



MAR 31 2010

DepEd MEMORANDUM  
No. **138**, s. 2010

NEW ADDRESS OF THE AUTHENTICATION DIVISION  
OF THE DEPARTMENT OF FOREIGN AFFAIRS (DFA) -  
OFFICE OF THE CONSULAR AFFAIRS

To: Regional Directors  
Schools Division/City Superintendents  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

1. Pursuant to the letter from the Department of Foreign Affairs (DFA)-Office of the Consular Affairs regarding the transfer of its Authentication Division, all transactions regarding Certification, Authentication and Verification (CAV) of School Records should be done at its new address at the 2<sup>nd</sup> Floor, Bradco Avenue corner Macapagal Boulevard, Aseana Business Park, Paranaque City.
2. In this connection, it is hereby requested that the enclosed advisory from the said Office shall be posted in conspicuous places for the information and guidance of all concerned.
3. Immediate dissemination of this Memorandum is desired.

*K. P. Bacani*  
**RAMON C. BACANI**  
Undersecretary

Encl.:  
As stated

Reference:  
None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

AUTHENTICATION

RECORDS

TRANSFER

R-Julie/DM-DFA  
03-23-10



# ADVISORY

Starting **March 4, 2010**, all operations of the **Authentication Division** will be moved to the **second floor** of the new **DFA-Office of Consular Affairs** building at **Bradco Ave. corner Macapagal Boulevard, Aseana Business Park, Parañaque City.**

All transactions regarding authentication of documents should be done at the new address.

# PAALALA

*Simula Marso 4, 2010, ang lahat ng operasyon ng Authentication Division ay ililipat sa pangalawang palapag ng bagong gusali ng DFA-Office of Consular Affairs sa Bradco Ave. corner Macapagal Boulevard, Aseana Business Park, Parañaque City.*

*Ang lahat ng transaksyon ukol sa authentication ng mga dokumento ay dapat gawin sa bagong address.*