



MAR 11 2010

DepEd MEMORANDUM  
No. **112**, s. 2010

TRAINING OF TRAINORS (TOT) ON THE PREVENTION OF VIOLENCE AGAINST  
WOMEN AND CHILDREN

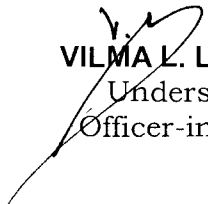
To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services/Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents

1. In response to strengthening the Gender and Development (GAD) mandates particularly on Republic Act No. 9262, "Prevention of Violence Against Women (VAW) and Republic Act No. 7610 "Prevention of Violence Against Children", the Department of Education (DepEd) through the Staff Development Division-Human Resource Development Service (SDD-HRDS) will conduct a **5-day Training of Trainors (TOT) on the Prevention of Violence Against Women and Children** by cluster on the following dates and venues:

<b>Regions</b>	<b>Dates</b>	<b>Venues/Number of Participants</b>
I, II, III, IV-A, IV-B and CAR	April 26-30, 2010	<b><u>Pagsanjan, Laguna</u></b> One (1) each regional HRMO/AO, Planning Officer, Budget Officer, Information Officer, GAD Trainer/Coordinator  One (1) Division Trainer
V, VI, VII, VIII and IX	May 24-28, 2010	<b><u>Tacloban City</u></b> One (1) each regional HRMO/AO, Planning Officer, Budget Officer, Information Officer, GAD Trainer/Coordinator  One (1) Division Trainer
X, XI, XII, CARAGA, NCR and CO	June 14-18, 2010	<b><u>Davao City</u></b> One (1) each regional HRMO/AO, Planning Officer, Budget Officer, Information Officer, GAD Trainer/Coordinator  One (1) Division Trainer  Fifteen (15) potential Trainors from the Central Office



2. The objectives of the training program are to:
  - a. raise awareness among the participants enabling them to be more committed and responsive to eliminating gender biases;
  - b. facilitate the mainstreaming of gender concerns in programs and activities in accordance with the provisions of R.A. Nos. 9262 and 7610;
  - c. address different VAW and Sexual Harassment issues particularly in the workplace; and
  - d. decentralize the training program to the regional level.
3. The participants to this activity are HRMOs/AOs, Planning Officers, Budget Officers, Information Officers and GAD Trainors and Coordinators of the region and one (1) potential trainor of each division.
4. Division/School-level orientation shall be monitored by designated Central Office representatives using a process observation/monitoring instrument. Reports on the orientation are to be submitted to the Office of the Assistant Secretary for Programs and Projects. Schedules and venues and training mechanisms will be finalized in the re-entry plans during the trainors training. Guidelines on the allocation and utilization of funds for the school level orientation will follow as soon as consolidated plan on the school level orientation is completed.
5. Participants are expected to be at the venue at 5:00 p.m. on Day 0 (a day before the training proper). First meal will be dinner of Day 0.
6. Transportation and per diem (before and after the training) and other allowable expenses of participants are chargeable against the funds of the office concerned or local funds. Board and lodging of participants, resource persons, facilitators and project staff as well as transportation, per diem (before and after the training), honoraria of resource persons, project staff and facilitators, contingency funds during the trainors training and division/school level orientation and other incidental expenses of the training are chargeable against Human Resource Training and Development (HRTD) Funds subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.

  
**VILMA L. LABRADOR**  
Undersecretary  
Officer-in-Charge

Reference: DepEd Memorandum: No. 509, s. 2009

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

PROGRAMS  
TRAINING PROGRAMS