



APR 27 2010

DepEd MEMORANDUM
No. **182**, s. 2010

OCCUPATIONAL SAFETY AND HEALTH ROLL-OUT ACTIVITY

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents
Chiefs of Divisions
All Others Concerned


1. The Strategic Alliance Project on Social Dialogue in the Public Sector, Phase II conducted a Training of Trainers (TOTs) on Occupational Safety and Health on November 4-7, 2008 at Oasis Hotel, Angeles City, Pampanga. It is an alliance project between the Danish Trade Union Council for International Development Cooperation (LO/FTF) Council, and the Public Services Labor Independent Confederation (PSLINK), covering the period from April 1, 2009 to March 31, 2011.
2. It was agreed upon by the parties that a roll-out activity will be undertaken by those who attended the TOTs for the development and promotion of social dialogue between the management and the employees of the Department of Education (DepEd), as well as for the improvement of occupational safety and health in DepEd offices and schools. With social dialogue, the management and employees will have an effective tool to jointly identify the major occupational safety and health (OSH) problems in DepEd Offices including public schools, and propose appropriate solutions that are acceptable to the management and employees.
3. In view of this, the DepEd through the Administrative Service in cooperation with the LO/FTF Council and PSLINK will conduct a Roll-Out Activity on Occupational Safety and Health on April 27-30, 2010 at the Bulwagan ng Karunungan, DepEd Complex, Meralco Avenue, Pasig City.
4. The activity shall be attended by one (1) representative from each of the executive offices, Chiefs of Divisions, Bureau Directors or their designated representatives, representatives from the DepEd National Employees Union, and DepEd Central Office Employees Union.
5. A separate roll-out activity at the regional/division/district and school levels shall also be undertaken, the dates and venues of which shall be announced later.
6. The major output of the activity shall be a draft of DepEd Guidelines on Occupational Safety and Health Standards. After the activity, participants are expected to disseminate the things learned about OSH to their respective offices. The major problems of employees relative to OSH are also expected to be identified and given appropriate solutions through this roll-out activity. The program of activities is enclosed.



7. Expenses on food (two (2) snacks and lunch) shall be shouldered by the Danish Trade Union Council for International Development Cooperation (LO/FTF) Council and the Public Services Labor Independent Confederation (PSLINK). The LO/FTF Council and the PSLINK will provide the materials and input to the participants. Expenses for supplies and materials, learning kits, honoraria of speakers and facilitators, contingencies, venue, secretariat and management of this activity shall be charged to the DepEd.

8. Confirmation of participants will be made through the Office of Administrative Service, DepEd Central Office, Meralco Avenue, Pasig City with tel. nos.: (02) 633-7223/(02) 635-0552.

9. Immediate and wide dissemination of this Memorandum is desired.


MONA D. VALISNO,
Secretary *fy*

Encl.:

As stated

Reference:

DepED Memorandum: No. 440, s. 2009

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
PROJECTS

Sheila, MPPD-TS, DM Occupational Safety
April 5, 2010

PROGRAM OF ACTIVITIES

(Enclosure to DepEd Memorandum No. 182, s. 2010)

Time/Day	Day 1	Day 2
09.00 – 09.30	<ul style="list-style-type: none"> Opening and Welcome Remarks (DepEd/LGDK/LO-FTF Council Representatives) 	<ul style="list-style-type: none"> Social Dialogue at the National Level and institutional support: Learning from The Danish Case
09.30 - 10.00	<ul style="list-style-type: none"> Programme Introduction 	
10.00 – 10.15	Tea / Coffee Break	Tea / Coffee Break
10.15 – 12.00	<ul style="list-style-type: none"> Introduction to: <ul style="list-style-type: none"> the concept of Social Dialogue the Danish Political System and the Public Sector 	<ul style="list-style-type: none"> Social Dialogue at the workplace level, including exercise
12.00 - 13.00	LUNCH BREAK	LUNCH BREAK
13.00 – 14.15	<ul style="list-style-type: none"> Social Dialogue and the Role of Managers 	<ul style="list-style-type: none"> Issues for Social Dialogue
14.15 – 15.00	<ul style="list-style-type: none"> Review of the Strategic Alliance Project 	
15.00 – 15.15	Tea / Coffee Break	Tea / Coffee Break
15.15 – 17.00	<ul style="list-style-type: none"> Different styles of decision making – an exercise 	<ul style="list-style-type: none"> Social Dialogue: Discussions on Obstacles and Drivers

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Time/Day	Day3	
09.00 – 09.30	* Recap of Day I	
09.30 - 10.00	<ul style="list-style-type: none"> Occupational Hazards in the Workplace 	
10.00 – 10.15	Tea / Coffee Break	
10.15 – 12.00	<ul style="list-style-type: none"> Health Hazards in the Workplace 	
12.00 - 13.00	LUNCH BREAK	
13.00 – 14.15	<ul style="list-style-type: none"> Drafting of guidelines on occupational safety and health Standards for the Public Sector 	
14.15 – 15.00	<ul style="list-style-type: none"> Drafting of guidelines on occupational safety and health Standards for the Public Sector 	
15.00 – 15.15	SNACKS	
15.15 – 17.00	<ul style="list-style-type: none"> Closing Ceremony Evaluation 	<p style="text-align: center;">S W E E T S W E E T H O M E</p>

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