



Office of the Undersecretary

REPUBLIKA NG PHILIPPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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MAY 28 2010

DepEd MEMORANDUM
No. **233**, s. 2010

Orientation on FY 2010 SBM Grants

To : Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
All Others Concerned

1. In view of the release of FY 2010 SBM Grant, the Office of Planning Service in close coordination with the SBM - TWG will hold a nationwide 3 – clustered Workshops on the guidelines under DepEd Order 41, series of 2010 on the following schedule:

Clusters	Schedule Dates	Venue
Cluster 2: Visayas (incl. Region IV-B)	June 3-4	Cebu City
Cluster 3: Mindanao	June 7-8	Davao City
Cluster 1: Luzon	June 10-11	Clark, Pampanga

2. The main goal of the orientation is to ensure that the field offices are fully aware of the guidelines on the availment, utilization and reporting of FY 2010 SBM Grant. Specially, its objectives are:
 - a.) Discuss the FY 2010 SBM Grant Guidelines
 - b.) Present the SBM Grant FY 2009 Monitoring and Evaluation Findings.
 - c.) Discuss the status and major issues and concerns pertaining to Grant availment, release, utilization and reporting, and
 - d.) Fast track the preparation of availment requirements of the 2010 SBM Grants
3. Expected participants are Regional and Division SBM Head Coordinators and Accountants, Regional Planning Officers, Representatives from DBM & COA Central and Regional Offices and DepEd Central Office. Please refer to Annexes 1 and 2 for the list of participants and indicative programme of activities, respectively.
4. Accommodations will start at 2:00 pm. on the day before the orientation schedule and first meal to be served will be dinner. Check – out time after the orientation will be at exactly 2:00 pm. Those who wish to extend their stay after the orientation shall make arrangements with the hotel management for their own personal account.

5. Traveling expenses of DepEd personnel shall be charged to local funds, subject to the usual accounting and auditing rules and regulations. Travel expenses of guests and participants from DBM and COA shall be charged against DepEd OSEC Funds, to be reimbursed at the venue by the Central Office Accountant.
6. **All regions are expected to report on the status of utilization of SBM Grants FYs 2006, 2007 & 2009, major accomplishments and issues and concerns pertaining to the SBM Grants (Please refer to Annex 3).** Participants are requested to bring with them all necessary documents such as FYs 2006, 2007 and 2009 utilization reports, FYs 2006, 2007 and 2009 Statement of Expenditures (SOEs), list of FY 2010 expected grantees, SIPs, School proposals, FY 2006, 2007 & 2009 accomplishment reports and other pertinent documents pertaining to SBM Grant duly signed by the Schools Division Superintendents and Regional Director concerned.
7. For clarifications and confirmation of participants, kindly relate with Ms. Ma. Katrina L. Gregorio or Mr. Ariel C. Tandingan of Planning and Programming Division-Office of Planning Service, Central Office at telephone numbers 633-7216 and 638-8634 or at email addresses: ariel_tandingan@yahoo.com, mkelajara@yahoo.com.
8. Immediate and wide dissemination of this Memorandum is desired.


RAMON C. BACANI
Undersecretary

Encls.:

As stated

Reference:

DepEd Order: No. 41, s. 2010

To be indicated in the Perpetual Index
under the following subjects:

PROGRAMS
RULES & REGULATIONS
WORKSHOPS

FY 2010 SBM ORIENTATION
List of Participants

Annex 1

Participants	June 3-4	June 7-8	June 10-11	Total
	Cluster 2, Visayas + 4b	Cluster 3, Mindanao	Cluster 1, Luzon	
Central Office	8	8	8	24
Undersecretary Ramon C. Bacani	1	1	1	3
Asst. Secretary Jesus L.R. Mateo	1	1	1	3
Mr. Armando Ruiz/Selwyn Briones	1	1	1	3
Dir. Milagros T. Talinio	1	1	1	3
Dir. Psyche Vetta Olayvar	1	1	1	3
Dir. Yolanda Quijano	1	1	1	3
Ms. Miriam Coprado	1	1	1	3
Ms. Rhunna Catalan/Molyn Dionela	1	1	1	3
DBM & COA Central Office	2	2	2	6
DBM-Central	1	1	1	2
COA-Central Office	1	1	1	2
Regional Office @ 3 per RO	12	18	21	51
(SBM Coordinator + Regional Accountant + Regional Planning Officer)				
C A R			3	3
Region I - Ilocos Region			3	3
Region II - Cagayan Valley			3	3
Region III - Central Luzon			3	3
Region IV-A - CALABARZON			3	3
Region V - Bicol Region			3	3
NCR			3	3
Region IV-B - MIMAROPA	3			3
Region VI - Western Visayas	3			3
Region VII - Central Visayas	3			3
Region VIII - Eastern Visayas	3			3
Region IX - Western Mindanao		3		3
Region X - Northern Mindanao		3		3
Region XI - Southern Mindanao		3		3
Region XII - Central Mindanao		3		3
C A R A G A		3		3
A R M M		3		3
Division Office @ 3 per DO	156	180	255	591
(SBM Coordinators Elem & Sec + Division Accountant)				
C A R			21	21
Region I - Ilocos Region			39	39
Region II - Cagayan Valley			21	21
Region III - Central Luzon			51	51
Region IV-A - CALABARZON			42	42
Region V - Bicol Region			39	39
NCR			42	42
Region IV-B - MIMAROPA	21			21
Region VI - Western Visayas	51			51
Region VII - Central Visayas	54			54
Region VIII - Eastern Visayas	30			30
Region IX - Western Mindanao		24		24
Region X - Northern Mindanao		36		36
Region XI - Southern Mindanao		30		30
Region XII - Central Mindanao		27		27
C A R A G A		27		27
A R M M		36		36

Jul

Participants	Cluster 2, Visayas + 4b	Cluster 3, Mindanao	Cluster 1, Luzon	Total
Resource Persons (Regional DBM + COA)	8	12	14	34
C A R			2	2
Region I - Ilocos Region			2	2
Region II - Cagayan Valley			2	2
Region III - Central Luzon			2	2
Region IV-A - CALABARZON			2	2
Region V - Bicol Region			2	2
NCR			2	2
Region IV-B - MIMAROPA	2			2
Region VI - Western Visayas	2			2
Region VII - Central Visayas	2			2
Region VIII - Eastern Visayas	2			2
Region IX - Western Mindanao		2		2
Region X - Northern Mindanao		2		2
Region XI - Southern Mindanao		2		2
Region XII - Central Mindanao		2		2
C A R A G A		2		2
A R M M		2		2
Program Management Team	12	13	15	40
GRAND TOTAL	198	233	315	746

Jan

Time	Day 0	Day 1	Day 2
AM			
7:00			
8:00	<ul style="list-style-type: none"> ♣ Arrival / Registration ♣ Opening Program ♣ Invocation ♣ National Anthem ♣ Welcome Remarks ♣ Presentation of the Participants ♣ Objective of the Workshop ♣ Roles and Functions of the SBM Task Forces ♣ Presentation of Major Findings on FY 2009 SBM Grant M&E 	<ul style="list-style-type: none"> ♣ Opening Prayer ♣ Roll-Call of Participants ♣ Recap by Assigned Participant ♣ Workshop 2 Preparation of Regional and Division Action & Financial Plans on the utilization of the Program Management Fund 	
9:00			
10:00			
10:15	<ul style="list-style-type: none"> ♣ Plenary 1 - <i>Status, Major Issues & Concerns on FY 2009 SBM Grant Release, Utilization, Reporting by Region</i> ♣ Dialogue w/ DBM & COA, Moderator: _____ ♣ Open Forum 	<ul style="list-style-type: none"> ♣ Wrap-up, Next Steps and Challenges ♣ Open Forum ♣ Closing Program Impressions (Region, Division & Central) Issuance of Certificates 	
12:00 NN		L U N C H	L U N C H
PM			
1:00			
	<ul style="list-style-type: none"> ♣ FY 2010 SBM Grant Guidelines ♣ Allocations for Regional Offices, Division Offices and Schools ♣ Open Forum ♣ Workshop Mechanics 		
3:00		W O R K I N G B R E A K	
3:15	TRAVEL TIME		
4:00	Registration	<ul style="list-style-type: none"> ♣ Workshop 1: <i>Group 1: Division SBM Coordinators, Simulation Exercise on Proposal Evaluation & Prioritization based on 2010 Allocation</i> <i>Group 2: Regional SBM Coordinators, Planning Officers, Regional & Division Accountants, Regional DBM, COA & CO Representatives</i> <i>Discussion on issues & concerns on the selection, release, utilization and reporting of SBM Grants</i> ♣ Open Forum 	HOME SWEET HOME
7:00	Dinner	D I N N E R	