010

DepEd MEMORANDUM
No. **256**, s. 2010

SUBMISSION OF REPORTS ON CULTURE AND THE ARTS PROGRAMS AND PROJECTS

To: Regional Directors
Schools Division/City Superintendents
Heads, Public and Private Elementary and Secondary Schools

1. In accordance with the Department's thrust to promote and preserve Filipino culture and artistic traditions, this Department issued DepED Order No. 76, s. 2007 and DepED Memorandum No. 202, s. 2008 requiring Regional Coordinators for Culture and the Arts (CA) to submit reports of their programs and projects.
2. In this connection, all Regional/Division Culture and the Arts Coordinators, both elementary and secondary schools are required to submit their report/s on CA programs and projects, whether DepEd/LGUs/other institutions initiated/funded for the year 2009-2010. Enclosed is the format of the reports (regional, division and school levels).
3. The CA Division Coordinators should require their respective schools to submit reports on the activities, programs and projects undertaken within their jurisdiction. The said reports shall be consolidated and prepared for submission to the CA Regional Coordinators, who are responsible in transmitting these reports to the Office of Assistant Secretary Jonathan E. Malaya (Attn.: Culture and the Arts Office (CAO), Room 106, Dorm E Building, DepEd Complex, Meralco Avenue, Pasig City) not later than June 30, 2010.
4. For further details, please contact Mr. Marcos S. Rodil, Head, CAO at cellphone no.: 0920-2911-589 and Ms. Cecilia R. Mendiola at cellphone no.: 0906-5573-364 or the CAO at tel. nos. (02) 635-2456.
5. Immediate dissemination of and compliance with this Memorandum is directed.

MONA D. VALISNO
Secretary

Encl.: As stated
References: DepED Order: (No. 76, s. 2007)
DepED Memorandum: (No. 202, s. 2008)

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS	PROJECTS	REPORTS
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MTI Reports CAO
5-21-10



SCHOOL LEVEL REPORT

Region: _____

Division: _____

(Please write legibly and complete all data required.)

Name of School:	School Principal:	Contact Number:
Address of School:	Telephone / Fax No.:	

CULTURE AND THE ARTS PROGRAM/PROJECTS SCHOOL YEAR 2009-2010

Culture and the Arts Programs and Projects	Art Discipline	Brief Description	Source of Funding

*use additional sheet if necessary

Prepared by:

Noted by:

DIVISION LEVEL REPORT

Region: _____

(Please write legibly and complete all data required.)

Division of:	School Superintendent:	Contact Number:
Address of Division Office:		Telephone / Fax No.:

CULTURE AND THE ARTS PROGRAM/PROJECTS SCHOOL YEAR 2009-2010

Culture and the Arts Programs and Projects	Art Discipline	Brief Description	Source of Funding

*use additional sheet if necessary

Prepared by:

Noted by:

REGIONAL LEVEL REPORT

(Please write legibly and complete all data required.)

Region:	Name of Regional Director:	Contact Number:
Address of Regional Office:		Telephone / Fax No.:

LIST OF DIVISION COORDINATORS FOR CULTURE AND THE ARTS

Names	Position	Division	Contact Number/s

*use additional sheet if necessary

Prepared by:

Noted by:
